



**Newfoundland Club of America, Inc.
Board of Directors**

**Regular Monthly Meeting
Thursday, 20 September 2012**

8:00 pm (EDT)

7:00 pm (CDT)

Proposed Meeting Agenda

Committee chair call-in times (General Order): TBA

- I. Roll call.
- II. Reading of minutes:
 - Regular Meeting of the Board of Directors – 16 August 2012
- III. Motion to adopt the August meeting agenda - (In accordance with NCA Bylaw Article IX. Section 2.)
- IV. Reports of Officers and Standing Committees:
 - President's Report – Pam Saunders
 - First Vice-president's Report – Pat Randall
 - Second Vice-president's Report – Lynne Anderson-Powell
 - Recording Secretary's Report – Steve Britton
 - Corresponding Secretary's Report – Kathy McIver
 - Treasurer's Report – Mary L. Price
 - AKC Delegate – Mary W. Price
 - Newf Ambassador Committee – Mary Lou Roberts
 - 2013 Specialty Show - Amy Lane and/or Sandee Lovett (monthly update)
 - AKC Legislative Liaison Committee – Report on latest legislation for webpage.
 - Working Dog Committee – Proposed changes to the judges qualifications.
 - Rescue Prevention Committee – Documents sub-committee
(Life stages status report)
 - Electronics Publications Policy Committee – committee report and recommendations on six month trial of sponsored advertising on Facebook™ and NCA Pinterest™ account; a revision to the Electronic Newsletter Policy.
 - General Education Committee – proposed new puppy ad.
 - *Newf Tide* Policy Committee – Proposal for changes in the *Newf Tide* policies regarding address changes and publishing of CTMB minutes and Committee reports.

- Technical Resources Committee – Review of Club Express for “membership and other “people” functions.
- V. Reports of Special (Ad-hoc) Committees:
- Policy Manual Committee - Pam Saunders
 - AKC Complete Dog Book Committee – Kathy Mclver
- VI. Executive Session:
- Consideration of new member applications
 - Consideration of committee appointments
 - Any other business properly presented in Executive Session.
- VII. Unfinished Business and General Orders
- 1) Reformatting of committee job descriptions
 - 2) Draft of policy regarding the listing of titles on rosettes and certificates – *Meredith Reggie* (repended: June 21, 2012)
 - 3) Appointment of a committee to track long-term contracts and activities
 - 4) Develop guidelines for appointing of National Specialty Committee chairman (aka, grounds, registration, etc.): pended from June 17, 2010 BOD meeting.
 - 5) Article in summary of the St. Bernard survey and the value of NCA membership. (Lynne Anderson-Powell)
 - 6) Announcement regarding the procedure for removing a name from AKC’s mailing list to be published in *NCA e-notes* and *Newf Tide*. (PKR): repended 6/21/12.
 - 7) Investigate external audit/review costs (MLP/SG; pended, recommitted July, 2012.)
 - 8) Juniors Committee:
 - 8.1) Recommendations for new medallion design (no date)
 - 8.2) Recommendations for recognition of Junior Members in working events. (no date)
 - 9) Newf Ambassador Committee:

Develop recommendations for a Facebook™ puppy page (by 2/2/12 agenda deadline).
 - 10) Publicity Committee
 - 10.1) Develop article on the value of NCA membership for distribution to regional clubs by NCA Regional Club Committee.
 - 11) Specialty Show Coordinating Committee:
 - 11.1) Report to board on sending specialty judges ballots with the election ballots (by 5/2/12)

- 11.2) Review concept of uniform trophies and methods of fund-raising (by _____agenda deadline)
- 12) Review of 2010/2011 National Specialty financial reports (MLP, Amy Lane by 11/16/12)
- 13) Technical Resources Committee:
Develop policy and procedures relating to the electronic information storage.
- 14) Working Dog Committee:
Review of Provisional Judges Policies (Pended: June 21, 2012)
- 15) Governing Document Committee (*Special Committee*)
- 15.1) Report on the following: Review the consistency between and within the NCA's governing documents, including, but not limited to AKC regulations and the Connecticut state statutes.
- 15.2) Policies regarding new IRS Regulations regarding Non-Profits Corporations and the Pension Reform Act of 2006 (Conflict of Interest, Whistleblowers, Audit, etc.)
- 16) *Newf Tide* Policy Committee report back with a recommendation regarding member-vendor advertising rates for the inside the covers to *Newf Tide* (pended: April 2012)
- 17) Report from the board of directors Ad-hoc Committee: of prepared copy for 21st edition of *the AKC Complete Dog Book*. (committed: 7.26.2012)
- 18) Report of the Treasurer regarding online monthly bank statements for director review (pended to November, 2012 meeting)
- 19) Written policy regarding spouse/partner membership applications, converting from existing single to new double membership. Report by the Treasurer and Membership Committee Chair. (Pended to November, 2012 meeting)
- 20) Report regarding the following motion referred to committee:
Resolved, to refer the agenda item regarding adding the late Ron Pemberton's book "*A Study of the Newfoundland,*" to the Judge's Education Committee's recommended approved reading list, to the Judges Education Committee, and the committee reporting back to the board by its September meeting (committed July 26, 2012).
- 21) Report regarding the following motion referred to committee:
"Resolved, that the Technical Resources Committee provide the board with a critical appraisal of whether the services supplied by *Club Express* would provide a viable alternative to incorporating membership and other "people" functions into our current database. URL=<http://www.clubexpress.com/>
"(committed July 26, 2012)
- 22) *Proposed Amendment to the NCA Board's Policy:*

I move that the NCA Board's Policy be amended by adding the following:
Resolved, that provided a quorum is present, no board meeting shall be called to order later than 15 minutes after the published start time." (Patrick K. Randall)

- 23) **Motion:** I move to amend the NCA board's policy and effective immediately, within 15 days of taking office, newly appointed officers shall receive a calendar/to do list highlighting time frames and contact information for duties pertinent for their office. For example, a calendar/ to do list for the Second Vice President might read as follows:

First Thursday of every month:

- 1) Send committee agenda items to Recording Secretary.
- 2) Submit items for committee newsletter.

Last week of every month: Send agenda deadline notices to committee chairs.

Request items for committee newsletter from chairs.

Then each month with unique duties should be noted; For example:

May -Discuss budget submission deadline with NCA Treasurer

Send budget notices to committee chairs

(Kathy McIver)

Rationale: This will help to ensure a speedy transition for new officers and lessen the likelihood of important duties being overlooked by new officers.

- 24) **Motion:** I move to amend the NCA board's policy and effective immediately, within 45 days of taking office, newly appointed officers shall receive all files and documents pertaining to their office. This shall include, but is not limited to, letters, emails, contracts, artwork, and soft goods pertinent to each separate office. Failure to provide said materials without due cause may be grounds for additional actions as deemed necessary by the NCA Board of Directors. (Kathy McIver)

Rationale: This will help to ensure a speedy transition for new officers and lessen the likelihood of important duties being overlooked by a new officer.

When first learning an office, it is very helpful to review actions taken by previous appointees. When I was RCL, I found reviewing letters

VIII. New Business

IX. Adjournment

IV. Reports of Officers and Standing Committees

(Life Stages) status report; Update on Informational Card; Add question to on-line request for NEWF TIDE

AGENDA ITEMS
September 2012 Teleconference

SECOND VICE PRESIDENT REPORT:

Referred items from August BOD meeting to respective committees.

Communicated to Joan Locker-Thuring her appointment as Chair of the re-formatted Recognition Committee. A meeting with her and Pam to discuss new committee is pending. Have drafted correspondence to the impacted committees and will distribute immediately after meeting with Joan and Pam.

Communicated to Anna Lorenz, Cherilyn Antin and Ann Lapeyre regarding their appointment to the PEC and to entire PEC about the appointment of these new members and Ann Lorenz as Chair

All other items are included in Unfinished Business or Committee Discussions.

COMMITTEE DISCUSSION LIST:

- **AKC Legislative Liaison Committee:** Report on Latest Legislation for webpage
- **Working Dog Committee:** Proposed changes to the judges qualifications.
- **Rescue Prevention Committee:** Documents subcommittee
- **Electronics Publications Policy Committee:** Committee report and recommendations on 6 month trial of sponsored advertising on Facebook™; an NCA Pinterest™ account; a revision to the Electronic Newsletter Policy.
- **General Education Committee:** Proposed new Puppy Ad
- **Newf Ambassador Committee:** Request to add 4 new members
- **Newf Tide Policy Committee:** Proposal for changes in the Newf Tide policies regarding Address Changes and Publishing of CTMB minutes and Committee reports.
- **Technical Resources Committee:** Review of Club Express for “membership and other “people” functions

Recording Secretary's Report
September 2012

Dear All:

As a reminder and in cooperation with Connecticut Non-Profit Corporation statutes 33-1109, 33-1235, 33-1236 and 33-1237 and by written request to the recording secretary, Newfoundland Club of America members are generally entitled to *FREE* authentic electronic copies of the NCA Board of Directors meeting minutes. Authenticated minutes requested in this manner may be furnished in a "PDF" format.

Also, according to the above mentioned statutes, reproduced authenticated printed copies of board of directors meeting minutes may be supplied to members at the current cost of eight cents per page, plus postage.

The statutes prohibit the NCA from charging its members amounts in exceeding its own reproduction and distribution costs.

For further information, contact the recording secretary: stevebritton55.ncaboard@yahoo.com

Since out last meeting I am graciously in debt to the entire NCA Board for their friendly consult over the past month and especially Mary L. Price and Marylou Cuddy for their aid in proofing draft copies our meeting minutes; while dealing with Chief's emergency at Michigan State. Also, thank you to Lynn Anderson-Powell for putting most of the committee section of the packet together. I am also appreciative to all the board members for transmitting their materials in a timely fashion.

Sincerely

Steve Britton
Recording Secretary

Received from the Corresponding Secretary:

Please report to the BOD that have written Mr. Canalizo as directed regarding the NCA's suggested judges for the National Championship. The date of the letter was 8/16/12.

I have forwarded all show info to Robin Seaman. This is done every two weeks.

Every report received from AKC and OFA has been forwarded to the proper parties. I am waiting confirmation from the 2nd VP regarding the appointment of

Joan Locker Thuring. Once confirmed, I will forward all reports to Joan as well.

Kathy

The following correspondence is reported from OFA:

Dear Kathy McIver,

Good morning everyone,

We've received a number of questions regarding last week's announcement of the OFA's new Eye Certification Registry. We've compiled a list of the most relevant questions and developed a FAQ doc which is being loaded to the OFA's website this morning. The FAQs are pasted below. Permission to forward and cross-post the FAQs is granted. Thank you, Eddie Dziuk

Frequently Asked Questions regarding the new OFA Eye Certification Registry

Is the OFA Eye Certification Registry (ECR) replacing CERF? Is CERF going away?

The OFA and CERF have always had a collaborative working relationship. However, we are two distinct organizations. The OFA cannot speak for CERF. The American College of Veterinary Ophthalmologists (ACVO) has designated the OFA's Eye Certification Registry as their endorsed registry as of November 1, 2012. ACVO diplomates (veterinary ophthalmologists) will be receiving OFA eye examination forms in mid-October, and the ACVO is encouraging their use and registration of results with the OFA going forward.

How will this transition affect those breeds including CERF as one of their CHIC requirements?

The key element of the requirement is the exam itself, not the organization registering the result. There are no differences in the eye examination protocol whether the intent is to register with CERF or the OFA. The exam protocol and the resulting interpretation and classifications are the same. Prior to the transition date, all CHIC requirements that currently include CERF eye exams will automatically be updated. The new criteria will read, "Eye examination by an ACVO Ophthalmologist with the results registered with either the OFA or CERF". Going forward, both OFA and CERF registrations will meet the CHIC eye exam criteria.

Will the OFA continue to display CERF results on their website?

All public domain data that CERF has previously shared with the OFA will be archived and will continue to be displayed on the OFA website.

Is my ophthalmologist aware of the transition?

The ACVO Board of Regents communicated formally with all active diplomates in early August. The OFA has also communicated with all active diplomates regarding the implementation. Additionally, the new program will be formally rolled out at the Annual ACVO Meeting in October.

Are there any differences between the OFA's Eye Certification Registry and CERF?

For the average dog owner, there are no significant differences. The exam protocol, interpretation of results, and fees are all the same. Eye exam results registered with the OFA will continue to generate certification numbers, and these will be forwarded to the AKC and displayed on the OFA website.

Since there are no significant differences in registering results with the OFA or CERF, what are the benefits

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of one over the other?

The primary benefits of the new ACVO and OFA joint Eye Certification Registry are on the backend. The OFA has committed to more frequent and enhanced reporting of aggregate statistics regarding disease prevalence and progression by breed. Enhanced reporting will be available for ACVO diplomates and for parent breed clubs. Regularly updated aggregate statistics will be made available to the public via the OFA's website. The OFA is also establishing a Clinical Database of Ophthalmic Diagnoses to capture data from ACVO diplomates on canine eye exams in an institutional or practice setting where the dog is presenting for reasons other than a certification exam. The inclusion of this data will greatly enhance disease monitoring. As a not-for-profit organization, the OFA will be sharing a negotiated percentage of all eye registrations with the ACVO Vision for Animals Foundation to support research leading to the treatment and elimination of ocular disease. Submission of eye exams to the OFA will support all of these efforts and will maximize the value of data in a single central database.

CERF exams are currently considered valid for one year. What about the OFA Eye Certification Registry? OFA eye certification numbers will also be valid for one year from the time of the exam.

If I previously submitted an eye exam to CERF, and submit follow up exam results to the OFA, will the OFA charge the initial or resubmit fee?

In the above scenario, even though it represents an initial submission to the OFA, if a previous CERF submission on the dog is documented, the reduced resubmit fee (\$8) will be applied.

How should breed clubs that incorporate specific CERF language into their Code of Ethics, Breeder Guidelines, Advertising Requirements, etc handle the transition?

Neither the OFA nor the ACVO can dictate how clubs handle these types of changes, especially since the changes may be specifically governed by their club Constitution, By-Laws, or Operating Policies. However, since the eye exam is the key element, not the registry, the OFA recommends updating such language in line with the following... "eye examination for observable inherited eye disease by an ACVO diplomate (ophthalmologist) with the results registered with either the OFA or CERF" .

Can I submit a CERF exam form to the OFA's Eye Certification Registry?

Since the exam data is the same, the OFA will accept submissions recorded on CERF exam forms. However, so the owner's intent is clear, the OFA will require a signed note from the owner or authorized agent indicating they would like the exam results entered into the OFA Eye Certification Registry, and accompanying payment must be made to the OFA. If a submission includes a check payable to CERF, the application will be returned.

How will OFA assign eye certification numbers and how will they differ from CERF?

The OFA will assign eye certification numbers for dogs found free of observable inherited eye disease. Dogs with observable, but passing conditions (currently known as Breeder Option Codes), will be issued notated OFA eye certification numbers. Dogs with observed eye diseases of significance will be reported as ineligible for eye certification numbers. The OFA eye certification numbers will follow the same format as existing OFA numbers for other disease databases. The following example illustrates the anticipated format: LR-EYE-100/24M/VPI. In this example, the first two characters indicate the breed, in this case a Labrador Retriever. EYE indicates this is an OFA eye number. 100 would indicate this is the 100th Labrador assigned an OFA eye number. These numbers are issued sequentially within breed. 24M indicates the age in months at the time of evaluation, and the sex. VPI indicates that the dog was permanently

identified via microchip or tattoo and the examining ophthalmologist verified the id during the examination. Other possible suffixes would include NOPI (no permanent identification provided), or PI (permanent id provided on the application but not verified by the examining ophthalmologist). Only dogs with verified permanent identification will have their normal results automatically shared with the AKC for inclusion on their registration and pedigree documents. Breeder option codes will be noted on the OFA report and on the OFA website.

What will be the OFA's policy regarding posting of eye exam results on the OFA website?

The OFA will follow its existing policy for posting of exam results. All normal/passing results are considered public domain information and will post and display on the OFA's website. Dogs with observable, but passing conditions (currently known as Breeder Option Codes) will have their results posted and released into the public domain, including the specific notation. There is no option to keep a passing observable breeder option code condition confidential while releasing the passing certification number. Non-passing results will only be posted and released if the owner authorizes disclosure.

Will eye exam clinics continue to be held at dog shows?

Eye exam clinics are arranged independently by the show giving club and the attending ophthalmologist. There is no reason to believe that these will be discontinued.

Eddie Dziuk
Chief Operating Officer
Orthopedic Foundation for Animals
2300 E Nifong Blvd.
Columbia, MO 65201
Phone: (573) 442-0418 x222 Fax: (573) 875-5073
Email: edziuk@offa.org
Website: www.offa.org

The treasurer reports the following financial activity: August 3 – September 6, 2012.

NCA Operations

Checking Account	43,450.68
Checking Account - 2013 Natl. Spec.	9,157.45
Savings Accounts	91,340.17
CDs	96,064.79
Juniors Fund	1,000.00
Uniform Trophy Fund	<u>1,563.32</u>
	242,576.41

NCA Operations
INCOME & EXPENSES for the period August 3 - September 6, 2012

INCOME

Dues - Applicants

8/17/12	6902	Martin Gabel	-75.00
8/17/12	EFT	H Peterson	100.00
8/18/12	DEP	Callejo; Vargo	205.00
8/28/12	EFT	M. Lowenstein via credit card	105.00
8/29/12	DEP	Wentworth; Shich	205.00

TOTAL Dues - Applicants

540.00

Dues - Renewals

8/4/12	EFT	Vari	6/14	1,054.00
8/4/12	EFT	Vari	6/16	937.00
8/4/12	EFT	Vari	6/18	777.00
8/4/12	EFT	Vari	6/21	520.00
8/4/12	EFT	Vari	6/23	977.00
8/6/12	DEP	Vari	6/26	3,405.00
8/6/12	DEP	Vari	6/28	3,191.00
8/6/12	DEP	Vari	6/30	3,825.00
8/6/12	DEP	Vari	7/5	2,895.00
8/6/12	DEP	Vari	7/6	3,310.00
8/8/12	EFT	various - Credit Cards	6/18	119.00
8/8/12	EFT	various - Credit Cards	6/18	75.00
8/10/12	DEP	various Checks	7/10	3,540.00

8/10/12	DEP	various Checks	7/16	3,335.00
8/10/12	DEP	various Checks	7/24	2,460.00
8/10/12	DEP	various Checks	7/30	3,604.00
			7/30 - NSF - replaced	
8/16/12	EFT	D Blaine	w/credit card	-75.00
8/17/12	EFT	Signid Harneit	----	113.00
			7/30 NSF - replaced w/ credit card	
8/22/12	EFT	K Whitney	8/29	-75.00
		various - Credit		
8/23/12	EFT	Cards	6/26	875.00
		various - Credit		
8/23/12	EFT	Cards	6/28	1,357.00
		various - Credit		
8/23/12	EFT	Cards	6/30	912.00
		various - Credit		
8/23/12	EFT	Cards	7/5	1,070.00
		various - Credit		
8/23/12	EFT	Cards	7/6	884.00
		various - Credit		
8/23/12	EFT	Cards	7/10	1,074.00
		various - Credit		
8/23/12	EFT	Cards	7/16	815.00
		various - Credit		
8/23/12	EFT	Cards	7/24	1,459.00
		various - Credit		
8/23/12	EFT	Cards	7/30	984.00
		various - Credit		
8/23/12	EFT	Cards	8/8	958.00
		various - Credit		
8/23/12	EFT	Cards	8/10	379.00
8/23/12	DEP	various Checks	8/8	2,905.00
8/23/12	DEP	various Checks	8/10	1,040.00
8/25/12	DEP	various Checks	6/26	75.00
		various - Credit		
8/25/12	EFT	Cards	6/18	180.00
		various - Credit		
8/25/12	EFT	Cards	7/16	75.00
		various - Credit		
8/25/12	EFT	Cards	8/10	111.00
		various - Credit		
8/25/12	EFT	Cards	6/28	116.00
		various - Credit		
8/25/12	EFT	Cards	7/24	80.00

	8/25/12	EFT	various - Credit Cards	7/10	111.00
	8/25/12	EFT	various - Credit Cards	6/26	75.00
	8/25/12	EFT	various - Credit Cards	8/8	119.00
	8/25/12	EFT	D Blaine various - Credit Cards	7/30 NSF - replaced w/credit card	75.00
	8/26/12	EFT	various - Credit Cards	8/22	160.00
	8/26/12	EFT	various - Credit Cards	6/28	100.00
	8/27/12	6911	NHC	donations 6/6 thru 8/22	-4,864.00
	8/27/12	6912	NCA Rescue Fund	donations 6/6 thru 8/22	-6,088.00
	8/29/12	EFT	various - Credit Cards	6/28	75.00
	8/29/12	EFT	various - Credit Cards	8/22	119.00
	8/29/12	EFT	various - Credit Cards	7/5	119.00
	8/29/12	EFT	various - Credit Cards	7/30	95.00
	8/29/12	DEP	Variious	7/24	80.00
	8/29/12	DEP	Variious	8/22	1,020.00
	8/30/12	EFT	Variious	6/28	75.00
	9/1/12	EFT	Variious	7/5	119.00

TOTAL Dues - Renewals					40,726.00
Gen. Educ. - Inc.					
	8/18/12	DEP	Varied	packets	15.00
Newf Tide ads					
	8/23/12	6908	NHC	flow-thru donation - E. Maass	-30.00
Newf Tide subscriptions					
	8/17/12	EFT	Vari	via credit cards	309.00
	8/18/12	DEP	Varied		715.00

	8/26/12	EFT	R Hahner	via credit card	55.00

SUBTOTAL Newf Tide subscriptions					1,079.00
Newf Tide back issues					
	8/18/12	DEP	Avalon		60.00

TOTAL Newf Tide subscriptions					1,139.00

TOTAL INCOME					42,390.00
EXPENSES					
Breeders Education					
	8/28/12	6913	C. Battaglia	2014 BEC Forum - 1/2 pmt.	-250.00
Breeders Referral					
	8/17/12	6906	N Young Meyer		-94.75
Grants					
	8/17/12	6901	AKC Canine Legislative Support Fund		-300.00
Health Chall.					
	8/17/12	EFT S	S.c. - Credit Cards	s.c. for credit cards	-11.88
Membership					
	8/17/12	EFT S	S.c. - Credit Cards	s.c. for credit cards	-157.93
Newf Tide administrative					
	8/23/12	6909	M Reggie	postage	-41.60

subscription expense	8/17/12	6904	S Mendleson	postage	-51.96

TOTAL subscription expense					-51.96

TOTAL Newf Tide					-93.56
Rec Sec	8/17/12	6900	S Britton		-30.50
Regl Spec. Coord	8/17/12	6899 S	R Seaman	AKC fees	-1,280.00
	8/18/12	DEP	NCSC; Northstar; NCSD; SENC; PNC	AKC fees reimb.	105.00

TOTAL Regl Spec. Coord					-1,175.00
Technical Resources	8/17/12	6905 S	M L Zimmerman	Bluehost website	-60.08
					-1,386.68

TOTAL Technical Resources					-1,446.76
Versatility	9/1/12	6917	B Karger	postage/copies	-91.05
WD-chair	8/23/12	6907	Sue Marino		-18.18

TOTAL EXPENSES					-3,960.53

OVERALL TOTAL					38,429.47

Newfoundland Ambassador Committee Report

Hi Lynne,

At its last meeting, the Newf Ambassador Committee agreed to submit the following questions to the Board for clarification:

1. We are somewhat confused about the Board's directive at its November Board meeting for the Newf Ambassador Committee to develop a Face Book Puppy Information page. Following are the minutes from that Board meeting:

Facebook Puppy Information Page

The Board briefly considered a request to develop a Newfoundland Puppy Information Page on Facebook. Some Board members felt that this could tie in as a resource for the Newf Ambassador program and the Breeders Education Committee, along with the Corresponding Secretary.

Roger Frey moved and Lynne Anderson-Powell seconded that the Board refer a request to consider developing a Newfoundland puppy information page on Facebook to the Newf Ambassador Committee and the Breeders Education Committee with reports due back to the Board by the February 2, 2012 Board agenda deadline. Without objection, the motion passed.

The Newf Ambassador Committee discussed this at our last meeting (June 27). Following are the minutes on that topic from meeting:

The NCA Board asked the committee to consider being involved in a Facebook page.

After discussion, the following motion passed unanimously:

The Newfoundland Ambassador committee has considered the request from the Board of Directors to take an active role on a Facebook™ page on behalf of the NCA. The committee declines this request for two reasons at the present: (1) at this stage of the committees development – without established roles or any members with available additional time, we do not have the capacity to do this actively, and (2) we feel it is outside of the scope of our current activities, which are to create a network of Newf Ambassadors, train them, and create ways for inquiring members of the public to reach them. (motion was approved unanimously)

One of our own "to do" items is, indeed, to develop a Face Book™ page--but it will deal specifically with the Newf Ambassador program and will direct readers to information on the NCA Web site. To develop a broader "puppy information" page, however, is not within the scope of our charge. Is this not something that should be done by the General Education Committee?

I noted that the following item was included on the June meeting summary. We assume, then, that the Board will clarify this issue at that meeting. We would be happy to come onto the call if there is

any information about our committee's activities that would be helpful. The item of business to develop recommendations for a Facebook puppy page (originally

2/02/12) was postponed to the July meeting.

2. The June meeting summary also includes the following:

50 Roger Frey moved, Pam Rubio seconded that the NCA Board of Directors approve the
51 recommendation of the Rescue Prevention Committee.

52 Roger Frey moved and Pam Rubio seconded to amend the earlier motion to approve the
53 card as proposed, including the changes as the board had suggested, and to set the 2012
54 RPC budget line item at \$1000. Without objection, the amendment to the earlier motion
55 was adopted.

56 The amended motion approving the information card with the suggested changes and its
57 2012-2013 \$1000 budget line item was adopted.

58 Voting in the AFFIRMATIVE: Anderson-Powell, Cornell, Cuddy, Frey, Gabel,
59 M.L. Price, Randall, Rubio, and Saunders.

60 Voting in the NEGATIVE: Britton and Reggie.

61 ABSENT: McIver.

The meeting summary does not state what the recommendation of the Rescue Prevention Committee is/was, but I understand from a conversation that I had with Meredith Reggie that the Board has approved a budget for REACT to fund the development and distribution of an "information card." This project sounds very similar to work that is being done by the Newf Ambassador Program, for which we had already included money in our budget.

Again, I am confused about the respective roles of and coordination between the REACT, Newf Ambassador, and General Education Committees. In my mind, all of this type of work should be directed by General Education. (You all may recall that the ad hoc Newf Ambassador committee originally recommended that the program be established as a sub-committee of General Education. The Board did not agree and set us up as a separate standing committee.)

At any rate, I have some concern about overlap of activities, and our committee would like some clarification on the role/job description of the General Education Committee. We are unclear where we should be interfacing with them and where we should be off developing materials on our own. We hope you will include this on the next agenda.

Of course we will be happy to provide you with any additional information you need about our activities.

Mary Lou Roberts

COMMITTEE DISCUSSIONS

AKC Legislative Liaison

Below is the latest legislation for the webpage – thanks!

Missouri:

[House Bill 1404](#) would declare December "Pet Breeders Appreciation Month" and recognize the contributions that responsible breeders make not only to the economy, but also to the health and well-being of purebred dogs. The bill has passed the House of Representatives and is pending in the Senate General Laws Committee.

Menifee, CA:

The Menifee City Council has tasked an ad-hoc committee of two council members to review language for a possible ordinance to ban the sale of dogs and cats in the city. It is unknown how this might affect local breeders.

Porter County, IN update:

The Porter County Commission has agreed to not move forward with over 40 pages of changes to the animal control code, including requiring anyone who breeds a litter or owns five intact dogs in a year to comply with USDA standards and open their homes for inspections.

St. Joseph, MO:

The St. Joseph City Council will convene a work session to consider amending kennel regulations passed in 2011. The 2011 kennel regulations require licensing and inspections for boarding, rescue, and breeding kennels, which includes anyone who keeps more than four intact females over 6 months of age for sale, breeding or "exhibition purposes." They also allow a kennel owner to choose whether to have a state inspector, city official, or a veterinarian of the owner's choice perform the inspection. City Animal Control has asked that only city inspectors be allowed to conduct inspections or that all inspectors be required to comply with specific city criteria regarding completing and filing reports.

Ballston Spa Village, NY:

The Ballston Spa Village Board declined to move forward on a 5 dog limit law after hearing from many concerned AKC club members and dog owners. This limit would have included any dogs harbored in a household within city limits – meaning the threshold could have included dogs staying temporarily on a property, even if they are not owned by the resident.

Kewaunee, WI:

The Kewaunee Common Council is considering imposing a 3-pet limit on all residents. This includes banning all "kennels" (defined more than three intact dogs or cats over 6 months of age), and prohibiting the ownership of more than three mammals, reptiles or birds. The proposal also states that the city may declare any number of animals "determined to be detrimental to the healthful and comfortable life of that person, family or neighborhood" as a public nuisance. The Common Council's next meeting is on August 13.

NC:

The American Kennel Club has learned that several North Carolina breeders have been contacted by unknown individuals requesting an inspection of their kennel facilities. The callers have stated that they are with a new group in the area.

The AKC would like to remind all North Carolina dog owners and breeders to be sure that they know, understand and follow all dog laws in their jurisdiction and to be wary of unknown or unauthorized individuals seeking to conduct inspections of their facilities. AKC inspectors always identify themselves by name, their affiliation with the AKC and carry identification.

– thanks!

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Missouri:

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Working Dog Committee (also see attachment):
NCA board agenda item

9/04/12

Susan Marino

To Lynne Anderson NCA, Mary Lou Cuddy

From: **Susan Marino** (vnnewf97@charter.net)

Sent: Tue 9/04/12 8:15 AM

To: Lynne Anderson NCA (ncabod2ndvp@live.com)

Cc: Mary Lou Cuddy (cuddyBOD@nycap.rr.com)

1 attachment

Judges Revisions to send to board.doc (21.0 KB)

Hi Lynne,

I have attached the WDC's proposed changes to the judges qualifications that the board had asked us to review.

Please add this to the board's agenda.

Also, please add an agenda item from the WDC to address problems with judging. I would like to call in with this item.

Thanks

IV. Requirements for Advancement from Provisional Status to Partner Status

After having met the requirements described above to attain Provisional status a Provisional Judge must meet the following requirements to advance to Partner Status:

1. Provisional judges must judge a minimum of three (3) judging assignments. These tests must be with at least two (2) different judges and in at least three (3) different locations.

At the first two (2) assignments, the mentor judging with the provisional will provide the WDC with a written evaluation of the provisional judge's performance. However, the provisional judge may not accept a second, **or third**, judging assignment until he/she receives confirmation that the first, **and second**, evaluations **have** been reviewed by the WDC, which will provide the provisional judge with summaries from the comments received. The WDC chair will advise the provisional judge of the status of the evaluations.

a. If the **first** two evaluations contain sufficient positive feedback, the provisional judge will be approved to continue judging without need for further formal evaluations. Feedback from exhibitors will also be considered before advising the provisional judge that he/she has successfully completed the evaluation requirements.

b. **If either of the evaluations by mentor judges are not positive, additional evaluations will be required. A provisional judge needs at least two positive evaluations to complete the evaluation requirements.**

c. **If a provisional judge receives two negative evaluations, from mentor judges his/her next judging assignment must either be with a WDC member as the other judge or where a WDC member can observe the test as a spectator, not as an entrant. If the WDC member and mentor judge, if the WDC member is not the other judge, feel that the provisional judge has improved then he/she may take another assignment which will also have to be evaluated in the same way by a WDC member. If that assignment receives a positive evaluation, he/she may move on in the judging process and will no longer need to be evaluated.**

d. **If the provisional judge has not improved or met the standards expected by the WDC, he/she will be asked to attend a test where a WDC member can mentor him/her as they watch the test together. The provisional judge may not accept any more assignments until this mentoring is completed. His/her next assignment will also have to be with a WDC member judging with him/her or with a WDC member evaluating him/her as the WDC member spectates at the test.**

e. **If the next evaluation, after being mentored, is positive he/she will need one more assignment with a WDC member evaluating him/her in the same way. If he/she receives two positive evaluations by a WDC member, after being mentored, the provisional judge will move along in the judging process and no longer need to be evaluated. If this evaluation, after being mentored, is not positive he/she will not be allowed to continue in the judging process and will be removed from the judges list.**

2. Provisional judges must exhibit a dog at least once every three (3) years in whatever type of test is appropriate, water or draft. Requalifications are allowed, and the exhibition does not need to result in a passing performance. However, for the exhibition to qualify for this requirement, the dog must complete the test and participate in each of the exercises.

Provisional judges who are delinquent in the exhibiting requirement may not accept judging assignments. Their judging status will be flagged on the NCA Website until they have completed the necessary requirements.

3. Provisional judges are encouraged to continue their experience and education. See Section IX for suggested activities.

Rescue Prevention Committee (also see attachments): **Documents subcommittee (Lifestages) status report (also see attachments)**

Following is the report for the Board on the Documents subcommittee activities & status.

Activities:

The Documents subcommittee began meeting in January. The subcommittee consisted of Mary Lou Roberts, Meredith Reggie, Jack Voller and myself. To address the issues presented during the Board meeting when the first drafts were originally presented, we took the following steps to organize our work:

1. We reviewed the summary prepared by Lori from the Board review, discussed what articles would need to be updated and which would need to be re-written entirely, prioritizing by what was needed to be able to launch the project with the plan to revisit less critical issues at a later date.
2. For those articles that would need to be updated, we decided to first contact the author and discuss whether the author would prefer to do the update and could do this within the time needed. For the articles where the author was unable to do the update, we discussed whether to use a preface to the article that indicated its status (dated) or to do the revision within the subcommittee.
3. To address the issue of age-specific needs, we decided to change the left menu to a list of Short Topics, written primarily within the Documents subcommittee with the use of existing materials on the NCA web site where there was a good fit. The use of Short Topics will allow us to present some reading materials from the different perspectives of experienced Newf owners with different areas of interest in the main section, with hope to inspire the present and future interests of owners, while addressing the age-pertinent issues that we hope will improve the bond that develops between puppy and owner. We planned a set of topics for each issue relevant to the puppy's age. With the awareness that there is a tendency to want to start early with most interests, we structured the list to keep focal areas for readers to a reasonable length and to fit training progression and care needs awareness to appropriate age levels. For the purpose of these topics, we planned to keep the text length between half a page and a page for most topics. The use of Short Topics provides some flexibility; topics may be added or replaced easily as part of the development of the newsletter series. **The Short Topics list is attached in .doc and .pdf formats.*
4. For the purpose of the newsletters in general, we agreed that the writing style we would use would be in an easy to read format geared toward engaging owners who are new to the breed. Our focus was to find ways to increase their attention on areas that we felt were important, by using an inviting style, a clean layout, attractive appearances and "bursts" of appeal (through selecting displayed content and choice of titles in Short Topics). We tried to maintain a diverse representation of activities possible with Newfs, along with diversity of authorship. There is a consistency to many of the articles when the authors describe their relationship with their Newf and how to interact with and train the Newf, although the activities and the authors vary. We are looking for an opportunity to engage the reader in some area in a way that increases their interest in building an active relationship with their Newf. Articles in the main

section cover preparation, learning to train, identification, activities, grooming and health. The activities are diversely represented and include: agility, conformation, draft, flyball, freestyle, obedience, search & rescue, service dogs, therapy, tracking and water work.

To be able to organize and distribute issues by age at the planned intervals, and for ease of maintaining the documents, all documents, including the newsletter were set up as Adobe files for distribution as a form email. An example of the way the email would be presented is attached. Below are links to the first issue:

Proposed 1st Issue:

http://online.ncarescue.info/rpc/lifestages/DocsReview/Lifestages_Issue1_DRAFT.pdf

As originally presented: <http://online.ncarescue.info/rpc/lifestages/DocsReview/Issue1.pdf>

We worked with Karyn Carpenter and Hope Taylor to develop the layout of the newsletters and the format for the Short Topics. Hope suggests removing the diagonals in the header for the Short Topics. Both Karyn and Hope, along with the RPC committee approve the new format, with positive comments about the color, style and layout. Both versions of the Short Topic format are presented below, in one topic that includes an image and one that does not. A collection of puppy images is being developed for use in the Short Topic articles.

<http://online.ncarescue.info/rpc/lifestages/DocsReview/AttentionTraining.pdf>

http://online.ncarescue.info/rpc/lifestages/DocsReview/AttentionTraining_v3.pdf

<http://online.ncarescue.info/rpc/lifestages/DocsReview/JumpDown.pdf>

http://online.ncarescue.info/rpc/lifestages/DocsReview/JumpDown_v3.pdf

Current committee status:

Meredith resigned from the subcommittee in May, citing overload of commitments. At this point, we had largely reached consensus within the subcommittee about the articles to include in the newsletters and which to request updates from authors. The Short Topics were mainly in the first draft stage for the first two issues. The subcommittee had agreed to replace the "Getting Ready for your Puppy" article in issue one with one that would be developed within the committee, and all subcommittee members were active participants in the development of the replacement article, "Gearing Up for Puppy". An update was requested from Rhoda Hartmann on the Pet Insurance article, and she agreed but could not commit to a timeline before the first of next year. We discovered that there were two pages on the NCA web site for the Pet Insurance article, and one of those included a notice about its age, so we substituted that page until a comprehensive review of current pet insurance plans can be completed for the rewrite. Other changes to reach consensus included the elimination of a couple of articles related to health issues that are not common to the breed and to decrease the conformation articles from 5 to 3 across all issues. Some more minor changes were made in the placement of some of the articles in different issues. The second issue is close, and the third issues is about 3/4 complete in content. At this point, Mary Lou has asked to participate only as a contributing writer to the Short Topics. We are working to identify another author candidate to include at this time, primarily to complete the Short Topics. We also have some guest author articles complete and initiated, and may be able to fill in some of the gap through use of these articles (Suzi Bidwell contributed "Puppy Push-ups", and Sandee Lovett has agreed to develop an article on starting a puppy in water work).

Proposal:

Originally, I had planned to submit the issues two at a time for Board review and approval. With the extensive reformatting, only Issue 1 is being submitted at this time. Approval is being sought for the layout changes, the use of the Short Topics, the articles selected and the text presented in the newsletter body for those articles, along with individual approval of the Short Topic articles (all new).

Note: the Growing Up with Your Newfoundland section will have the same header in each section and will include introductory remarks.

Respectfully submitted,

Donna Zink,

RPC Chair

--Forwarded Message Attachment--

Subject: LIFESTAGES NEWSLETTER: ISSUE 1, 2 MONTHS

Hello XXXXX.

Welcome to your first issue of the LifeStages newsletter, geared toward the 2 months age of a Newfoundland puppy.

Your newsletter is available online:

[LifeStages, Issue 1, 2 months](#)

Topics covered in this issue include:

- Preparing your home for your puppy
- Selecting a Vet
- Crate Training
- Attention Training
- Walking on Leash
- Pet Insurance

In addition, the Newfoundland Club of America web site contains volumes of information on the breed, its history, regional Newfoundland clubs, and more. Please visit the [NCA web site](#) to learn more. And if you have any questions, please [contact us](#).

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Update on Informational Card (Also see attachment)

From: Greg or Donna [mailto:countrymouse@joplin.com]
Sent: Wednesday, September 05, 2012 5:03 PM
To: 'NCA BOD 2nd VP'
Subject: INFORMATIONAL CARD

Per the Board's approval, I requested that the Answers page be set up. Also, I got the prices from Aura, but the Fedex rate is better. The card has been reformatted, per the requests at approval, and these changes were reviewed by the committee. The finalized copy attached is provided per the Board's request.

Please express my gratitude again to the Board for what I consider an effective, productive outcome of effort by all. Once the web page is ready, I will set up the notice in NCA eNotes.

Donna

Add question to on-line request for NEWF TIDE

FW: ONLINE REQUEST FOR NEWF TIDES

9/05/12

Greg or Donna

To 'NCA BOD 2nd VP', stevebritton.ncaboard55@yahoo.com
From: **Greg or Donna** (countrymouse@joplin.com)
Sent: Wed 9/05/12 6:45 PM
To: 'NCA BOD 2nd VP' (ncabod2ndvp@live.com)
Cc: stevebritton.ncaboard55@yahoo.com
Lynne, was this discussed already? If not, would you add it to the next agenda also

Thanks.

Donna

From: Greg or Donna [mailto:countrymouse@joplin.com]
Sent: Wednesday, August 29, 2012 4:59 PM
To: 'NCA BOD 2nd VP'
Subject: FW: ONLINE REQUEST FOR NEWF TIDES

Lynne, this additional question for the online request for a copy of Newf Tide was well-supported in the committee. Do we need Board approval to make a change, or is this something that would require notification only?

Donna

From: Greg or Donna [mailto:countrymouse@joplin.com]
Sent: Monday, July 09, 2012 1:43 PM

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To: Lisa Lathrop; Lynne & Bill at ThreePonds; 'Roger Frey'; Starr Willetts
Subject: ONLINE REQUEST FOR NEWF TIDES

I would like to add a question to the end of the online request form, where new buyers enter their information and coupon code requesting a free issue of Newf Tide:

Is this your first Newfoundland? (Yes/No option for answer)

The purpose is to begin to track the percentage of requesters who are first-time buyers.

Please reply with whether you support or disagree.

Donna

Issue	Topics	Notes
1	SELECTING A VET IMPORTANCE OF CRATE	Essential numbers to keep close
1	TRAINING/HOUSETRAINING	How long can he wait between times
1	Home manners: Attention training KEEPING IN CONTACT WITH THE BREEDER, IF APPROPRIATE	Visit with "trainers"; get second opinions when you have questions
1	CHECK ON AREA PUPPY CLASSES	How far
1	WALKING ON A LEASH	Don't let puppies jump down from vehicles, etc.
1	Jumping down	
2	JOINING A REGIONAL CLUB	What are the benefits
2	SHOTS AND HEARTWORM PREVENTATIVE	
2	Home manners: BEGINNING SIT AND DOWN GUIDED BY A COOKIE	Move this one to issue 2?
2	APPROPRIATE TOYS	
2	CUTTING NAILS AND BASIC GROOMING	http://www.ncanewfs.org/newfs/pages/puppygroom.html
3	IMPORTANCE OF TAKING YOUR PUPPY PLACES	
3	PROS AND CONS OF VISITING A DOG PARK	Moved this to issue 3

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Home manners: BEGINNING STAND AND SIT	
3 AND DOWN WITH STAY	
3 Puppy Push-Ups	
3 The importance of listening	Attention training never grows old
3 Teething	
4 Grooming tools	
4 Exercise levels	Need consistent appropriate exercise
4 Age-appropriate weight & condition	
4 When can he sleep outside of his crate?	Varies with puppy
4 Ramps or steps?	
5 Growing up healthy joints	Exercise, weight again; jumping down, slick floors. Use inclines to build joint muscles.
5 Training with others: regional clubs	(reiterate idea, different information)
5 Friendly play	body communications
5 Training: Building trust in each other	
6 Swimming!	start early! (move up to earlier issue?)
6 What they shouldn't eat	onions, chocolate, raisins, etc.
6 When will he quit chewing?	
6 I need a new vacuum!	(not to recommend a vacuum)
6 Dogs in cars	heat control, effect of glass
7 Preparing for gender maturity	Be aware of changes
7 Marking	
7 The consequences of boredom	Keep him engaged, entertained and exercised
7 Places to exercise	Grass awns, ticks
7 CGC	
8 Exercise: How much is too much?	heat, joints
8 Is my puppy finished growing?	Growth plates; exercise again
8 Emergency supplies (vehicle)	Water, battery fans, solar blanket, crates or restraints
8 OFA Clearances	Briefly describe typical health clearance testing for Newfs; link to OFA site

Electronics Publications Policy Committee:

> Summary of the 8/29/12 EPPC Teleconference

>

>

> **1. The EPPC recommends** to the board of directors that the NCA institute a 6 month trial of sponsored advertising on Facebook™ at a cost of \$10/month. The advertisement used would be the same ad that currently runs on Google AdWords™:

>

> Newf Puppy Info

> What you need to know to get

> A Happy, Healthy Newfoundland Pup

> <http://www.newfpuppy.com>

>

> At the end of the trial period rating returns for number of hits and cost per click can be compared and a determination made on a combined advertising campaign for both media.

>

> **2. The EPPC recommends** to the board of directors that the NCA open a Pinterest™ account at no cost, as a means of marketing the various articles on the NCA websites. The responsibility for opening the account and managing the boards would be the website developer.

>

> **3. Pursuant to the NCA Board action of 7/26/12** the EPPC recommends the following revision to the Electronic Newsletter Policy:

>

> Policies addressing section III. B. Electronic Newsletter Policy: Effective date: 2/18/10

>

> The purpose of the electronic newsletter policy is to foster consistency of message and prevent redundancy. The formatting and distribution of all NCA electronic newsletters will be completed by the Technical Resources Committee. Each electronic newsletter will have an assigned technical editor from the TRC who will be responsible for receiving content, designing layout and monitoring distribution and contact information for subscribers. Each newsletter will also have a content editor from the responsible committee/BOD who will coordinate the creation of content for each issue.

>

> Each electronic newsletter should have a defined audience, purpose, and goal.

>

> All NCA electronic newsletters should adhere to the following parameters:

>

> . Option of receiving in HTML or Plain Text versions, . opt-in/opt-out subscription,

> . standard NCA Privacy Policy.*

>

> Each electronic newsletter will have defined content providers and publication schedule. Publication schedules should allow for a minimum of 4 days for layout and design and 4 days for draft review prior to publication. Content providers and the NCA BOD should be included in the distribution for draft review.

>

> Amended pursuant to board directive: Editions outside the normal publication of the main NCA newsletter (e-Notes) require approval of the board of directors prior to distribution.

>

> approved by the board of directors: (date)

>

> **4. Book Review Policy** - began discussion, the committee will be meeting again prior to the board's October teleconference and hopes to have something to submit to the board at that time.

>

> MLZ

General Education Committee (also see attachments):

Revised Puppy Ads for the Board's review



A Reputable Breeder is your partner in Newf Ownership.

They will be there to answer your questions and guide you in the right direction whether it be about nutrition, grooming or training. Its years of experience that you want when it comes to raising your Newf.

For more information and to locate a breeder, please contact
The Newfoundland Club of America – www.ncanewfs.org

**Hip Dysplasia
Heart Disease**

**Elbow Dysplasia
Cystinuria**

Don't **You** deserve a healthy puppy?

A reputable breeder will always be there for you!

For more information and to find a breeder, please contact:

Newfoundland Club of America – www.ncanewfs.org



A Reputable Breeder is your partner in Newf ownership.

It's not about the purchase price – it's about what the **future** may hold:

**Hip Dysplasia Elbow Dysplasia
Heart Disease Cystinuria**

Don't **You** deserve a healthy puppy?

A reputable breeder will always be there for you!

For more information and to find a breeder, please contact:

Newfoundland Club of America – www.ncanewfs.org

Newf Tide Policy Committee:

To: NCA Board of Directors

Kindly NOTE THAT THIS EMAIL REPLACES IN its ENTIRETY THE EMAIL SENT ON SEPTEMBER 6, 2012. I APOLOGIZE FOR ANY CONFUSION.

THANK YOU FOR YOUR CONSIDERATION.

To: NCA Board of Directors

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FROM: *NEWF TIDE* POLICY COMMITTEE (NTPC)
Members: Patti Emmerling, Beth Sell, Julie P. Siefert, Jeannette Voss, Ken Wildman
Maredith Reggie, editor, *ex officio* and Aura Dean, Chair

RE: *Newf Tide* Policy Committee AGENDA ITEMS FOR 9/12

The NTPC respectfully requests that the board consider the following agenda items which have been discussed at our teleconferences and and have been unanimously approved by the NTPC.

1. Request for change in policy

A. Current: POLICY: " *Newf Tide* will not automatically be forwarded to your new address. Without prompt submission of change of address information, you may incur a charge to have your magazine forwarded." **(This policy is currently printed on the "Information Please" page in all issues of the magazine.)**

NEW: *Newf Tide* will not be automatically forwarded to any member. Members will incur the postage fee associated with the return and resend of the magazine and be required to advance the postage costs that, on average can be approximately \$12. Prompt submission of change of address information must be submitted to the membership chair.

2. Cease publishing in *Newf Tide* the NCA Board and the Charitable Trust Management Board minutes as well as the annual NCA Committee reports.

1. These documents may be easily transmitted to the members via electronic means.

The NCA could establish a members- only section on the website on which these documents may be posted in PDF format

for easy access and downloading by members only. This ensures immediate access in a more timely manner. The documents may also be circulated to the members via email through Constant Contact with a monthly service charge of \$25. Other methods of electronic distribution are available for consideration.

The editor will continue to prepare and format the minutes for publication at a charge (to be negotiated but will be less than the \$25 current rate per page). On average, there are 15 pages of minutes in each issue. This will decrease the number of pages in *Newf Tide*, incurring a savings both in printing, editorial work and postage.

As one of the NCA's communication tools, *Newf Tide* will continue to be responsible for coordination and distribution of these in both a cost-effective and timely manner by utilization of electronic methods.

V. Reports of Special (Ad-hoc) Committee

Ad hoc Policy Manual

COMMITTEE GUIDELINES AND POLICIES

Certificates of Appreciation

- Certificates of appreciation will be presented to all outgoing committee chairs and committee members at the Annual Membership Meeting

Committee Appointments

- All committee applications should be directed to the second vice president.

Committee Assignments / Proposals

- All committee proposals/input will be addressed by the Board and responded to—even if not fully resolved—within 60 days of their submission by the committee.
- Committee assignments were traditionally made by the new Board on Sunday mornings after the National Specialty was over or after the Annual Meeting.

From 1997 committee assignments have been done by the outgoing Board.

Board decided it would take a straw vote in executive session and the new Board would, in good faith, take that vote into consideration during their meeting Thursday after the Annual Membership meeting.

Committee Documents

- Each committee chair should have an electronic file of all documents pertaining to the work of their committee;
- There should be a separate “official/locked” copy in editable format (Word is the most universal) stored elsewhere, possibly with whoever is charged with providing printed copies of each document.
- Forward to the Board, via the 2nd Vice President, copies of all contracts binding the NCA and create a current and historical file of these contracts to be held by the President and the Treasurer

Committee Account Numbers / Passwords

- Any account number and/or secure password information owned/managed by the NCA (e.g., web sites, databases, password-protected CDs, etc.) be held by the NCA President, the NCA Treasurer, and the chair of the committee.

Committee Expenses

- Reimbursement for committee expenses will be contingent upon the Chair submitting a budget.
- Committee Chair is required to approve invoices for expenditures for his/her committee before forwarding bills to Treasurer for payment
- Committee Chairs to submit year-end financial reports to Recording Secretary with annual reports.
- Committee expenditures beyond adopted budgets must be approved by Board before being allocated.
- Cost of duplicating and collating materials for Board review to be borne by committees submitting documents.

Committee Reports

- Committee reports are due to the 2nd Vice- President at the same time as the Board's agenda items. Deadlines will be announced as soon as they are set.
- Annual committee reports will be printed in *Newf Tide*.

Communication:

- NCA committees are answerable to the Board of Directors, and only to the Board. Neither individual board members acting on their own nor other committees may assign work to committees. Board members have no special privileges with committees except when acting as a Board or at the direction of the Board. However, formal avenues of communication should not preclude a collegial relationship between committees or Board members and committees. Further, the Board may in specific instances or as a matter of policy approve specific collaborative work between committees. In any event it should be remembered that no committee member, including the chair, may speak for the committee as a whole and no such communication should be taken as having come from the entire committee
- Approval to set up an electronic mail distribution list to facilitate communicating NCA business to committees
- All NCA committee discussions have to be conducted in such a way that all committee correspondence is available to all committee members
- The Board must approve all surveys before they are sent out.
- An article will be written and published annually in *Newf Tide* dealing with the committee structure of the NCA so that the membership might be enabled to participate in the process as fully as each wishes.

Miscellaneous

- Committee chairperson(s) will receive a tentative National Specialty schedule nine months prior to the specialty show for review for possible conflicts and any conflicts be resolve by the NCA President, the Specialty Show Coordinator and the Specialty Show Chair.

Outside Reports

- All committees receiving reports from outside sources such as OFA, AKC, etc., are required to provide the NCA Corresponding Secretary and the NCA Webmaster a copy of the report within 15 days of its receipt. The Corresponding Secretary will maintain hard copies of all reports. The webmaster will be requested to enter all appropriate reports into the WIKI document center.

Teleconferences

- All committees are required to hold teleconference meetings of their committees at least quarterly. There must be a quorum of said committee. All committee actions must result from a teleconference or face-to-face meeting with a quorum of said committee.
- Committee teleconferences must first receive express permission of the President.

COMMITTEE GUIDELINES AND POLICIES

Certificates of Appreciation

- Certificates of appreciation will be presented to all outgoing committee chairs and committee members at the Annual Membership Meeting

Committee Appointments

- All committee applications should be directed to the second vice president.

Committee Assignments / Proposals

- All committee proposals/input will be addressed by the Board and responded to—even if not fully resolved—within 60 days of their submission by the committee.
- Committee assignments were traditionally made by the new Board on Sunday mornings after the National Specialty was over or after the Annual Meeting.

From 1997 committee assignments have been done by the outgoing Board.

Board decided it would take a straw vote in executive session and the new Board would, in good faith, take that vote into consideration during their meeting Thursday after the Annual Membership meeting.

Committee Documents

- Each committee chair should have an electronic file of all documents pertaining to the work of their committee;
- There should be a separate “official/locked” copy in editable format (Word is the most universal) stored elsewhere, possibly with whoever is charged with providing printed copies of each document.
- Forward to the Board, via the 2nd Vice President, copies of all contracts binding the NCA and create a current and historical file of these contracts to be held by the President and the Treasurer

Committee Account Numbers / Passwords

- Any account number and/or secure password information owned/managed by the NCA (e.g., web sites, databases, password-protected CDs, etc.) be held by the NCA President, the NCA Treasurer, and the chair of the committee.

Committee Expenses

- Reimbursement for committee expenses will be contingent upon the Chair submitting a budget.
- Committee Chair is required to approve invoices for expenditures for his/her committee before forwarding bills to Treasurer for payment
- Committee Chairs to submit year-end financial reports to Recording Secretary with annual reports.
- Committee expenditures beyond adopted budgets must be approved by Board before being allocated.
- Cost of duplicating and collating materials for Board review to be borne by committees submitting documents.

Committee Reports

- Committee reports are due to the 2nd Vice- President at the same time as the Board's agenda items. Deadlines will be announced as soon as they are set.
- Annual committee reports will be printed in *Newf Tide*.

Communication:

- NCA committees are answerable to the Board of Directors, and only to the Board. Neither individual board members acting on their own nor other committees may assign work to committees. Board members have no special privileges with committees except when acting as a Board or at the direction of the Board. However, formal avenues of communication should not preclude a collegial relationship between committees or Board members and committees. Further, the Board may in specific instances or as a matter of policy approve specific collaborative work between committees.

In any event it should be remembered that no committee member, including the chair, may speak for the committee as a whole and no such communication should be taken as having come from the entire committee

- Approval to set up an electronic mail distribution list to facilitate communicating NCA business to committees
- All NCA committee discussions have to be conducted in such a way that all committee correspondence is available to all committee members
- The Board must approve all surveys before they are sent out.
- An article will be written and published annually in *Newf Tide* dealing with the committee structure of the NCA so that the membership might be enabled to participate in the process as fully as each wishes.

Miscellaneous

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From "the AKC Complete Dog Book" review committee:

There is much uncertainty about the origin of the Newfoundland breed. Some think the ancestors are a combination of indigenous Indian dogs interbred with the Great Pyrenees dogs brought to Newfoundland by the Basque fishermen, or dogs brought to North America by the Vikings. At any rate, a breed evolved that was particularly suited to its island of origin. Newfoundlands were large dogs with sufficient size and strength to perform the tasks required of them. They had heavy coats for protection against the long winters and icy waters surrounding their native island. Strong and partially webbed feet have enabled them to travel easily over marshes and shores. The breed was admired for its physical prowess and attractive disposition, and as a result, some specimens were taken to England where they were bred extensively. Most Newfoundlands, even those in Newfoundland, are descended from forebears born in England. Today's Newfoundland is admired and bred in many countries worldwide.

The breed standard describes a true working dog, one that is as much at home in water as on land. Canine literature gives us stories of brave Newfoundlands that have rescued men and women from the sea. There are also stories of shipwrecks aided by dogs that carried lifelines to stricken vessels and of Newfoundlands rescuing children who had fallen into deep water. We find other accounts of dogs whose work was less spectacular but equally valuable, as they helped fishermen with heavy nets and performed other tasks necessary to the owners' occupations. Although this is a superior water dog, Newfoundlands have been and are still used as working dogs, pulling carts or carrying burdens as a pack animal.

To perform these duties, Newfoundlands must be large enough to bring even a drowning adult to shore. They must have powerful hindquarters and lung capacity enabling them to swim great distances while their heavy coat protects them from the icy waters. In short, Newfoundlands must be strong, muscular, and sound so that they are able to do the work for which they have become justly famous. Above all, Newfoundlands must have intelligence, loyalty, and a sweet nature, which are their best-known traits. Upon request, they willingly help their owners perform any necessary tasks, and possess the instinct to act independently with responsibility when rescue work demands it.

In this country, where the Newfoundland is kept not as an active worker but largely as a companion, we particularly appreciate the sterling traits of the true Newfoundland disposition. Here we have the great size and strength that make the breed an effective guardian, combined with the gentleness that makes them safe companions. For generations, Newfoundlands have been the traditional children's protector and playmate. More tolerant of small, tugging fingers than a smaller dog, of their own accord Newfoundlands undertake, without training, the duties of nursemaid. The Newfoundland's sweet temperament makes him the ideal choice for a well-informed novice owner who is diligent in providing early training. This helps to ensure a wellbehaved canine companion.

Although not usually associated with traditional performance events, many Newfoundlands excel in obedience, agility and tracking. With his graceful, powerful body and ground-covering gait, he is always a commanding presence in the conformation ring. The Newfoundland puppy is outgoing, intelligent and curious, never timid, skittish or aggressive. Daily human contact is absolutely essential for any Newfoundland. Time spent with his people, whether working,

grooming, playing or cuddling up on the couch are what this dog lives for.

Prior to adding a Newfoundland to your home, please visit the Newfoundland Club of America's website, www.ncanewfs.org for links to the current breeders list as well as information on Newfoundland related health issues and genetic testing.

We know of no better description of Newfoundland character than the famous epitaph on the monument at Lord Byron's estate, at Newstead Abbey, England:

Near this spot

Are deposited the Remains of one

Who possessed Beauty without Vanity

Strength without Insolence,

Courage without Ferocity,

And all the virtues of Man without his Vices.

This Praise, which would be unmeaning Flattery

If inscribed over human Ashes,

Is but a tribute to the Memory of

Boatswain, a Dog,

Who was born in Newfoundland May 1803

And died at Newstead Nov. 18th, 1808.

However, the ***Newfoundland Club of America*** web site contains volumes of information!

There is a lot of content on the internet these days, some of it good and some of it less than accurate. What can we do to help you learn about this breed?

Looking for a Newfoundland?

Interested in Rescue?

Is there a regional club in your area, where there may be Newf-related events?

What can you do with your Newfoundland?

For answers to these questions and more, please visit:

<http://www.ncanewfs.org/answers>



What is a Newfoundland?



There is no short answer to this question!