



NEWFOUNDLAND CLUB OF AMERICA, INC.

Minutes of the Regular Teleconference Meeting NCA Board of Directors

18 October 2012

Call to Order

The president called the meeting to order at 8:05 p.m. (EDT) with the recording secretary present.

Officers and Directors answering the roll call:

Pam Saunders, Patrick Randall, Lynne Anderson-Powell, Steve Britton, Kathy McIver, Mary L. Price, Mary Lou Cuddy, Roger Frey, Meredith Reggie, Pam Rubio and Mary W. Price, ex-officio. *Absent:* John Cornell and Sandy Gabel.

The president declared a quorum present; also attending the meeting:

Amy Lane, chair of the 2013 NCA National Specialty dog show; Sandee Lovett, vice -chair of the 2013 NCA National Specialty dog show; Sue Marino, chair of the Working Dog Committee; Barbara Finch, chair of the Technical Resources Committee. Also joining the teleconference were Deborah Bridges and Marylou Zimmerman, members of the Technical Resources Committee.

Approval of Minutes

The board approved the minutes from its September 20, 2012 regular meeting as corrected.

Approval of Agenda

Lynne Anderson-Powell moved to amend the published agenda as follows:

- Under committee reports and following the Steering Committee Survey item, insert two items: one: "Approval of Rescue Prevention Committee's latest *Lifestages* publication," and "*Dog Fancy* article request from members of the Publicity Committee."

Meredith Reggie, without objection, withdrew the business item regarding awards.

Pam Rubio moved, Lynne Anderson-Powell seconded and without objection, the board adopted the amended agenda.

Special Orders:

The board postponed the special order regarding listing titles on rosettes to the fall face-to face meeting.

Reports of Officers and Standing Committees

President's Report

Pam Saunders, president, thanked Mary L. Price for the fall face-to-face meeting arrangements and reported the board will visit the AKC Museum of the Dog on Saturday afternoon. The treasurer reported the museum would have the NCA commemorative plaque on display.

Steve Britton, recording secretary, suggested that due to a potentially large pending agenda, an attempted visit to Purina Farms over the face-to-face meeting weekend is impractical. The treasurer reported that due to its distance from the hotel, a visit to Purina Farms would be difficult. Roger Frey agreed that there was not time at this face-to-face meeting weekend to visit the farm. The treasurer encouraged board members inclined to do so, to check the Purina Farms website and at their leisure to visit the farm before or after the meeting.

The president reported that a NCA member lodged a written complaint with the American Kennel Club, related to rosettes awarded at a rally trial held at the 2012 National Specialty Show. She reported the rosettes were not available at the conclusion of the trial, but were made available the next day. Not knowing the rosettes were available the next day, one exhibitor didn't receive a rosette before leaving the show. Many board members expressed disappointment regarding the filed complaint. Mary Jane Spackman, 2012 show chair, was contacted and assured the NCA president that a rosette would be mailed out immediately

First Vice-president's Report

Pat Randall, first vice-president, reported attending a recent Charitable Trust Management Board meeting, and also reported the CTMB planned to publish an announcement regarding the closing date of the current online health survey approximately one month prior to the closing date.

Also, the first vice-president reported the trust board is planning a reproduction survey and discussed rescue policy.

Mary L. Price, treasurer, reported Clyde Dunphy, president of the CTMB, requested a Sunday morning face-to-face NCA Charitable Trust meeting time.

The first vice-president reported that after billing discussions with StartMeeting™, an alternative invoice billing mechanism wasn't available.

Pat Randall moved, Kathy McIver seconded, and without objection, to authorize a limited prepaid credit card with an initial balance of \$500 for payments to StartMeeting™ for teleconferencing and other services; payments are limited to StartMeeting™, and the treasurer will replenish the credit card account periodically.

Second Vice-president's Report

Lynne Anderson-Powell reported that she had arranged call-in times for various committee chairs.

Recording Secretary's Report

Steve Britton provided a written report. In it, he noted that to accommodate some of the nuances with StartMeeting™, he found it necessary to upgrade his home computer network and the upgrades were related his duties as recording secretary. These upgrades included purchasing: faster download speeds, a new router, DSL modem, new laptop and software. Some board members indicated that NCA members should not expect reimbursement from the NCA to upgrade their home computer network to integrate with the StartMeeting™ platform.

The recording secretary reminded the board that board action was needed for handling the pending election ballots.

Pam Rubio moved and Kathy McIver seconded to appoint Mary Lou Cuddy, immediate past secretary to the task of receiving the ballots.

While discussing the motion about processing election ballots, Amy Lane and Sandee Lovett joined the teleconference. Without objection, the board tabled the motion regarding election ballots.

2013 Specialty Dog Show Committee Report

Amy Lane, show chair, reported on the status of filling some of the committee positions for the 2013 dog show. She reported filing a show budget, and treasurer reported that if the budget is accurate, the show would realize a net profit of \$ 7,300.

The show chair reported that inaccuracies in a trophy flyer were resolved. The NCA treasurer expressed concern with a projected short fall surrounding the funding of trophies. The show chair assured the board that all trophy classes will have sponsors.

At 9:08, Amy Lane and Sandee Lovett left the teleconference.

Resumption of Recording Secretary's Report

Without objection, the board took the motion regarding the handling of election ballots from the table and the subsequent discussion resumed.

During the discussion, the recording secretary reminded the board that the NCA bylaws specifically prescribed that election ballots be handled by the recording secretary, or by an independent or professional firm; any related un-prescribed action would be prohibited.

Without objection, Pam Rubio withdrew the motion regarding the handling of election ballots by the immediate past secretary.

Mareidith Reggie moved, Roger Frey seconded and without objection the board adopted the following motion: That the recording secretary receive the 2013 board election ballots. Not voting: Steve Britton

Corresponding Secretary's Report

Kathy McIver, corresponding secretary, reported on a written request from a person on the effectiveness of Newfoundland dogs in dealing with persons with Post Traumatic Stress Disorder situations. Rather than responding in writing, she responded to the request by telephone and related her family's experience with Newfoundland dogs and PTSD. The corresponding secretary referred the person to the regional club in her area.

She reported receiving correspondence from AKC concerning the four - six month puppy class. At the corresponding secretary's request and without objection the information was referred to the National Specialty Show Committee.

Treasurer's Report

Mary L. Price, treasurer reported the following NCA operational activity September 7, 2012 - October 4, 2012:

Gross Revenue: \$2,850.00; Expense: \$13,406.38; Net Income: \$ (10,556.38);

The treasurer reported the following account balances on October 4, 2012:

Checking Account: \$34,292.34; Checking Account - 2013 National. Specialty: \$9,157.45;
Savings Accounts: \$91,345.45; CDs: \$96,064.79; Juniors Fund: \$1,000.00;
Uniform Trophy Fund \$1,563.32. NCA total cash assets: \$233,423.43.

Pam Saunders inquired about specific travel expense submitted by Roger Frey. The expenses were for travel to the dog judges institute in Indiana, Pennsylvania.

The treasurer reported that Barbara Finch had also recently submitted a reimbursement request to the treasurer and further reported that all expenses were verified and subsequently approved by the Judges Education Committee chair.

Kathy McIver moved, Roger Frey seconded and without objection the board entered executive session.

While in executive session the following motion was adopted:

Kathy McIver moved, Mareidith Reggie seconded and without objection, that the Judges Education Committee be directed to formulate a judges education seminar reimbursement policy.

AKC Delegate's Report

Mary W. Price, AKC delegate, reported on pending nominations for the upcoming AKC Board of Directors.

At the AKC delegate meeting, Gretchen Bernardi, chair of the 2012 AKC Nominating Committee, reported the following nominations for election to the AKC's board's class of 2017:

Carl C. Ashby, III, United States Kerry Blue Terrier Club; Alan Kalter, American Bullmastiff Association; Gail LaBerge, Atlanta Obedience Club; Harvey M. Wooding, Westminster Kennel Club.

Also, nominated by written endorsement:

Lee Arnold, Southern Colorado Kennel Club; Judith V. Daniels, Mt. Baker Kennel Club; Dr. Thomas M. Davies, Springfield Kennel Club.

Mary W. Price reported her personal disappointment that Dr. Robert Smith wasn't seeking re-election.

The delegate reported she was attending the AKC Meet The Breeds event at the Jacob K. Javits Center in New York City, October 20th and 21st, 2012.

Electronic Publications Policy Committee Report

Lynne Anderson-Powell presented a written report on behalf of the Electronic Publications Policy Committee. At the conclusion of the report the board took the following action:

- On behalf of the committee Lynne Anderson Powell moved to adopt the EPPC report recommendation number one. The committee recommended that the club institute a six month trial of sponsored advertising on Facebook™ at a cost of ten dollars/month. The advertisement used would be the same ad that currently runs on Google AdWords™. Without objection, the board adopted the motion. Abstained: Roger Frey.
- On behalf of the committee, Kathy McIver moved, and without objection, the board authorized the opening of a Pinterest account.
- Without objection, the board postponed action on the committee's recommendation regarding amending the electronic newsletter policies to the November face-to-face meeting.

Technical Resources Committee Report

Barbara Finch (chair), Deborah Bridge and Mary Lou Zimmerman, members of the Technical Resources Committee, joined the teleconference.

Barbara Finch reported:

- That a report from the TRC to the Versatile Newfoundland committee was sent on October 15, 2012 and the VN committee will continue to receive reports on the fifteenth day of each month.
- That the TRC members are beta testing the new Phase III Interface and reporting potential issues to Dogfish Software.
- The Technical Resources committee will provide training to various NCA committee personnel, beginning with the Working Dog Committee. Also, the TRC was planning to propose a policy update regarding these new database applications.
- That the TRC Committee members are continuing to beta-test the new database interface

Publicity Committee Report

The board discussed a *Dog Fancy* magazine request sent to the Publicity Committee chair. The magazine solicited authors for a future breed article.

After discussion, Meredith Reggie moved, Pam Rubio seconded and without objection, the board entered executive session.

The board returned to the regular business session. The following actions were taken during executive session:

Moved by Kathy McIver, seconded by Meredith Reggie and without objection that Pam Saunders, Roger Frey and Lynne Anderson-Powell provide their expertise for the magazine article.

General Education Committee Advertisements Report

During the executive session the board considered the proposed General Education Committee advertisements. The board referred the proposed advertisements back to the committee for further editing.

Newf Tide Policy Committee Report

The board postponed a report from the *Newf Tide* Policy Committee to the November face-to-face meeting.

Judges Education Committee Report

The board discussed Ron Pemberton's: *A Study of the Newfoundland* business item that the board referred to the Judges Education Committee. The JEC chair, reporting through the president, stated that the committee is having difficulty locating copies of the book. Without objection, the board postponed further discussion on the Pemberton book to the November face-to-face.

Steering Committee Survey Report

Chris Plum, chair of the Steering Committee joined the teleconference and reported on the pending survey. Board members were given opportunity to ask questions about the preliminary draft.

Pat Randall asked whether thought was given to the survey's overall length.

Pat Randall opined that if the Technical Resources Committee were permitted to do their own survey, that the overall length of proposed Steering Committee Survey would be streamlined.

Without objection, the Steering Committee agreed to group similar survey questions together.

Roger Frey moved, Pat Randall seconded and without objection to permit the survey to be move forward. The board recommitted the survey for continued committee revision.

Working Dog Committee Report

Sue Marino, chair of the Working Dog Committee presented the revised working dog provisional judges policy: Without objection the policy was adopted as follows:

EVALUATION PROCEDURE FOR PROVISIONAL JUDGE

1. A provisional judge must successfully judge a minimum of three (3) assignments before moving to the partner level. These assignments must be with at least two (2) different mentor judges and in at least three (3) different locations. At the first two (2) assignments, the mentor judging with the provisional will provide the WDC with a written evaluation of the provisional judge's performance. If one of these two assignments receives an unsatisfactory review, the third assignment would also be evaluated. Feedback from exhibitors will also be considered as part of the evaluation process by the WDC. A provisional judge will receive copies of these evaluations, together with the summaries of comments from the test. A provisional judge needs at least two positive evaluations to complete the evaluation requirements.
2. Following each of the first two provisional assignments, the judge will be notified that the WDC has reviewed the evaluations/comments, and the WDC chair will advise the provisional judge of the status of the evaluations. After each such notification, the judge may accept one and only one additional assignment.

3. If the first two evaluations contain sufficient positive feedback, the provisional judge will be approved to continue judging without need for further formal evaluations. However, before moving to partner level, a judge must complete a third assignment with a mentor judge.
4. If two (2) of the three (3) required evaluations are unsatisfactory, additional evaluations will be required as outlined in the Reevaluation Procedure.

REEVALUATION PROCEDURE FOR PROVISIONAL JUDGES

1. If a provisional judge receives two unsatisfactory evaluations, his/her next judging assignment 1) must be with a mentor judge who is a member of the WDC and/or 2) must be observed by a mentor judge selected by the WDC. This mentor observer may or may not be a member of the WDC, may be a current or retired mentor judge, and may not be entered in the test. If this evaluation is satisfactory or shows improvement, the provisional judge may accept another assignment where this reevaluation procedure will be repeated. If this second reevaluation is satisfactory, a provisional judge may move on in the judging process without further evaluation.
2. During the reevaluation procedure, a provisional judge who fails to receive satisfactory evaluations or meet the standards expected by the WDC will be asked to attend a test and observe the test with a mentor judge selected by the WDC. Following this test observation, a provisional judge must repeat the reevaluation procedure.
3. If after repeating the reevaluation procedure the judge does not receive satisfactory evaluations, the judge will not be allowed to continue in the judging process and his/her name will be removed from the judging list.

Provisional judges must exhibit a dog at least once every three (3) years in whatever type of test is appropriate, water or draft. Requalifications are allowed, and the exhibition does not need to result in a passing performance. However, for the exhibition to qualify for this requirement, the dog must complete the test and participate in each of the exercises.

Reports of Special Committees

Policy Manual Revision Report

Mareidith Reggie moved and Pat Randall seconded to postpone consideration of the NCA Policy Manual revision to the November face-to-face meeting. Without objection, the board postponed the policy manual revision to the fall face-to-face board meeting.

AKC Complete Dog Book Committee Report

Kathy McIver reported on the progress of the *AKC Complete Dog Book's* Newfoundland section.

Pam Saunders moved, Kathy McIver seconded and without objection the board adopted the proposed text for the book's Newfoundland section submission.

The board discussed that the AKC requested signed releases from dog owners and photographers for photo submissions. Without objection, the board agreed to postpone the decision regarding the publishing of pictures to the November face-to-face meeting.

Kathy McIver moved, Lynne Anderson seconded and without objection the board returned to executive session to consider business that it customarily transacts in executive session.

Executive Session

While in executive session, the board took the following actions:

With regret, accepted Ken Wildman's resignation as chair of the Arbitration Committee. Ken Wildman will continue as a committee member.

Accepted the resignation of Diane Lynch from the Health and Longevity Committee.

Accepted the resignation of Joyce Arivella from the Performance Committee.

Appointed Carla Gengler chair of the NCA Arbitration Committee; a

Appointed Raymond Gunn and Sandee Lovett to the Newf Ambassador Committee.

Instructed Joan Locker-Thuring, chair of the Recognition Committee, to make arrangements for mailing Performance and Companion Newfoundland pins.

Instructed Dona Baker-Austin to locate a medallion engraver in her area.

Kathy McIver moved, Lynne Anderson-Powell seconded and without objection, the board returned to regular session.

Roger Frey moved, Meredith Reggie seconded and without objection, the board approved the *Lifestages* newsletter; age: zero to two-months.

Kathy McIver moved, Lynn Anderson-Powell seconded, and without objection at 1 a.m. (EDT), Friday, October 19, 2012, the meeting adjourned

Steven J. Britton

Steven J. Britton,
Recording Secretary
Newfoundland Club of America