



# **Newfoundland Club of America, Inc.**

**Board of Directors**

**December 15, 2011**

**8:00 pm Eastern Time/ 7:00 pm Central Time**

## **Agenda**

- 1. Reading of the minutes of last meeting**
  - Approval of the November 4-6, 2011 minutes
- 2. President's Report (Pat Randall)**
- 3. 1<sup>st</sup> Vice-President's Report (Roger Frey)**
- 4. 2<sup>nd</sup> Vice-President's Report (Pam Saunders)**
- 5. Recording Secretary's Report (Mary Lou Cuddy)**
- 6. Corresponding Secretary's Report (Lynne Anderson-Powell)**
- 7. Treasurer's Report (Mary L. Price)**
- 8. AKC Delegate's Report (Mary W. Price)**
- 9. Committee Reports**
  - Nominating Committee
    - Update (page 3)
  - Juniors Committee
    - Junior Membership questions (page 3)
  - *Breeders List* Committee
    - Lapsed breeders (page 4)
  - Rescue Prevention Committee
    - Coupon program (page 4)
  - General Education Committee
    - Proposed ad (page 6)
  - Electronic Publications Policy Committee
    - Email list policy (page 6)
  - Health & Longevity Committee
    - Update (page 8)
    - Article on AKC CHF Parent Club Health Conference (page 8)
  - Regional Club Liaison
    - High Country Newfoundland Club

## 10. Executive Session

- Approval of NCA Applicants
- Complaint from non-NCA member
- Committee Assignment Policy
- Working Dog Committee
- Steering Committee
- Publicity Committee
- Proposed issuance of IRS Form 1099 MISC or W-2

## 11. Unfinished Business

- Approve wording to address complaints received from non-NCA members. (from 11/4-6/11)

## 12. New Business

- Discussion Item: Previous notice to amend Pages 52, Vol I (April 20, 2008) of the NCA Policy Manual (or a subsequent section of any later edition) by *striking-out*:  
~~5. Said list, envelopes and ballots may be destroyed after the Annual Membership Meeting upon approval of the Board.~~

And to *substitute* the following:

"After the annual director's election ballots have been certified by the three inspectors (or a firm), the ballots, election lists and tally sheets shall be placed in the custody of the Recording Secretary. The Recording Secretary shall keep them under seal pending an ordered recount.

If by the time for adjournment of the Annual Membership Meeting a recount has not been ordered, the newly elected Recording Secretary is automatically authorized to destroy the election lists, tally sheets and ballots.

However, if by the time for adjournment of the Annual Membership Meeting a recounting of ballots has been ordered, the election lists, tally sheets and ballots shall remain in the sealed custody of the newly elected Recording Secretary; until such time that recounting of ballots is completed, and their destruction is ordered by a majority vote of the entire Board of Directors." (Steve Britton)

Rational: In the minutes of their October meeting, the AKC Board of Directors voted to "officially reprimanded" a parent club for failure to completely comply with Article IV, Section 3 of its (the parent club's) bylaws in conducting its annual election and for not retaining the ballots as is identified in the current edition of Robert's Rules of Order, Newly Revised.

In their current rules the NCA Board has assumed authority regarding the destruction of ballots, but is silent regarding the timeliness of ordering a recount.

Adopting this rule essentially would bring the NCA into compliance with the quarterly time reference that is provided for in RONR/11 (pgs. 418-419) and should help to keep the NCA within the "good" graces of the AKC Board of Directors.

### **13. Adjournment**

### **14. FYI**

- Board/Committee Item List
- Board Directory
- AKC Breeder of Merit Program

## **COMMITTEE REPORTS**

### **NOMINATING COMMITTEE: *Update***

All members of the Nominating Committee have accepted their appointments so this committee is fully staffed with Jo Nussle as Chairman.

### **JUNIORS COMMITTEE: *Below submitted by Junior's Chair – Cissy Sullivan.*** *Needs BOD directive*

Mary Lou Cuddy, as promised, sent me the roster of Jrs. for the 2011-2012 year. It was smaller than last year's but some kids aged out. I also downloaded the list of Jrs. in our breed with points accumulated up to the end of Sept. 2011. While cross referencing them I noticed that several kids who have a good amount of points and who would be in the running for awards at our Annual meeting, were not members. Of course me, being the advocate for kids, I did not want anyone to be overlooked or left out so I consulted Mary Lou Cuddy to make sure it was not an oversight, (which it was not) then I went back and researched the policy manual and the awards application for the specific wording regarding awards, points and etc. Sure enough it states clearly that the Jr. must be under a NCA Jr. membership to apply for these things. That also goes for the stipends for Eukanuba and Westminster. I wrote to Donna T and to Jill B and asked if this had been a glitch in the past, or how did they deal with it. I received no answers.

I then checked with Mary Lou Cuddy and Mary L. Price and they suggested that maybe it was an oversight by the parents as both parents had renewed their own memberships late. Both thought I should send an email and just remind them, that I do not wish anyone to be left out.

It seems that the two families involved (total 5 children) have NEVER had Jr. Memberships, and both families thought that the kids are covered under their adult memberships. One Mom said my children have been given awards and etc for seven years and now they can't have them? Needless to say that was about the calmest statement. I did have quite a few emails and telephone calls trying to deal with this

situation. Mary Lou Cuddy is helping with processing their applications now, but something must be changed or reviewed to make sure this does not happen again.

Past practices have definitely not been in alignment to policy, and specific paperwork prerequisites. Just for another heads up, both Moms mentioned that they were going to apply for the stipends for Eukanuba and possibly Westminster. I have three or four questions I will be posing to my committee for input and would like to have the Board review them as well at the next teleconference.

Ultimately it will be the Board's decision as to how this will be handled, meaning IF these get processed and approved in time and what my directive will be in bringing this problem to closure.

I feel awful about this, and personally I feel that the kids HAVE done all the effort and worked hard. Their efforts should not go to the wayside due to adult oversights. I also know that in other National breed clubs, they do have joint/family memberships not necessarily is there a mandate for the special Jr. one, and of course our Regional clubs have the family memberships as well. I can see how someone could assume that a separate membership was not necessary, especially if they did not read the rest of the paperwork when it comes to Jrs. I also can see the point of fairness to all and to the other families who have paid for separate memberships so this is really a sticky problem. HELP.

**BREEDERS LIST COMMITTEE:** *Addressing previous breeders that did not renew their status to be listed on the NCA Breeders List – Submitted by Breeder's List Chair – Johanna Matsuda*

The Breeders List Committee would like to recommend the following proposal for NCA's BOD to approve:

"Lapse Breeders that were not listed last year (2011) on NCA's Breeders List may reapply within 2 years by completing the renewal application & submitting a \$25 fee. If the lapse Breeder wants to be reinstated on the Breeders List after the 2-year grace period, the Lapse Breeder must submit a new application with required documents plus \$50 new application fee."

The Committee does not have P&P addressing breeders that did not renew their application during the registration period for renewals & new applicants. For lack of another name, we are referring to the breeder that did not renew their application as the "Lapse Breeder". The \$25 fee is the same amount as the late fee for breeders submitting their renewal applications after the deadline. The above wording is just a suggestion for the wording since the dates & amount might change in the future.

**RESCUE PREVENTION COMMITTEE -** *Submitted by Rescue Prevention Chair – Donna Zink*

Pam, as REACt, the use of an online form for coupon recipients was presented to the Board and approved, but I need to inform the Board of a minor change in the layout of

information and colors and the method of access. The main difference is that instead of “anonymous” entry of information, the requesters would need to log in to the site using a generic account, which would need to be provided on the coupon. The generic account would be:

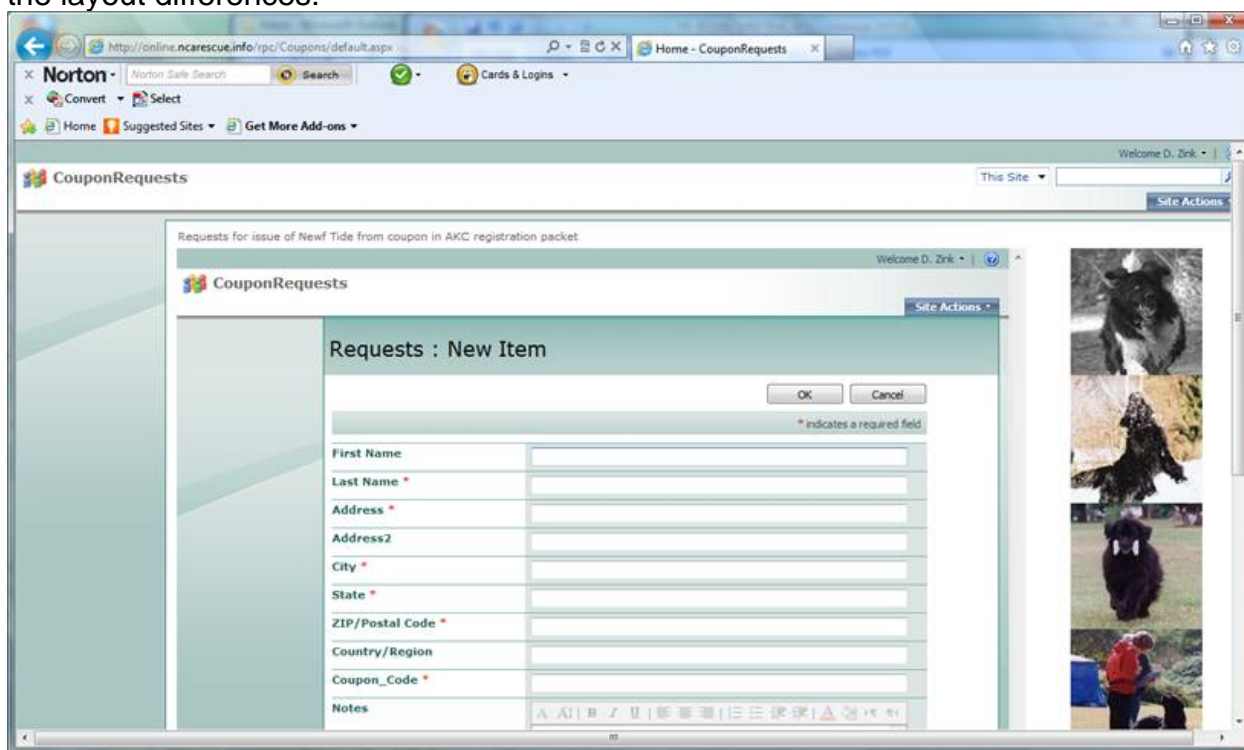
User name: Coupon@ncarescue.info

Password: rpc

Sue Mendelson has been using this interface to add data for mailed-in requests for about 6 months, to be sure that we didn't run into any glitches, and it has worked well.

This will be provided as a third option of requests at this time, and hopefully the email request method would be eliminated in the future. This allows printing of address labels without having to re-type the information in the email.

This is a Sharepoint service, using the account that was set up for Rescue. Originally I had planned to use an Adobe form on that site, but the built-in survey feature serves this purpose better. (Login would be required in either case.) Below is a screen shot showing the layout differences:



Sorry, omitted the url for the coupon, and I gave the wrong account information. (Increased the length of the password, but still kept simple.) This is the way it would be added to the coupon:

or request your issue online:

[online.ncarescue.info/Coupons](http://online.ncarescue.info/Coupons)

Account: request@ncarescue.info

Password: coupon

**GENERAL EDUCATION COMMITTEE:** *Ad submitted by General Education for placement in NCA literature. Submitted by General Education Committee Chair – Lisa Lathrop*

The Gen Ed committee feel that it would help make people aware of what owning a Newfoundland involves...and will hopefully guide them to learn more - at our website - rather than put their PayPal thru to a breeder whose picture of a cute Newfie puppy has them wanting one this very minute. We would like to replace the current ad in all the literature we currently place it in, with this new ad. I think it will do wonders for us and our beloved Newfs.



**Reputable breeders increase your odds of having a healthy puppy**

It's not about the purchase price – It's about what the **future** may hold

**Hip Dysplasia**                      **Elbow Dysplasia**

**Heart Disease**                      **Cystinuria**

Don't **You** deserve a healthy puppy?

A reputable breeder will always be there for you!

For more information and to find a breeder please contact

Newfoundland Club of America – [www.ncanewfs.org](http://www.ncanewfs.org)

**ELECTRONIC PUBLICATIONS POLICY COMMITTEE** - *Below is the current EPPC policy in regards to email list policy and what appears on the homepage of the NCABreeders-L. Marylou Zimmerman is researching what type of disclaimers can be put on the lists but she states these are limited. Submitted by Electronic Publications Policy Committee Chair – Marylou Zimmerman*

Is this in regards to only ncabreeders-l or to all NCA Mailing lists (that would be my preference) - current email list policy is as follows:

<http://www.ncanewfs.org/committees/pdfs/EPPCPolicy/Emaillist.pdf> (approved 4/10)

Policy Proposal – Electronic Mail Discussion Lists pursuant to: Part III, section C. of the EPPC Policy Manual

Purpose:

To meet the communication needs of officially recognized groups within the NCA E-mail discussion lists may be set up with the approval of the BOD. Each list should define its purpose, intended audience and qualifications for joining the list on the list homepage.

Lists may be set up for • specific groups such as: Working Judges, BEC Mentors, JEC Mentors, Breeders Lists

Members • specific discussion areas such as: Water Training, Draft Training, etc. • Committees, Task Forces, Work Groups, etc.

Lists may have open or closed membership depending on the target audience of the group, and this should be defined in the homepage of the group.

Organization/Procedure for setting up a list:

Groups interested in having a discussion list formed should send a completed list application to the EPPC, who will forward the request to the Board.

Each email list will have a Technical Liaison assigned from the Tech Resources Committee who will set up the list, oversee subscriptions, maintenance, and administration.

Each email list will have at least one moderator assigned. If the discussion list is generated by a committee the moderator by default will be the committee chair, in cases where there is not an oversight committee the moderator will be assigned by the BOD.

Guidelines:

Each mail list will prominently post guidelines on its homepage that provide a list of acceptable/unacceptable list behaviors.

- Membership in an NCA sponsored email discussion list is a privilege extended by the NCA and can be revoked at any time.
- NCA Mailing Lists are unmoderated in the sense that posts are not screened by a moderator prior to posting on the list. Lists are moderated with regard to membership approval, and adherence to posting guidelines. Posts that are in violation of the list guidelines can result in the subscriber being put on “hold” and forwarding of the posts to the EPPC for mediation. If the issue is not resolved it will be forwarded to the NCA BOD for final determination.
- Do not "flame". "Flaming" includes the making of derogatory comments, ridicule, excessive sarcasm, and innuendo. It is important to recognize that respectful disagreement is not flaming. Every subscriber must be respected; no subscriber should be ridiculed or belittled.
- The content of posts to the list are the property of the author of the post. Do not forward private posts, or send private posts to the list without permission of the original author. If you are sending an announcement that you wish to pre-approve forwarding of, please include the statement “Permission to crosspost” in your message.
- Language used in posts to the lists should be rated PG-13 or better.
- NCA Emails lists are not an appropriate venue for sales of any kind. Announcements of NCA and NCA Regional Club fundraisers are permitted.
- Attachments should be shared as a link to a web page or files can be uploaded to the List's webspace to allow list users to download and view attachments at their convenience.
- Anonymous emails are not permitted on NCA email lists, all emails should be signed with the author's name, initials or other individual identifier. Signatures lines should be limited 3 lines of text.

These minimum guidelines will apply to all NCA email discussion lists. Additional conventions may be created by each list to meet the needs of the specific audience. The homepage of the NCABreeders-L reads as follows (due to character limitations on the site)

I. Description

([Edit](#), [Add Photo](#))

This tool has been developed to allow the Breeders' List Chair to communicate quick with all of the members of the Breeders' List. Announcements of NCA programs, website changes and housekeeping related to the Breeders list can be found on the list. Questions about veterinary issues, breeding specifics, etc. should be directed to the Breeder Education Committee or to a Breeder Mentor in your area.

See the link below to read the NCA eMail List Policy approved 4/10  
related link: <http://www.ncanews.org/committees/pdfs/EPPCPolicy/Emaillist.pdf>

**HEALTH AND LONGEVITY COMMITTEE:** *Update from Chair – Jenny Zablotny and her report from AKC CHF Parent Club Conference, August 2011*

H&L projects:

We are working on updating the health portion of the NCA website. MLZ has been VERY helpful with that.

We are recruiting samples for the SAS study by Dr Meurs at NCSU. For more details, see the NCA website.

I have volunteered to hold DNA clinics in association with the PONC back-to-back Regionals in December in Cleveland and at GLNC's Regional in May in Kalamazoo, MI.

Thanks!  
Jenny

**AKC CHF Parent Club Conference, August 2011**

In August, I attended the AKC Canine Health Foundation Parent Club Conference courtesy of NCA. It was an informative and worthwhile conference. Speakers were the tops in their fields and it was exciting to meet and exchange ideas with representatives from breed clubs from all over the country.

The topics varied from nutrition of canine athletes to several presentations on cancer. Funding is always a problem for researchers and more than one of the talks focused on using dogs as models for human disease thereby opening up sources of funding from human medicine. Purebred dogs are better models for human disease than rodents because physiologically they are more similar to humans, disease occurs spontaneously in dogs rather than being selected for as in lab animals and there is less background "noise" in the genome of purebred dogs as compared to humans. Our dogs also benefit greatly from this research. Dr. Matthew Breen demonstrated the similarities between specific sites



on human chromosomes and those locations in the canine karyotype. If a specific causative gene is known for a human disease, that can help narrow down suspect sequences on the canine genome for a similar disease in dogs. Dr. Kathryn Meurs discussed her research on dilated cardiomyopathy and subaortic stenosis. While the end result is the same, the causes of DCM are quite different between breeds making identification of a genetic marker difficult. Her research on SAS in Golden Retrievers and Rottweilers is much more promising. So much so that she is now recruiting Newfoundland samples for her research.

While the scientific program was very good, Purina also made sure that we were fed well and provided a lovely setting for the conference dinner and awards presentation at Purina Farms in Greys Summit, MO. This facility has every amenity imaginable for dog events and probably a few that we haven't thought of yet.

An interesting feature of this conference was the breakout sessions on Sunday. I attended a session on Canine Nutrition with Dr. Arleigh Reynolds. He has competitive sled dogs in Alaska and would be someone to consider as a speaker at a National Specialty. After that, I sat in on a discussion about OFA and the CHIC DNA Repository with Eddie Dziuk. Newfoundlands are second to the Golden Retrievers with number of samples in the Repository. The Dalmatians are third. Last, I attended a session on interpreting genetic tests. We are fortunate in that we have one test for a simple recessive disease. The genetic mutation for degenerative myelopathy occurs in a large number of breeds, but doesn't always cause the disease. There are several different tests for progressive retinal atrophy, some within the same breed, and not all are direct genetic tests. Some tests look for genes associated with the disease-causing gene sequences and are consequently much more difficult to interpret.

While all of the speakers were outstanding, there were several that would make excellent speakers for a National Specialty. A talk on SAS by Dr. Meurs should be a top consideration. She is a dynamic speaker and is able to present her topic well to a lay audience. Dr. Jaime Modiano also made a very complex topic on the molecular genetics of cancer easy to follow and understand. He was a very entertaining speaker. I'd like to thank the NCA for considering me and sending me to this conference. This two and a half day weekend provided a unique ability to network and exchange ideas with persons from other breeds just as interested in canine health and purebred dogs as I was and the scientific program was some of the best that I have attended. Thank you again.  
Jennifer Zablony, DVM