

NCA BOARD OF DIRECTORS MINTUES
TELECONFERENCE MEETING MINUTES, May 25, 2005 (Approved June 29, 2005)

Roger Frey, President, called the meeting to order at 8:08 p.m.

The following directors were present: Jan S. Boggio (JSB), Jacqueline K. Brellochs (JKB), Mary Lou Cuddy (MLC), Aura Dean (AD), Jack Dean (JD), Roger Frey (RF), Sandee Lovett (SL), Kathy McIver (KM), Mary L. Price (MLP), Mary Lou Roberts (MLR), and Debra Wigal (DW). Kevin Gallagher (KG), Mary W. Price (MWP), AKC delegate, *ex-officio* and Tom Broderick (TB) *ex-officio* were absent.

Approval of Minutes

The minutes of the April 25-26, 2005 face-to-face minutes were not ready for approval.

Report of the President

Roger Frey, President, reported on a letter from Debra Bonnefond asking the NCA's permission to link the NCA website to the Veterinary Outreach website. Their website would enable veterinarians to quickly and efficiently access parent club websites. This matter was deferred until later in the meeting.

Roger updated the Board on comments that he had received on the Annual Membership Meeting. The majority of the comments were positive with members being pleased with the fact that the quorum was met and the way the meeting was conducted. They were also pleased with the new sign-in procedure, the raffle drawings and the refreshments.

Report of the 1st Vice-President

Sandee Lovett, 1st Vice-President, reported that the NCA Charitable Trust Management Board (TMB) had met for the first time on May 11, 2005 and she thanked Aura Dean for setting up that teleconference. Sandee stated it was the consensus of the TMB not to elect officers at that time but to wait until the TMB's guidelines were better defined. Clyde Dunphy is acting as Chairman, *pro-tem*, and Mary Jane Spackman as Recording Secretary, *pro-tem*. The TMB appointed a small committee to work on those guidelines.

Report of the 2nd Vice-President

Mary Lou Roberts, 2nd Vice-President, reported that she had contacted all but one of the members who were appointed to committees at the April 25-26, 2005 face-to-face meeting and everyone has accepted their appointment. She reminded the Board that there were a few outstanding committee appointments that needed to be made at this teleconference and that clarifications were needed concerning several committees.

Report of the 2nd Vice-President: Ad Hoc Quorum Committee

The Board addressed the committees that were in question. The Board discussed if the Ad Hoc Quorum Committee should be made a standing committee.

Summary of discussion: This committee had developed a number of excellent suggestions to increase the attendance at the Annual Membership Meeting. Summer Poris, Chair, had sent a report to the Board previously with the committee's suggestions.

Mary Lou Roberts moved and Sandee Lovett seconded to ask the Ad Hoc Quorum Committee to write a final report which is to be sent to the Specialty Show Committee. The Ad Hoc Quorum Committee was thanked for their efforts and the committee discharged.

The motion passed unanimously. 1 Absent (KG)

Report of the 2nd Vice-President: Ad Hoc Breeders' Education Committee

The Board was asked to clarify if the Ad Hoc Breeders' Education Committee had remained an Ad Hoc committee or had it been changed to a standing committee.

Summary of discussion: The minutes from the April 25-26, 2005 face-to-face meeting show the committee had not been changed to a standing committee. Kathy McIver, Co-Chair, stated that some ideas had already been sent to the Board. She also reported that Eukanuba had sent CD's from their Breeders' Forum held at the last AKC/Eukanuba National Championship show for the committee's use. The committee needs a job description. Kathy said she thought a job description had been sent to the Board. No Board member remembered seeing a job description and Kathy agreed to resend it.

Report of the 2nd Vice-President: Effective Advertising Committee

Mary Lou Roberts reported that Helen Munday could not be reached to see if she would remain as Chair of the Effective Advertising Committee, but, according to Helen's daughter, Helen would accept the Effective Advertising Chair.

Report of the 2nd Vice-President: Ad Hoc Chief Information Officer Committee

The Board considered the report from the Ad Hoc Chief Information Officer Committee (CIO).

Summary of discussion: The committee should remain an Ad Hoc committee as they need to address some organizational matters. The committee should consider what the NCA needs and the means to accomplish that. The plan should move the NCA ahead and enhance what the NCA already has. The Board asked for another report by September 1, 2005.

Aura Dean moved and Kathy McIver seconded to have the Ad Hoc Chief Information Officer Committee take the information presented to the Board by them and to demonstrate how their organizational scheme will move our organization ahead, how it will work from and enhance what we have now and how it will work for the NCA. This committee is requested to report back to the Board by September 1, 2005.

The motion passed unanimously. 1 Absent (KG)

Report of the 2nd Vice-President: NCA Database Committee

Mary Lou Roberts reported that she had spoken with Dawn Fretts, NCA Database Committee Chair. Dawn had stated that she and the programmer with whom she has been consulting need the files with Flip Young's data that Bob Rogers has in his possession. The programmer cannot move forward with his bid until he sees all the information and the forms it is in. She is requesting that these files be sent to her so the database project can move forward.

Jack Dean moved and Aura Dean seconded to have Bob Rogers send the original database files and information sheets from Flip Young to Dawn Fretts, along with the AKC information he had received for the database. This information is requested to be forwarded within two weeks.

Summary of discussion: Bob Rogers has the files from Flip Young but not the program needed to access those files. That program is now a very old one. There was a question concerning if any funds had been spent from the Database Committee's budget for database development. There have been no funds requested to date.

The motion passed unanimously. 1 Absent (KG)

Report of the 2nd Vice-President: Working Dog Committee

The Board considered the report from the Working Dog Committee (WDC) on stewards' bring too familiar with dogs entered at working tests.

Summary of discussion: The Board needs to address this report at this meeting as the regional clubs are appointing their stewards for the summer's test season. If total contact with an entered dog is banned, then members may have to go outside their regional club to train. The WDC suggested that the calling steward will not have boarded or house-sat for, personally trained, handled (in any venue), owned or co-owned a dog within six months. The WDC also suggested that calling stewards may be a part of a training group but they should avoid direct contact with dogs they will call for at tests in that summer's training season. Six months may be too short a time as dogs remember for much longer periods. AKC suggests one year before showing a dog to a previous co-owner. AKC regulations are dealing with people, the NCA is dealing with

dogs remembering former owners. People should use their discretion but there should be a specific time frame in the NCA regulations.

Jack Dean moved and Jacqueline Brellochs seconded to approve the Working Dog Committee's (WDC) recommendation to ensure that the calling steward(s) are not overly familiar with a dog being tested, with the change that the calling steward has not boarded or house-sat for, personally trained, handled (in any venue), owned or co-owned the dog within the previous two years. (The time period of two years to be inserted in place of the WDC's original six months.)

Summary of discussion: The date could be revisited. One year might be more reasonable.

The motion failed. 4 Yes (JKB, AD, JD, MLR); 7 No (JSB, MLC, RF, SL, KM, MLP, DW); 1 Absent (KG)

Jack Dean moved and Jacqueline Brellochs seconded to approve the Working Dog Committee's (WDC) recommendation to ensure that the calling steward(s) are not overly familiar with a dog being tested, with the change that the calling steward has not boarded or house-sat for, personally trained, handled (in any venue), owned or co-owned the dog within the previous 15 months. (The time period of 15 months being inserted in place of the WDC's original six months.)

The motion passed. 10 Yes (JSB, JKB, MLC, AD, JD, SL, KM, MLP, MLR, DW); 1 No (RF); 1 Absent (KG)

Jacqueline Brellochs moved and Mary Lou Roberts seconded to approve the Working Dog Committee's (WDC) recommendation that calling stewards may be part of the same training groups of handlers and dogs in a given summer. However, calling stewards must avoid direct contact with the dogs they will call for at tests in that summer training season. It is therefore recommended that clubs intending to host Water Tests should consider appointing their calling stewards as early in the season as possible to avoid potential conflicts.

Summary of discussion: The Board discussed enforcement. Most people will do the right thing. These motions will make it clear to entrants what is expected.

The motion passed unanimously. 1 Absent (KG)

Mary Lou Roberts moved and Sandee Lovett seconded to accept the recommendations of the Working Dog Committee (WDC) concerning aggressive dogs at working tests along with the addition of the AKC policy on aggressive dogs.

"The Working Dog Committee recommends the NCA adopt the AKC official policy concerning dog attacks that lead to an injury, either to a person or to another dog. Further, our recommendation for implementation at working tests is as follows:

Currently, Water or Draft Test judges may excuse, and even ask to have removed from a test site, if necessary, any dog that appears dangerous to other dogs or persons.

Actual reports of dog attacks causing injury to either a dog or a person would go directly through the grievance process. The grievance may be filed by the person injured, the person whose dog was injured, or any witness to an attack causing injury. The dog in question should be removed from the test site and cannot be entered in any subsequent NCA working event pending the completion of the grievance hearing process through the WDC, with subsequent action by the Board. Any test the dog is entered in already would have to be forfeited with the dog in question banned from the test site pending completion of the grievance process. The recommendation of the WDC will be sent to the Board following the grievance hearing, which would end the WDC jurisdiction. The Board will need to form a committee whose purpose it is to deal with reinstatement requests after the Board has denied further exhibition privileges for any Newfoundland.”

AKC Rules Applying to Dog Shows: Chapter 11, Section 15- Any dog, that in the opinion of the Event Committee, attacks a person or dog at an AKC event, resulting in an injury, and is believed by that Event Committee to present a hazard to persons or other dogs, shall be disqualified by the Event Committee pursuant to this section, a report shall be filed with the Executive Secretary of The American Kennel Club. The disqualified dog may not again compete at any AKC event nor be on the grounds of an AKC event unless and until, following application for reinstatement by the owner to the American Kennel Club, the owner receives official notification in writing from the AKC that the dog's eligibility has been reinstated.

The motion passed unanimously. 1 Absent (KG)

The Board considered the WDC's recommendations for changes of working tests judges' qualifications.

Summary of discussion: The Board considered asking that equivalent requirements be developed for members who do not have access to a number of dogs to title and the suggestions were made how to equalize the requirements. Requalifying dogs does not count toward the requirements. The WDC has discussed this issue extensively. Some judges have moved up the ladder by judging their own club's tests and thus not gaining any depth of experience. Sandee Lovett volunteered to work on a table to show the requirements in an easier to understand layout.

Mary Lou Roberts moved and Sandee Lovett seconded to table the discussion of working test judges' qualifications. Sandee Lovett is requested to have a layout of the qualifications information for the next meeting or within 60 days.

The motion passed unanimously. 1 Absent (KG)

Report of the 2nd Vice-President: NCA Membership Committee

The Board considered the document drawn up by Bob Rogers concerning the NCA Membership Chair Duties, Responsibilities and Policies.

Summary of discussion: This document is an excellent explanation of how the Membership Committee should function and it should be part of the ***Policy Manual***. NCA Board policy is that items need to appear in the minutes to be included in the ***Policy Manual***. The length of the document would make the minutes extremely lengthy. Mary Lou Roberts will condense the report for its inclusion in the minutes.

Jack Dean moved and Kathy McIver seconded to table the discussion on the NCA Membership Chair Duties, Responsibilities and Policies document until Mary Lou Roberts condenses the report for inclusion in the minutes and presents it to the Board.

The motion passed unanimously. 1 Absent (KG)

Report of the Recording Secretary

Mary Lou Cuddy, Recording Secretary, reported that she had prepared May 25, 2005 agenda. The minutes from the March 15, March 22, March 29, April 5, April 13, 2005 teleconference and the April 25-26, 2005 face-to-face minutes were being prepared and would be distributed as soon as they were complete. She reported that it had been announced that Peggy Helming would judge Portuguese Water Dogs and David Helming would judge Newfoundlands at the 2006 Westminster dog show.

As per the new election policy, Mary Lou asked for permission to destroy the election materials from the 2005 election. Since the membership had not yet been notified in ***Newf Tide*** that the materials were available for inspection, Mary Lou was asked to keep the election materials available until the membership had been notified and they had a chance to request any information.

Report of the Corresponding Secretary

Aura Dean, Corresponding Secretary, reported that she was in the process of notifying the AKC of the new NCA officers. She has also notified AKC of the changes in the Publicity Chair and the changes that need to be made to Newfoundland insert that goes into each AKC registration letter.

Aura reported on a request from Heather Bryan for information about the Newfoundland Standard for a book she is writing. She was referred to Betty McDonnell and the Judges' Education Committee

Aura informed the Board of a post that Catherine Lamoureux from California had written on Newf-I as she wanted to remind the members of the board that a personal touch

even in a large organization such as the NCA is important. Aura has been in contact with her.

Aura reported that she had received two letters from AKC concerning the medallions and the "Meet the Breeds" at the AKC/Eukanuba National Championship show. She will forward those letters to the Recording Secretary for inclusion in the next agenda.

Report of the Treasurer

Mary L. Price, Treasurer, reported the following.

NCA Operations

Checking Account	4,128.45	
Savings Account	18,235.25	
CDs	196,622.12	
	218,985.82	218,985.82
"Distinguished Member" Restoration	225.00	
CD	1,179.31	
	1,404.31	1,404.31
Uniform Trophy Fund		
Money Market Account		1,149.14
		\$221,539.27

Mary L. Price reported that she had received a check from the Newfoundland Club of Seattle in restitution for the fine imposed on the NCA by the AKC for problems with an application to host a regional specialty.

Mary relayed a report from Ingrid Lyden, Awards Chair, that at the request of David and Peggy Helming, the NCA award for Best in Show at Westminster would be a donation made to the "Angels On A Leash" program. The Helmings' will be given a certificate to commemorate the donation. The Board approved the request by consensus.

At 9:25 p.m., Kevin Gallagher joined the meeting.

Kevin Gallagher and Mary L. Price reported on the situation with the Hyatt Regency Monterey hotel. The Newfoundland Club of Northern California, according to the Hyatt, was 46 room/nights short of the minimum stated in the contract and thus were liable for additional expenses. Kevin hoped to have the situation resolved in the next week or two.

Mary L. Price brought forward a concern about the **Puppies USA** ad which appeared in that publication's Directory of Breeds. The ad did not include a reference to the \$5.00 packet of information that is available from the NCA.

Summary of discussion: The \$5.00 packet information was to be included in the ad. There was space left on the ad to add the \$5.00 packet information. Dejah Petsch, General Education Chair, thought the Board had rescinded including the \$5.00 ad and is pulling it from all the ads. The 2nd Vice-President will contact Dejah to insure that the ads contain the \$5.00 packet information. It was noted in the **Puppies USA's** classified section that several breeds had "Editor's Notes" leading their breed's sections. These Editor's Notes were used to outline breed disqualifications and to give other pertinent information about the breed. The Board asked that obtaining a space for a Newfoundland "Editor's Notes" be investigated by the General Education Chair.

NCA Committee Teleconferences

Aura Dean moved and Mary Lou Roberts seconded to rescind the policy that no committee may hold a conference call without express permission of the President.

Summary of discussion: The current teleconference provider has reduced the price per minute that the NCA is charged. It is possible to set up separate access numbers for the NCA Charitable Trust Management Board and other NCA committees that need to meet by teleconference. All the minutes accrued by the committees will count towards lowering even further the rate that the NCA will pay.

The motion passed unanimously.

Veterinary Outreach Website

There was a request from the Veterinary Outreach program (an AKC program directed at veterinarians) for them to establish a link from their website to the NCA website. The Veterinary Outreach website will contain a page consisting of parent club links in order to provide veterinarians access to parent clubs and breed specific health information.

Jan Boggio moved and Jacqueline Brellochs seconded to approve the request from the Veterinary Outreach to link to the NCA website.

Summary of discussion: The NCA website does not have a health page. The Health & Longevity and Health Challenge committees would like a health page when the new NCA website is developed. Aura Dean will respond to the request.

The motion passed unanimously.

Request to Use *Newf Tide* Pictures

The NCA received a request from Karin Butenhof of Germany to place pictures from **Newf Tide** on a private website. The developers of this website are trying to bring together information and pictures about Newfoundlands from around the world.

Summary of discussion: NCA members who submitted photographs to **Newf Tide** would have to give permission for their photos to be used. Many photographs have a notice on the back that a photograph may be used for publication only. There are legal issues that would have to be addressed. An article could be submitted for **Newf Tide** explaining this website and asking for NCA members to submit their pictures. It was the consensus of the Board to decline permission to use the **Newf Tide** pictures but to encourage an article asking for submissions.

NCA Board Fall Face-to-Face Meeting

The Board considered dates for the fall face-to-face meeting. The Board was reminded that NCA policy is that a Board member be appointed to determine the best place, price and convenience. Having the meeting in Colorado or Maryland, the sites of upcoming National Specialties, was discussed. The Board is more geographically diverse now and direct flights should be considered. Chicago, Kansas City and St. Louis would be centrally located, are major airport hubs and have many choices for hotels and meeting rooms.

By consensus the Board agreed to set November 4-6, 2005 as the fall face-to-face meeting with Mary L. Price and Jan Boggio researching meeting places in the Chicago, Illinois area.

NCA Board Response to Committees' Proposals

Mary Lou Roberts moved and Jacqueline Brellochs seconded to enact policy that all committee proposals/input will be addressed by the Board and responded to - even if not fully resolved - within 60 days of their submission by the committee.

The motion passed unanimously.

Executive Session

At 9:57 p.m., Kevin Gallagher moved and Aura Dean seconded to go into executive session. The motion passed unanimously.

At 10:50 p.m., Aura Dean moved and Kevin Gallagher seconded to come out of executive session. The motion passed unanimously.

While in executive session, the Board voted to accept the Working Dog Committee's findings on an alleged case of steward over-familiarity and to take no further action.

While in executive session, the Board appointed Sue Miller as chair of the Distinguished Member Committee and appointed Naomi Young Meyer to the committee.

While in executive session, the Board appointed Chris Lyden as chair of the Finance Committee and appointed Gary Hoyt to the committee.

While in executive session, the Board appointed Lori Littleford as chair of the Steering Committee.

While in executive session, the Board appointed Marylou Zimmerman as chair of the Internet Committee and appointed Anne Beck, Todd Bennett, Karen Clancy, Barbara Finch, Michael Marcus and Mary Lou Roberts to the committee.

While in executive session, the Board voted to approve the May 11, 2005 applicants list.

By consensus the Board voted to meet by teleconference on Wednesday, June 29th at 8:00 p.m. eastern time. Agenda items are due to the Recording Secretary no later than June 15, 2005.

Adjournment

At 11:02 p.m., Jan Boggio moved and Kevin Gallagher seconded to adjourn the meeting.

The motion passed unanimously.

Respectfully submitted,

Mary Lou Cuddy
NCA Recording Secretary