

**NCA Board of Directors Minutes
 Teleconference Meeting Minutes, December 19, 2005/January 19, 2006 (Approved
 February 23, 2006)**

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Roger Frey, President, called the meeting to order at 9:26 p.m., Eastern Time.

The following Directors were present: Jan S. Boggio (JSB), Jacqueline K. Brellochs (JKB), Mary Lou Cuddy (MLC), Aura Dean (AD), Jack Dean (JD), Roger Frey (RF), Sandee Lovett (SL), Kathy Mclver (KM), Mary L. Price (MLP), Mary Lou Roberts (MLR), Debra Wigal (DW). Tom Broderick, *ex-officio*, was present. Kevin Gallagher (KG) and Mary W. Price, *ex-officio*, were absent. Member guest Robin Seaman was present.

Approval of Minutes

Summary of discussion: Two Board members reported that they had computer problems and were not able to review minutes in a timely manner. There was discussion about the reporting of the end of the November 4-6, 2005 face-to-face meeting. The President issued repeated requests for Jack Dean to come to order.

Kathy Mclver moved and Jacqueline Brellochs seconded to approve the November 4-6, 2005 face-to-face meeting minutes as amended. The motion passed. 10 Yes (JSB, JKB, MLC, AD, RF, SL, KM, MLR, MLP, DW); 1 No (JD); 1 Absent (KG)

Report of the President

Roger Frey, President, reported on a letter he received from the AKC Canine Health and the AKC Parent Club Committees requesting that all AKC Parent Clubs launch an initiative to increase the use of DNA for parentage identification of all breeding stock. He reported that he would forward the letter to the Health & Longevity, Health Challenge and any other pertinent committees.

The President requested the Board's approval of fees, expenses and travel costs to bring the parliamentarian for the 2005 Annual Membership Meeting, Travis Barrick, to Maryland for the 2006 Annual Membership Meeting.

Summary of discussion: It was estimated that lodging and other expenses would be \$800.00 plus airfare. It was reported that Kathy Paxton, 2006 National Specialty Chair, had offered one of the judge's rooms for him and there was a possibility that he could share the ride from the airport to the show site with the judges, thus saving both room and rental car expenses. Several Board members commented that with the 2006 National Specialty being so close to Washington, D.C., there should be plenty of qualified parliamentarians available. It was stated that one advantage would be that Mr. Barrick is familiar with the NCA and its policies and problems. Roger reported that he received many comments that the 2005 Annual Membership Meeting was well-run and was conducted smoothly. Mr. Barrick has also done some *pro bono* work for the NCA since that meeting. Some Board members stated that they believed that the NCA should spend the money on the dogs and not on these kinds of expenses. There was a consensus reached to investigate availability of Washington, D.C.-based parliamentarians.

Report of the 2nd Vice-President: Specialty Show Committee

Mary Lou Roberts, 2nd Vice-President, and Robin Seaman, Specialty Show Chair, reported updates on several items submitted from the Specialty Show Committee.

The Specialty Show Committee requested the Board's approval to send a committee representative to visit any proposed National Specialty show site that would be utilized by the NCA for the first time.

Mary Lou Roberts moved and Jacqueline Brellochs seconded that when a regional club proposes to host a National Specialty at a site that has not been used previously by NCA, the NCA Specialty Coordinator or someone appointed by the Coordinator will visit the site and report to the Board before the Board approves the site.

Summary of discussion: It was recommended that the committee appoint a knowledgeable person close to the site to save on expenses.

The motion passed unanimously. 1 Absent (KG)

Kathy McIver moved and Jan Boggio seconded that at National Specialties the Best of Breed, Best of Opposite Sex and High in Trial Uniform Trophies are awarded only by the Newfoundland Club of America.

Summary of discussion: It was stated that when the Uniform Trophies began, the Best of Breed, Best of Opposite Sex and High in Trial were to be donated by the NCA. The 2005 and 2006 National Specialties accepted donations from members to sponsor those trophies. There should be an explicit statement in the **Policy Manual** and the **Specialty Show Guide**. Members can sponsor any other Uniform Trophies.

The motion passed unanimously. 1 Absent (KG)

Summary of discussion: Entries at regional specialties have dropped over the last few years. In 2005, some regionals' entries dropped to 30-32 dogs. Some clubs hosting regionals are not planning dinners or luncheons. There were concerns expressed about the validity of an Award of Merit given at such small regionals. The Specialty Show Committee wants to look into ways to increase the entry, such as encouraging back-to-back specialties and possibly denying approval to clubs with a history of very low entries.

Mary Lou Roberts moved and Jan Boggio seconded that the Board encourage the Specialty Show Committee to investigate the decreasing entry numbers at regional specialties and to develop recommendations.

Summary of discussion: It was stated that the quality of the judging panels may have a great deal to do with low entries. There was some discussion about the working tests that are cancelled if a minimum number of entries are not received. Regional clubs should be encouraged to work together to promote regional specialties.

The motion passed unanimously. 1 Absent (KG)

The Specialty Show Committee Chair reported on the 2006-2008 National Specialty Judges List which was sent previously to the Board. The Chair reported that approximately 180 members voted.

There was further discussion concerning specialty shows.

Summary of discussion: A Board member requested that the Purina Farms show site near St. Louis, Missouri be considered as a National Specialty site as there is now a precedent of the show site not being on hotel grounds. It was stated that the regional club hosting the show chooses the site, not the Specialty Show Committee. It was suggested that there be a request in **Newf Tide** asking for possible site locations. The Specialty Show Committee Chair responded that the problem is not with site locations; but rather the problem is the lack of regional clubs coming forward to host National Specialties. It was suggested that guidelines be developed for two regional clubs to host a National Specialty together. It was stated that if regional clubs would work together on regional specialties, hosting a National Specialty would be a logical next step.

At 11:09 p.m., Robin Seaman left the meeting.

In light of the late hour, there was a brief discussion concerning prioritizing the rest of the committees and the date and time of the next meeting.

Executive Session

At 11:13 p.m., Mary Lou Roberts moved and Kathy McIver seconded to go into executive session to discuss committee appointments.

Summary of discussion: A Board member questioned going into executive session when there were still other motions and items to be addressed. It was stated that one of the motions had been withdrawn prior to the meeting and the membership applications needed to be approved to meet **Newf Tide** deadlines.

The motion passed. 7 Yes (JKB, MLC, RF, SL, KM, MLP, MLR); 3 No (AD, JD, DW); 1 Abstention (JSB); 1 Absent (KG)

At 12:13 a.m., Jan Boggio moved and Aura Dean seconded to come out of executive session. The motion passed unanimously. 1 Absent (KG)

While in executive session, the Board rescinded the appointment of Leslie Harris to the Rescue Education and Awareness Committee as she is not currently an NCA member.

While in executive session, the Board appointed Lynne Anderson to the Rescue Education and Awareness Committee.

While in executive session, the Board appointed Nicki Gunderson, Glen Malchow, Consie Powell, Beth Sell and Steve Shields to the Ad Hoc **Newf Tide** Committee. Consie Powell was appointed Chair of the Ad Hoc **Newf Tide** Committee.

While in executive session, it was reported that Ann Thibault had declined the appointment to the Nominating Committee.

While in executive session, the Board accepted the resignation of Patti Testa as the Sunshine Committee Chair and appointed Susan Aspeotes as the Sunshine Committee Chair.

While in executive session, it was reported that Beth Sell could not accept the task of storing the back issues of **Newf Tide** and filling orders for back issues.

While in executive session, the Board accepted the Member Applicant List dated November 29, 2005, except for one application.

Summary of discussion: The Board briefly considered again the questions of the hiring of the parliamentarian. The President requested the Board's approval of an amount to be spent on this matter. It was suggested that the President research several candidates and bring the information back to the Board.

At 12:20 a.m., Kathy McIver moved and Jack Dean seconded to recess the meeting until January 19, 2006 at 7:45 p.m. Eastern Time. The motion passed unanimously. 1 Absent (KG)

NCA Teleconference Reconvenes on January 19, 2006

Sandee Lovett, 1st Vice-President, called the meeting to order at 7:54 p.m.

The following Directors were present: Jan S. Boggio (JSB), Jacqueline K. Brellochs (JKB), Mary Lou Cuddy (MLC), Aura Dean (AD), Jack Dean (JD), Kevin Gallagher (KG), Sandee Lovett (SL), Kathy McIver (KM), Mary L. Price (MLP), Mary Lou Roberts (MLR), Debra Wigal (DW). Mary W. Price, *ex-officio*, was present. Roger Frey (RF) and Tom Broderick, *ex-officio*, were absent.

Report of the 2nd Vice-President: Ad Hoc *Newf Tide* Review Committee

Mary Lou Roberts, 2nd Vice-President, reported that Consie Powell had declined to chair or serve on the Ad Hoc *Newf Tide* Review Committee due to work commitments. There was discussion regarding the appointment of another member to the committee. It was the consensus of the Board to name Bill Betchley to the committee.

Report of the 2nd Vice-President: AKC Breeder Referral

Naomi Young Meyer, AKC Breeder Referral Chair, requested the Board's approval to provide educational materials to the exhibitors at the Westminster Kennel Club show for distribution to people inquiring about Newfoundlands.

Summary of discussion: There was discussion on the materials to be used. It was suggested that the AKC registration insert sheet be used as it has all the contact information for the NCA on it. One Board member felt that the Board should leave the choice of material to the AKC Breeder Referral Chair.

Mary L. Price moved and Jan Boggio seconded to request that the AKC Breeder Referral Chair provide to the exhibitors at the Westminster Kennel Club show the AKC registration insert sheet for distribution to people looking for information about Newfoundlands at that show.

The motion passed. 10 Yes (JSB, JKB, MLC, AD, KG, SL, KM, MLP, MLR, DW); 1 Abstention (JD); 1 Absent (RF)

At 8:03 p.m., Roger Frey joined the meeting.

Report of the 2nd Vice-President: *Breeders List*

The Board briefly considered the question of not printing the *Breeders List* as a hard copy document. It was the consensus of the Board to continue printing a hard copy of the *Breeders List*.

There was a brief discussion regarding updates to the *Breeders List* application form. The application form will be included with the next issue of *Newf Tide*. The discussion was postponed until later in the meeting so that a copy of the application form could be retrieved.

Report of the 2nd Vice-President: Database

The 2nd Vice-President reported that she had not received an update from Dawn Fretts, Database Chair. Jacqueline Brellochs reported that she had recently received the Versatile Newfoundland updates from her.

Report of the 2nd Vice-President: *Newf Tide* Back Issues

The Board addressed the problem of the storage and handling of the back issues of *Newf Tide*. A member agreed to the mailing of back issues but not to the storage. A Board member questioned how much inventory there was. It was replied that it is extensive, approximately 50 boxes. It was decided to let the matter remain pending at this time.

Report of the 2nd Vice-President: Internet Committee

The 2nd Vice-President reminded the Board that they may comment directly to the Internet Committee on some of the issues that were listed in the committee report. A Board member questioned why the pop-up ads had not been removed from the search engine on the NCA website. He stated that the Board authorized \$40.00 to pay for the program to remove those ads. This information will be relayed to the Internet Committee.

Report of the Recording Secretary

Mary Lou Cuddy, Recording Secretary, reported that she had prepared and distributed the November 4-6, 2005 minutes and the December 19, 2005 agenda. She reported that the election ballots were mailed on December 6, 2005. She had sent replacement ballots and/or envelopes to the seven members who had requested replacements. In response to a question about the amount of postage that was listed on the ballot and the subsequent increase in postal rates, she stated that the master ballot file for next year had been updated to reflect the postal increase. In response to a Board member's question, she reported that a member of the Election Committee and the Recording Secretary are retrieving the ballots from the post office.

Report of the Corresponding Secretary

Aura Dean, Corresponding Secretary, reported that since the November 4-6, 2005 meeting she had received 16 letters from Tabitha Sheppard of the AKC Events Department; all of which have been or will be forwarded to Robin Seaman, Specialty Show Coordinator. She reported on a letter from James Werner, Treasurer of the Middleburg Kennel Club of Virginia relative to the final show figures and costs for the Colonial Regional Specialty which will be forwarded to the Colonial Newfoundland Club.

Aura reported that she had copied the 2nd Vice-President on material received from Judy Ferguson regarding the "Chief Sable" restoration project and she reminded the Board that they need to consider a contribution to this project.

She reported that she had forwarded the letter referred to by the President in his report to Robin Seaman, Specialty Show Coordinator, and Jan Boggio, Health Challenge Committee Co-Chair. She also reported that she had written to the AKC/CAR Canine Support and Relief Fund to forward the NCA's \$2,500.00 donation and that thank-you letters had been received from James T. Stevens, Chief Financial Officer for AKC, Secretary/Treasurer for AKC CAR and from Carmen L. Battaglia, President and CEO for AKC Companion Animal Recovery. Those two letters will be forwarded to the Recording Secretary for distribution to the Board.

In addition, she responded to approximately ten emails that requested information about the club, breed, and ways to obtain information on specific questions. She also forwarded an email, at the direction of the President and without a Board vote, to Robert Kane requesting the removal of the NCA from his NO PAWS Honor Roll.

She reported on an email received from Galen Kennedy concerning NCA participation in the Rocky Mountain Dog Fanciers Guide, whose goal is to bring together responsible dog fanciers in the Rocky Mountain region. The material will be forwarded to the regional clubs in that area.

A Board member asked if the material from Judy Ferguson noted the amount of funds raised so far for this project. There was no information on the amount raised so far in the material received. It was noted that donations were going directly to a bank and not to Ms. Ferguson.

Report of the Treasurer

Mary L. Price, Treasurer reported the following.

NCA Operations

Checking Account	5,083.10	
Savings Account	23,478.92	
CDs	<u>235,863.73</u>	
	264,425.75	264,425.75
"Distinguished Member" Restoration	1,038.61	

CD	<u>1,200.54</u>	
	2,239.15	2,239.15
Uniform Trophy Fund		
Money Market Account		<u>6,845.58</u>
		\$273,510.48

Mary reported that Edmund Sledzik, NCA's tax consultant, collapsed in the show ring in Orlando and was taken to the hospital. He is now home and doing better but the process of preparing the NCA tax returns is behind schedule. It was felt that this situation will be remedied soon.

Mary also reported, in answer to a Board member's questions, that the "Distinguished Member" painting was returned to the Tate Museum in London in early January. The invoice for the return costs will be received in February and it is anticipated that the invoice will be close to the \$7,500.00 that was quoted earlier.

Report of the AKC Delegate

Mary W. Price, AKC Delegate, reported that she had traveled to Florida expecting to participate in the activities surrounding the AKC/Eukanuba Classic and the AKC Delegate meeting following the show. She was able to attend the AKC Canine Health Foundation gala before medical issues forced her to return home. Beckie Stanevich, an NCA member who is a delegate for another club, gave her some notes from the Delegates' meeting from which she will give her report.

There were four amendments voted on and passed at the meeting. Three referred to field trials. The fourth involved Chapter 11, Section 8-A of Rules Applying to Dog Shows which would now allow an Event Committee to disqualify a dog who, in their opinion, attacks a person or a dog at an AKC event and is believed to present a hazard to persons or other dogs.

An amendment was read which would change the AKC Logo. The change would be removing the phrase, "Incorporated" and replacing it with, "Founded in 1884." This would emphasize the age, longevity and tradition of the AKC. This will be voted on at the March 2006 Delegate's Meeting.

Mary reported that individual and litter registrations were down as had been projected. The number of events increased by 15%, mainly from the increases in agility and rally and there were over three million entries in AKC events for 2005.

Mary said that she regretted missing the Parent Club Committee meeting as the committee was going to address the AKC Online Breeders Classified ads and the verification of club membership. She urged the Board to submit an electronic membership file to the AKC to help

with this verification process. AKC wants to be able to verify club membership as soon as the ad is submitted.

She also reported that the AKC Nominating Committee had proposed Carl Ashby, David Keene and Dr. William Newman as candidates for election to the AKC Board. Candidates announcing that they are running by petition are Kenneth Marden and Nina Schaefer. Candidates who are running by petition have until the end of January to submit their names so the list may become longer.

She then reminded the Board that the letter referenced in the President's report from the AKC Canine Health and the AKC Parent Club Committees requesting that all Parent Clubs launch an initiative to increase the use of DNA for parentage identification of all breeding stock which should be forwarded to Health & Longevity, General Education, Specialty Show and Health Challenge Committees.

AKC Request for Electronic Membership List

Summary of discussion: The Board discussed the pros and cons of sending an electronic file of the membership list to AKC. It was stated that when the AKC first asked for an electronic file it was for a different purpose, i.e. being able to contact people quickly to react to proposed legislation. AKC is now asking for it to verify membership claims on the AKC Online Breeders Classified questionnaires. It was asked if just members' names and zip codes could be sent. It was stated that many members do not want their contact information distributed. Several Board members stated that the Membership Chair should be asked for her input.

Kevin Gallagher moved and Aura Dean seconded that the NCA Membership Chair provide the AKC with an electronic list of members' names in either Excel or Access format.

Summary of discussion: Some Board members reiterated that the Membership Chair should be contacted. It is not known what format is being used for the membership files.

It was the consensus of the Board that the motion be withdrawn until the Membership Chair could be contacted.

Kevin Gallagher moved and Jack Dean seconded to contact the Membership Chair to determine if an electronic listing of members' names and zip codes can be provided to AKC and if it can be done in either an Excel or Access format.

The motion passed unanimously.

Report of the 1st Vice-President

Sandee Lovett, 1st Vice-President, reported the additional information and pictures she received regarding the Lewis & Clark Fort Mandan Foundation, which is requesting donations towards a larger-than-life statue of Seaman. She reported that, for a donation of \$150.00 or more, the donor will have a brick inscribed with the name of the donor that will be placed in

the walkway leading to the statue. Donations will be accepted up to April 1, 2006. The Foundation plans to dedicate the statue of Seaman in June, 2006. It will be the only statue of Seaman depicted without other figures.

Sandee also reported that the President of the Foundation was willing to come to the 2006 National Specialty to give a presentation on the statue. It was discussed that perhaps he could send slides and materials, rather than making a long trip for a 15 minute presentation. It was decided that the 1st Vice-President would gather the information and forward it to the Board for the next meeting.

Minimum Age for Eligibility for Draft Tests

Jacqueline Brellochs moved and Mary Lou Cuddy seconded that the Working Dog Committee be requested to revisit a Newfoundland's minimum age for eligibility in NCA Draft Tests.

Summary of discussion: Current policy is that a Newfoundland must be 12 months old to compete. A Board member stated that since it is known that in most Newfoundlands the growth plates in the femurs close at 8 months, growth plates in the tibias close at 12-14 months and the bodies continue to broaden and mature until well past three years of age that the minimum age of eligibility should be reconsidered. It should also be noted that training and conditioning for the one-mile freight haul begins well before the test date. It was stated that this minimum age requirement has not been considered since the inception of the draft tests. There was concern expressed by several Board members that novice puppy owners are too eager to begin serious draft training before the puppy is physically mature. Some Board members felt that since there had not been any reported problems, there did not need to be a change made.

The motion passed unanimously.

National Specialty Judges

Summary of discussion: Some Board members believe that members are concerned that judges who are judging at a National Specialty are judging Newfoundlands at shows very close to the date of that National Specialty. These members felt that a judge should be required to not accept any Newfoundland judging assignments within a six-month period prior to that National Specialty. It was stated that many breeds require their specialty judges not to accept assignments within a certain time frame before that National Specialty. One Board member felt that this applied only to the judge who was doing Best of Breed. By consensus, the Board referred this issue to the Specialty Show Committee for review and clarification.

Working Achievement Award

Jacqueline Brellochs moved and Mary Lou Roberts seconded to appoint an Ad Hoc Committee to develop a Working Achievement Award to encourage the membership to train for and participate in activities with their Newfoundlands.

Summary of discussion: Some Board members would like to see the Working Dog Committee consider this issue. It was stated that this Award should involve other events, besides draft and water titles, such as agility, tracking and advanced rally and obedience titles. A Board member wanted to know what is different about this proposal, other than the make-up of the Board, from the earlier proposal that was defeated by the Board. It was replied that it had been suggested that this issue be brought to Board again before placing it on the Annual Membership Meeting agenda.

The motion passed. 6 Yes (JKB, MLC, RF, SL, MLP, MLR); 3 No (JD, KM, DW); 3 Abstentions (JSB, AD, KG)

PAWS

Aura Dean, Corresponding Secretary, reminded the Board that she had already addressed this agenda item in her Corresponding Secretary report. She had communicated to Mr. Kane the Board's directive to have him remove the NCA's name from his NO PAWS Honor Roll. It was stated that the NCA may need to reconsider their stance on PAWS when the changes that are being considered are announced.

***Newf Tide* Policy Committee**

Aura Dean, ***Newf Tide*** Policy Committee Chair, reported that the committee was not prepared to present the ***Newf Tide*** printer bids at this time. She did want to report, however, on the 4th Quarter, 2005 ***Newf Tide*** mailing. She stated that, even with sending the magazine by Priority mail, there were still delays in members receiving their copies of ***Newf Tide***.

Summary of discussion: A Board member wanted to know how much the mailing via Priority mail cost the NCA. It was reported that the mailing cost \$7,242.19 which also included the European members' issues and regular subscribers' issues being sent Priority mail. It was stated that some money was saved as there was no charge for the Priority envelopes that were provided by USPS. It was stated even with Priority mail, delivery could still take up to ten days. A Board member questioned whether the Christmas mail rush could have played a role in some of the delays. There was some discussion concerning the mailing service. It was stated that the mailing service used was a completely separate entity from either the printer or the post office. The NCA is charged between \$600.00 and \$700.00 for the service to assemble the magazine package and add the postage. A Board member wanted to know how much it usually costs to send ***Newf Tide***. The cost is contingent on the weight of that particular issue and what other materials are riding with it. A Board member suggested that the average cost would be about \$3,000.00. A Board member stated that if communication is the NCA's biggest problem, perhaps Priority mail should be considered. To which another Board member stated that he had received many emails that the members did not wish to have the NCA's money spent this way.

Executive Session

At 9:20 p.m., Kathy McIver moved and Sandee Lovett seconded to go into executive session. The motion passed. 7 Yes (JKB, MLC, RF, SL, KM, MLP, MLR); 3 No (JSB, AD, JD); 1 Abstention (DW); 1 Absent (KG)

At 10:35 p.m., Jacqueline Brellocks moved and Mary Lou Roberts seconded to come out of executive session. The motion passed unanimously.

While in executive session, the Board approved for publication a membership application that had previously been held in abeyance.

While in executive session, the Board approved Steve Shields as chairman of the Ad Hoc **Newf Tide** Review Committee.

While in executive session, the Board approved Nicki Gunderson as chairman of the Ad Hoc Newf Tide Review Committee in the event that Steve Shields does not accept his appointment as chairman of the Ad Hoc **Newf Tide** Review Committee.

While in executive session, the Board, by consensus, agreed to postpone until the next meeting or the meeting at the National Specialty to name committee members for the Ad Hoc Working Achievement Award Committee and to ask for volunteers via **Newf Tide** and the NCA website.

While in executive session, the Board approved the following: In as much as an organization has the ultimate right to require that its members refrain from conduct injurious to the organization, the Board of Directors hereby reprimands a Board Member for actions prejudicial to the best interests of the Newfoundland Club of America.

Against objection, a Board member insisted on reading aloud a portion of an email that had been previously distributed under the cover of executive session. That Board member then asked for additional emails that pertained to the emails discussed in executive session.

Jack Dean moved and Aura Dean seconded that Jack Dean be given all emails that are related to the October 10, 2005 email discussed in executive session and read in open session after coming out of executive session. The motion failed. 2 Yes (AD, JD); 9 No (JSB, JKB, MLC, RF, SL, KM, MLP, MLR, DW); 1 Abstention (KG)

Dates for the Next Board Meetings

The Board considered dates and times for the face-to-face meeting at the 2006 National Specialty. By consensus, the Board agreed to meet Monday, March 27, 2006 beginning at 1:00 p.m. to approximately 5:00 - 6:00 p.m. and then later from 8:00 p.m. to 10:30 - 11:00 p.m. The Board will reconvene the meeting on Tuesday, March 28, 2006 at 9:00 a.m. to approximately 1:00 p.m. The afternoon will be free for Board members to prepare for the Annual Membership Meeting that night. The Board tentatively decided to meet Wednesday, March 29, 2006 from 9:00 - 11:00 p.m. to appoint committees.

The next teleconference meeting of the Board will be Thursday, February 23, 2006 at 8:00 p.m., Eastern Time. Agenda items will be due to the Recording Secretary no later than February 8, 2006.

The Board briefly reviewed the **Breeders List** application form and agreed to remove the signature at the end of the introductory paragraphs.

The Board discussed the blow-in additions to the next **Newf Tide** mailing. The Treasurer will receive a hard copy of the Treasurer's report for proofing. The Annual Membership Meeting notice will also be included in this mailing. There was a reminder that the Health & Longevity Committee needs to submit their article explaining the OFA application discounts and the batching procedure to **Newf Tide**.

At 11:00 p.m., Kathy McIver moved and Deb Wigal seconded to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,

Mary Lou Cuddy
NCA Recording Secretary