



NEWFOUNDLAND CLUB OF AMERICA, INC.

Minutes from the  
Adjourned Regular Teleconference Meeting  
of the NCA Board of Directors

26 July 2012

The adjourned regular July teleconference meeting of the Newfoundland Club of America's Board of Directors was called to order on Thursday, July 26, 2012, at 8:12 p.m. (EDT) by the first vice-president with the recording secretary present.

Those answering the roll call:

President Pam Saunders; First Vice-president Patrick Randall; Recording Secretary Steven Britton; Corresponding Secretary Kathy McIver; Treasurer Mary L. Price and AKC Delegate Mary W. Price; Directors: John Cornell, Mary Lou Cuddy, Roger Frey, Sandy Gabel, Meredith Reggie and Pam Rubio. Absent: Second Vice- President Lynne Anderson-Powell.

A quorum was declared present.

Recording Secretary Britton moved and Director Cornell seconded to dispense with the reading and approval of the minutes from the July 19, 2012, regular meeting. Without objection, the motion was adopted.

**Recording Secretary's Report: Steve Britton**

The recording secretary opined that the motion adopted at the June meeting regarding the summarizing of reports and discussion that is placed in the body of the meeting minutes could be harmful, embarrassing and expensive to the organization if such minutes are later involved in legal proceedings. The secretary reminded the board that the purpose for meeting minutes is to provide the organization a legal record of the business transacted at a meeting and not to provide a record or a transcription of what was said. The recording secretary reported two material omissions from recently approved minutes. The board took the following action to amend the previously adopted minutes from the May 24, 2012, meeting:

Director Cornell moved and Corresponding Secretary McIver seconded to amend the text naming the Steering Committee by striking-out "~~and Lynne Anderson-Powell;~~" and inserting "Kathy McIver and Bill Matlock." Without objection the motion was adopted.

The amended minutes of May 24, 2012 NCA Board of Directors meeting will read:

Steering: Chris Plum (Chair), Roger Frey, Mary Jane Spackman, Mary Lou Zimmerman & ~~and Lynne Anderson-Powell.~~ <add:> Kathy McIver and Bill Matlock.

The secretary will forward board members, the NCA webmaster and the *Newf Tide* editor amended copies of the May 24, 2012, Board of Director's minutes.

**Corresponding Secretary's Report: Kathy McIver**

The corresponding secretary inquired if any board members had the opportunity to review the children's book that is featured in the upcoming edition of *NCA e-notes*.

38 Book Review

39 President Saunders reported that she had reviewed the book and was concerned over the portrayal  
40 of a Newfoundland and a Beagle. Her concern was over the book being based on a true story  
41 where a Newfoundland and Beagle are allowed to roam free to chase wildlife. As a result of the  
42 beagle being injured, he is helped home from the woods by the Newfoundland. As a result of  
43 President Saunders' concern and after some board members stated their opinions, the board  
44 adopted the following motion without objection:

45 Corresponding Secretary McIver moved and First Vice-president Randall seconded to direct the  
46 *NCA e-notes* editor to remove the book promotion from the upcoming July edition of *NCA e-*  
47 *notes*.

48 The board discussed whether the NCA needed to develop policy about the books listed in the  
49 electronic library section of the NCA website and whether they should be screened prior to their  
50 listing. Some board members expressed concern regarding censorship issues. As a result of the  
51 discussion, the following motion without objection was adopted:

52 Corresponding Secretary McIver moved and Director Rubio seconded that the Electronic  
53 Publishing Policy Committee be directed to develop a policy for reviewing books prior to their  
54 placement on the NCA dog electronic library list.

55 Westminster Kennel Club

56 The Corresponding Secretary reported on communications received from the Westminster Kennel  
57 Club and discussed the upcoming deadline for submitting proposed updates to the Westminster  
58 Kennel Club's website narrative, website photo and public address script for the 2013 WKC dog  
59 show. The board informally considered this portion of the report and amended the current  
60 published copy of all three documents, as appropriate.

61 Proposed Twenty-first Edition: *The AKC Complete Dog Book*

62 The Corresponding Secretary reported that a communication was received from AKC about its  
63 upcoming review for the proposed twenty-first edition of the *AKC Complete Dog Book*. The AKC  
64 is requesting the appointment of a parent club liaison for the review.

65 After discussion Director Frey moved and President Saunders seconded, and without objection,  
66 the following special committee of directors was appointed to review the proposed  
67 Newfoundland dog copy content for the proposed twenty-first edition of the *AKC Complete*  
68 *Dog Book* and to report back to the board before submitting copy changes to the AKC:

69 Corresponding Secretary McIver (chair); President Saunders; Directors: Cuddy, Frey and  
70 Reggie.

71 The corresponding secretary reported that she had received and forwarded a letter of complaint  
72 regarding a NCA member-breeder to the Arbitration Committee.

73 **Treasurer's Report: Mary L. Price**

74 Treasurer Price reported that the NCA's cash balance June 4 to July 5, 2012, was \$177,479.11.  
75 The club's total operational income for June 4 to July 5, 2012 was \$2,910.03; total operational  
76 expense for same time period was \$5,741.21.

77 **General Order: Consideration of the 2012-2013 Budget.**

78 The board took-up the general order. Treasurer Price reminded directors \$143,000 of accumulated  
79 revenue has customarily been held in reserve in the event of a catastrophic occurrence. If for any  
80 reason it were necessary to dissolve the club, the reserve fund would be available to pay the  
81 club's financial obligations through the end of its final year.

82 The treasurer reported that putting the proposed budget together was cumbersome; some  
83 committees with key budget information had not reported and in her opinion the second vice-  
84 president was diligent in her follow-up with these committee chairs. It was specifically noted in  
85 the proposed budget where "best-guess," information was provided.

86 Line-by-line, the treasurer presented the proposed budget to the board.

87 After review, it was reported that there was a projected revenue deficit of approximately twenty-  
88 seven thousand dollars in the proposed budget. In response to the presentation of the unbalanced  
89 budget, the board of directors made adjustments to certain budget line items. The board took the  
90 following action without objection:

91 Based upon the current reserves held by the NCA for the scholarship fund, Director Cuddy  
92 moved and Corresponding Secretary McIver seconded that it was unnecessary to allocate  
93 additional revenue for the scholarship fund this year. The present scholarship fund should be  
94 self-sustaining for the 2012-2013 budget year.

95 After discussion, without objection and with Director Reggie present but not voting, the motion  
96 was adopted.

97 During the consideration of the budget, the board was informed that at their June meeting they  
98 comparatively saved approximately sixty-five percent by using StartMeeting as the  
99 teleconference provider, instead of Accuconference. The corresponding proposed budget line  
100 item was reduced to reflect a projected cost savings for the ensuing fiscal year. The actual cost  
101 savings should occur when individual board members use their personal unlimited long distance  
102 service, instead of the meeting service provider's toll-free telephone number. The decreased  
103 individual use of toll-free numbers should reduce the overall meeting cost to the NCA.

104 After discussion, board members expressed that additional cost savings could occur if  
105 StartMeeting were used for committee teleconferencing. Also, the board is reported that the  
106 StartMeeting sound quality is superior to the Accuconference provider sound quality.

107 Due to shortages in the proposed budget, President Saunders suggested that the timing was not  
108 good for providing membership pins to all NCA members. Secretary Britton reminded the board  
109 that the cost would mostly be a one-time expense and was less than two dollars seventy-five cents  
110 per member.

111 Director Reggie suggested that the two dollar seventy-five cent analogy could be applied to any  
112 of the budget items. Director Cuddy and Treasurer Price suggested the membership pins at two  
113 dollars seventy-five cents per piece were a good value considering the initial free window sticker  
114 that new members receive costs the NCA five dollars, and the club has provided the first free  
115 sticker to new members for many years.

116 Treasurer Price reported that she was concerned about the repayment of the 2012 and the 2013  
117 National Specialty dog show subsidies.

118 After discussion and according to board policy, the following motion was adopted by roll call  
119 vote:

120 Corresponding Secretary McIver moved and Director Rubio seconded to postpone the  
121 membership order until after the 2013 National Specialty, unless the order has already been  
122 placed.

123 Voting IN FAVOR: Cornell, Cuddy, Rubio, Gabel, McIver, M.L. Price, Randall, Rubio  
124 and Saunders.

125 Voting AGAINST: Britton and Frey. Present: Reggie.

126 Absent: Anderson-Powell.

127 Without objection, the board amended the proposed allotment for the Regional Club Committee  
128 budget items, which included one thousand dollars for cash awards to exemplary level regional  
129 clubs and \$750 for regional club flags that would be used in an opening Olympic style opening  
130 ceremony at the 2013 National Specialty. Director Reggie suggested that most of the regional  
131 clubs have parade banners that could be used in the opening ceremony. The Corresponding  
132 Secretary suggested that the Regional Club Committee could instead sponsor a regional club flag  
133 making contest.

134 Director Rubio moved and Corresponding Secretary McIver seconded, and without objection  
135 the amended proposed 2012-2013 budget was adopted. A copy of the adopted amended budget  
136 is attached to the secretary's official copy of these minutes.

137 **The AKC Delegate's Report: Mary W. Price**

138 The AKC delegate reported on the July 2012 AKC Board of Directors meeting, which included:

- 139 • Board notice of a proposed amendment to the AKC bylaws to add "Enhance canine  
140 health and well being," as an objective of the AKC. This amendment will be read at the  
141 September meeting of delegates and voted on at December's delegate meeting.
- 142 • Amended the policy on reserved grooming that had created angst with many dog clubs,  
143 including the NCA.
- 144 • Reviewed expanding the membership of the delegate body to allow licensed agility dog  
145 clubs to become AKC Member Clubs. This would significantly enlarge the number of  
146 number of AKC member clubs as well as the size of the delegate body.
- 147 • Expansion of the Family Dog Program with new titles for therapy dogs and canine good  
148 citizens.
- 149 • Proposed an increase in the one time initiation fee for becoming a member club.
- 150 • Announced that the AKC staff was investigating the addition of a Triathlon title for dogs;  
151 defined as earning titles in three different activities.
- 152 • Recognition for search and rescue dogs. Delegate Price expanded on the search and  
153 rescue activities of NCA member Becky Stanevich.
- 154 • Announced that at the September 11th AKC delegate's meeting and in remembrance of  
155 the anniversary of the World Trade Center terrorist attach, the AKC will pay tribute to  
156 search and rescue dogs. Delegate Price report that she believed a dog owned by member

Adjourned Regular Meeting

NCA Board of Directors

26 July 2012

Page 4 of 7

157 Stanevich will be one of the first dogs receiving an AKC Search and Rescue dog title and  
158 the title will be presented at this meeting.

159 • NCA member Larry Hanson was approved by the AKC board to represent the Kachina  
160 Kennel Club as their AKC delegate.

161 • Apprised the board of a communication soliciting financial participation in the AKC  
162 Political Action Committee and a request for the club president to make a personal  
163 donation to the AKC Legislative Support fund.

164 • Memorandum from Michael Canalizo requesting a list of five conformation judges that  
165 our club might like considered for judging at future AKC Eucanuba Championship  
166 shows.

167 • Inquired about the club's follow-up to the October AKC Meet the Breeds event.

#### 168 **The Regional Club Liaison's Report: Pam Rubio**

169 Director Rubio reported that she was waiting for replies from the Newfoundland Club of New  
170 England or the High Country Newfoundland Clubs regarding their previously proposed bylaw  
171 amendments.

#### 172 **Publicity Committee's Report**

173 The board considered the written report received from the committee chair, Hope Taylor.

174 Director Cornell moved and without objection the board approved an amended introduction  
175 written for the *Canine Review* website, by the Publicity Committee, as follows:

176 The Newfoundland Club of America, NCA was created to help in the preservation, protection,  
177 welfare and future of the Newfoundland dog. Just log on to the NCA website and you will be  
178 amazed by the amount of various and in-depth information waiting for you; from how to pick a  
179 breeder and how to select your puppy along with health information and guidance. Visit  
180 [www.ncanewfs.org](http://www.ncanewfs.org) and discover the exciting world of the Newfoundland dog.

#### 181 **Working Dog Achievement Committee's Report**

182 The board considered a written report from committee chair, Brian Hodges. In the report he wrote  
183 that the working achievement rosettes were mailed and should be received by the awardees within  
184 a few days. The committee's written report is attached to the recording secretary's official copy  
185 of these minutes.

#### 186 **Newfoundland Ambassador Committee Report**

187 The committee report was postponed to the August board of director's meeting.

#### 188 **Ad-Hoc Policy Manual Revision Committee: Pam Saunders**

189 The committee report was postponed to the August board of director's meeting.

#### 190 **Ad-hoc Audit Committee Report: Sandy Gabel**

191 Director Gabel reviewed the written committee report which laid out the variety of different style  
192 audits that could be performed. Her report was regarding the board's need to decide which style  
193 of audit needed to be performed.

Adjourned Regular Meeting

NCA Board of Directors

26 July 2012

Page 5 of 7

194 Treasurer Price stated that her Wisconsin town was presently investigating and pursuing auditing  
195 proposals. A yearly audit for the Town of Perry, Wisconsin, is estimated to cost approximately  
196 nine thousand dollars.

197 Treasurer Price reported that she believed the last NCA financial review (a less formal style of  
198 audit) was performed in 1997.

199 Treasurer Price reported that her town board members have pin numbers that allow them to  
200 review her town's bank accounts online.

201 Treasurer Price agreed to inquire about putting this sort of online banking service into place for  
202 the NCA.

### 203 **Membership Committee Report: Mary Lou Cuddy**

204 The chair reported that a long-time club practice requiring spouses to first join as single member  
205 had inadvertently changed. For some time, spouses and significant others have been allowed to  
206 later join the club by paying the difference between a single and double membership. The  
207 membership committee chairman and the treasurer will research, confer and report back to the  
208 board at the August board of director's meeting regarding a proposed policy to address this issue.

209 Without objection, the membership committee chair will report back with a written proposal to  
210 clarify how certain membership applications situations should be handled, in the future.

### 211 **Executive Session**

212 At 11:23 p.m. (EDT) and without objection, the board entered executive session.

213 At 11:43 p.m. (EDT), the regular session came back to order.

214 There was nothing to report from the executive session.

### 215 **New Business**

216 President Saunders reported on a communication that she had received from NCA member Lynne  
217 Rutenberg regarding the proposed changes in the USDA's APHIS rules.

218 Secretary Britton moved and Director Rubio seconded that the NCA Board of Directors on behalf  
219 of the organization delegate authority **with power** to its corresponding secretary for writing a  
220 persuasive letter advocating the club's official position on the proposed APHIS rules issue.

221 Without objection, the motion was adopted.

222 Director Frey moved and Director Cornell seconded and without objection, the following motion  
223 was adopted:

224     Resolve, to refer to the Judges Education Committee the agenda item regarding the addition of  
225     Ron Pemberton's book, *A Study of the Newfoundland*, to the committee's recommended  
226     approved reading list. The committee should report back to the board by the September  
227     meeting.

228 With permission, Secretary Britton withdrew the agenda item regarding concurrent  
229 national/regional specialties policies.

230 First Vice-president Randall moved and Corresponding Secretary McIver seconded, and  
231 without objection, the item of business regarding the appraisal of "Club Express" was referred  
232 to the Technical Resource Committee and that the committee report back to the board by the  
233 September meeting.

Adjourned Regular Meeting

NCA Board of Directors

26 July 2012

Page 6 of 7

234 Director Frey moved and Recording Secretary Britton seconded that the board of directors  
235 ratify the vote of the members that took place at the 2012 Annual Meeting of the Club  
236 regarding the adding of NCA member conformation judges who live abroad, to the NCA  
237 Approved Judges list.

238 According to board policy a roll call vote was taken and lost:

239 Voting IN FAVOR: Britton, Cuddy, Frey and M.L. Price.

240 Voting AGAINST: Cornell, McIver, Randall, Reggie and Saunders.

241 Present: Gabel and Rubio.

242 The board discussed an issue that had been brought forward by President Saunders regarding the  
243 club's electronic newsletter. Without objection the following motion was adopted:

244 Director Reggie moved and First Vice-president Randall seconded that board policy be  
245 amended to reflect that any future special editions of *NCA e-notes* require board approval prior  
246 to its publication.

247 Director Reggie opined that the initial purpose for the electronic newsletter was that it would be a  
248 periodical of the NCA, and the other directors were generally concerned that by publishing  
249 special editions, it could adversely affect the newsletter's readership.

250 At 12:08 a.m. (EDT), Pam Rubio moved to adjourn the meeting.

251 At 12:08 a.m. (EDT), the meeting was adjourned.

252 *Steven J. Britton, PRP*

253 Steven J. Britton, *PRP*  
254 Recording Secretary  
255 Newfoundland Club of America

256 Adopted: 16 August 2012