

NEWFOUNDLAND CLUB OF AMERICA, INC.

Minutes of the Regular NCA Board of Directors
Face-to-Face Meeting
November 1-3, 2013
(Approved December 19, 2013)

Holiday Inn & Suites – Chicago-O’Hare/Rosemont
Rosemont, Illinois

Pam Saunders, President, called the meeting to order at 6:26 p.m. Central time. The following directors were present: Lynne Anderson-Powell (LA), John Cornell (JC), Mary Lou Cuddy (MLC), Roger Frey (RF), Sandy Gabel (SG), Steve McAdams (SM), Mary L. Price (MLP), Pat Randall (PKR), Meredith Reggie (MR), Pam Rubio (PR), Pam Saunders (PS) and Donna Thibault (DT). David Helming, AKC delegate, *ex-officio* was absent. Member guests were Steve Britton, Clyde Dunphy, David Kledzik and Tamzin Rosenwasser.

Approval of Minutes

The Board considered the minutes of the September 19, 2013 meeting.

Pam Rubio moved and John Cornell seconded that the Board approve the minutes of September 19, 2013 as amended. Without objection, the motion passed.

Report of the President

Pam Saunders, President, welcomed everyone to the meeting. She asked that a discussion item concerning an NCA committee soliciting nominees for the NCA Board election be added to the agenda.

Report of the 1st Vice President

Pat Randall, 1st Vice President, reported that he was not able to attend the most recent meeting of the Charitable Trust Management Board (CTMB) and that Clyde Dunphy, CTMB Chair, would update the Board during his report.

Pat informed the Board about some issues that had arisen in setting up the NCA committees to use StartMeeting™ and the appropriate email addresses. He was optimistic that the problem would be solved soon and the committees would be able to begin to use StartMeeting™ for their meetings.

Report of the 2nd Vice President

Lynne Anderson-Powell, 2nd Vice President, reported to the Board two items that needed to be added to the agenda.

The first was a proposal from Kathy Paxton, 2014 National Specialty Chair, that the Board host a short ringside reception at the conclusion of the Best of Breed judging. The Board discussed various ideas for the reception and also considered the timing of the conclusion of the Best of Breed judging, exhibitors breaking down grooming set-ups and the start of the banquet that night.

Roger Frey moved and Pam Rubio seconded that the Board accept the proposal from the 2014 National Specialty Show Committee that the NCA Board will host a reception immediately following Best of Breed at the 2014 National Specialty. The reception will include a cash bar and appetizers, up to \$2500.00. Without objection, the motion passed.

Lynne also reported that the 2014 National Specialty is on schedule and all appropriate paperwork has been completed to date.

Mary Lou Cuddy, Membership Chair, requested the Board's input on the clarification of what constitutes a member in good standing. The Newf Ambassador committee had listed as an ambassador requirement that a member must be a member in good standing for three consecutive years. A question had arisen about a member whose membership lapsed for a year but subsequently renewed as per NCA policy. The consensus was that the lapse would not allow the member to be considered in good standing for the three consecutive years.

Sandy Gabel moved and John Cornell seconded that the Board send a request to the Newf Ambassador Committee for a clarification of intent for the requirement that Newf Ambassadors must be NCA members for three consecutive years. Without objection, the motion passed.

Report of the Recording Secretary

Mary Lou Cuddy, Recording Secretary, reported that she had prepared the minutes of the September 19, 2013 meeting and the November 1-3, 2013 agenda packet. She informed the Board that the September membership applicants had received preliminary approval.

Mary Lou requested that the Board consider the upcoming NCA election and the method to count the ballots. There was discussion of the ballot counting being contracted out and the accompanying expense or keeping it in-house even though the Recording Secretary will appear on the ballot.

Pam Rubio moved and Meredith Reggie seconded that the tabulation of the NCA election be conducted by the NCA. The motion passed. 9 Yes (LA, JC, RF, SG, MLP, MR, PSR, PS, DT); 2 No (SM, PKR); 1 Abstention (MLC)

Mary Lou reported on her concerns with the inclusion of committee reports in the posted agendas. It was stated that, at times, personal conversations were attached to the reports (as in an email) and could be problematic to remove. It was stated that once the reports were considered by the Board, the report belongs to Board and the Board does with it as it sees fit. But having the reports published before consideration is an open question. It was agreed that reports should be submitted in a more formal format.

Roger Frey moved and Donna Thibault seconded that the 2nd Vice President remind committees that committee reports must be publishable as submitted and committee votes shall be included. Without objection, the motion passed.

Report of the Corresponding Secretary

Pam Rubio, Corresponding Secretary, reported that correspondence was forwarded to the appropriate committees. She informed the Board of a recent letter from a non-NCA member who has constantly complained about an NCA regional club's rescue service.

In response to a letter from the Eastern Dog Club soliciting ads for its show catalog, the Board was informed that the Newfoundland Club of New England is having a regional specialty at that show and has placed an ad.

The Board considered a letter requesting permission to quote the *Newfoundland Breed Standard* in a new dog grooming book.

Roger Frey moved and John Cornell seconded that the Board approve the request from Jodi Murphy to use citations from the Newfoundland Standard in her new grooming book. Without objection, the motion passed.

The Board considered a letter from the National Animal Interest Alliance (NAIA) and the work that the NAIA is doing concerning canine legislation across the country.

Roger Frey moved and John Cornell seconded that the NCA donate \$500.00 to the National Animal Interest Alliance (NAIA). The motion passed. 11 Yes (LA, JC, MLC, RF, SG, MLP, PKR, ME, PSR, PS, DT); 1 No (SM)

There was further discussion about a donation to the AKC Canine Legislation Fund.

Pam Rubio moved and Steve McAdams seconded that the NCA donate \$300.00 to the AKC Canine Legislation Fund. The motion passed. 11 Yes (LA, JC, MLC, SG, SM, MLP, PKR, MR, PSR, PS, DT); 1 No (RF)

Report of the Treasurer

Mary L. Price, Treasurer, reported the following balances: checking account: \$42,069.61; savings account: \$98,162.23 and invested in CDs: \$96,543.02. The Juniors

Fund account balance is \$2,673.14. The Uniform Trophy Fund account balance is \$6,253.74 for a total of \$245,701.74 for NCA operations. She reported that the 2013 National Specialty checking account was closed and the balance was transferred to the operations checking account - \$31,587.05.

Mary distributed a report showing membership renewal trends which is a consistent slow loss of members. She also distributed the 2013 National Specialty report for consideration later in the meeting.

Committee Reports

Rescue Prevention Committee

There was a brief discussion about Rescue Prevention Committee and the *Newf Tide* coupon program. It was stated that it is becoming an expensive program to run and at last count had resulted in a minimal number of new members. It was agreed that a discussion of the coupon program and, in addition, committee fundraising be added to the December agenda for further discussion.

Specialty Show Coordinating Committee

At 7:53 p.m., Robin Seaman, Specialty Show Coordinating Committee Chair, joined the meeting via teleconference.

Robin reported on a proposal from the Newfoundland Club of New England to host the 2016 National Specialty. The club had voted to do a back to back show with 2015 and all main committee members have agreed to stay on. This will allow the club to negotiate and lock in prices for two years. Robin informed the Board that the Specialty Show Coordinating Committee voted affirmatively for the proposal.

Lynne Anderson-Powell moved and John Cornell seconded that the Board approve the proposal from the Newfoundland Club of New England to host the 2016 National Specialty in Warwick, Rhode Island May 1-7, 2016. Without objection, the motion passed.

The Board was informed that there was a good return of the National Specialty survey forms and that the show site in Frankenmuth received very positive reports.

Robin reported that there are ongoing problems with the awarding of AKC Selects, NCA Selects and NCA Award of Merits and some dogs are being penalized when points are calculated for Top Show Dog and Top Show Bitch. The committee had unanimously approved the proposed changes.

John Cornell moved and Steve McAdams seconded that the Board approve the following policy as recommended by the Specialty Show Coordinating Committee: Dogs chosen as AKC Select Dogs at a National Specialty will automatically be given an NCA

Select. Up to four more sets of NCA Selects may then be awarded. Without objection, the motion passed.

The Board considered a similar proposal for regional specialties.

John Cornell moved and Steve McAdams seconded that the Board approve the following policy as recommended by the Specialty Show Coordinating Committee: Dogs chosen as AKC Select Dogs at NCA regional specialties will automatically be given an NCA Award of Merit. In the event that only one Award of Merit can be awarded, the Award of Merit will be the judge's choice. Without objection, the motion passed.

It was the consensus of the Board that these changes in policies be referred to the Judges Education Committee for inclusion with other judging materials. The policies should also be included when the Award of Merit medallions are sent to regional clubs.

Lynne Anderson-Powell moved and Pam Rubio seconded that the two new policies regarding the awarding of NCA Selects and NCA Award of Merits to AKC Select Dogs will be effective November 1, 2013. Without objection, the motion passed.

The Board discussed the limited edition plates and uniform trophy fundraising. It was reported that almost all of the plates from previous years have now been sold. It was reported that Kathy Paxton, 2014 National Specialty Chair, would like the 2014 plate to be a reproduction of the 1989 original artwork to celebrate the 25th anniversary of the limited edition plates.

It was agreed that the Board will return to this discussion later in the meeting.

At 8:14 p.m., Robin Seaman left the meeting.

At 8:14 p.m., Lynn Nuss joined the meeting via teleconference.

Breeders List and Arbitration Committees

Lynn Nuss, *Breeders List* Committee, presented a proposal to the Board that had been developed by both the *Breeders List* and Arbitration Committees in regards to the current *Breeders List*. The proposal requested that the Board appoint an *ad hoc* committee to consider changes to the *Breeders List*. Such changes may include, but not be limited to, strengthening the "no unresolved grievances", monitoring of the use of written contracts and encouraging health testing and the reporting of the results.

There was a discussion that members listed on the *Breeders List* are held to a higher standard than other breeders and that puppy buyers feel deceived when *Breeders List* breeders do not fulfill the requirements of the *Breeders List* or the *NCA Ethics Guide*. It was stated that both committees receive many complaints about some breeders and it is the committees' opinion that the *Breeders List* could be quite problematic in the future. There was further discussion about the expected standards for *NCA Breeders*

List breeders, non-NCA *Breeders List* breeders and non-NCA breeders. A Board member offered the Samoyed parent club disclaimer as an example for use on a simple, volunteer list of breeders.

Roger Frey moved and Mary Lou Cuddy seconded that the Board create an ad hoc committee as requested by the *NCA Breeders List* and Arbitration Committees to review the functions and requirements of the *NCA Breeders List*. The motion passed. 11 Yes (LA, JC, MLC, RF, SG, SM, MLP, PKR, PSR, PS, DT); 1 No (MR)

It was stated that the Board would staff the committee later in the meeting.

At 8:20 p.m., Lynn Nuss left the meeting.

General Education Committee

There was a brief discussion regarding the \$5.00 educational packet and it was reported that JoAnn Peterson's daughter was still getting one or two requests per year for the hard copy packets. The *Newf Tide* coupon program is referring requests to Lisa Lathrop, General Education Committee Chair, and her email and to the *NCA Website* at no cost to the club.

Regional Club Liaison

Sandy Gabel, Regional Club Liaison, presented proposed changes to the Genesee Region Newfoundland Club's Constitution and Bylaws. The changes are to simplify the club's membership application process.

Steve McAdams moved and Lynne Anderson-Powell seconded that the Board approve the changes as proposed by the Genesee Region Newfoundland Club to its Constitution and Bylaws. Without objection, the motion passed.

***Newf Tide* Policy Committee**

The Board considered the report from the *Newf Tide* Policy Committee concerning the proposed *Annual of Titlists* chapter for the *NCA Policy Manual*. It was reported that the committee approved the chapter unanimously.

Donna Thibault moved and Steve McAdams seconded that the Board accept the *Annual of Titlists* chapter of the *NCA Policy Manual* as amended. Without objection, the motion passed.

Breeders Education and Healthy & Longevity Committees

The Board considered a proposed survey to collect and collate results from the North Carolina State University sub-aortic stenosis mutation test. The Board was assured that the survey would be completely anonymous and the results will be shared with Dr.

Stern. It was reported that there was to be a minority report from a committee member included in the agenda packet. It was agreed to postpone further discussion until tomorrow's meeting when the committee member would be in attendance.

Recognition Committee

In response to a question from the Recognition Committee, it was reported that the appropriate data reports are in the process of being prepared by the Technical Resources committee.

The Board considered a request that the list of Working Achievement titles be included in the National Specialty catalogs as are the Versatile Newfoundland titles.

Meredith Reggie moved and Roger Frey seconded that the Working Achievement titlists be listed in National Specialty catalogs. Without objection, the motion passed.

In response to a request for clarification, the Board discussed who is entitled to receive a working title patch. It was the consensus of the Board that if a non-NCA member and an NCA member co-own a dog who earns a working test patch, the patch is sent to the listed primary address even if the address belongs to the non-NCA member. But the non-NCA member is not being awarded the patch, the NCA member is the intended recipient.

At 9:10 p.m., Sandy Gabel moved and Pam Rubio seconded that the Board recess its meeting and reconvene at 8:30 a.m. Saturday, November 2, 2014. Without objection, the motion passed.

NCA Face-to-Face Meeting, continued November 2, 2013

At 8:30 a.m., the NCA Charitable Trust meeting convened.

At 9:05 a.m., NCA, Inc. reconvened its meeting.

At 9:05 a.m., David Helming joined the meeting via teleconference.

Report of the AKC Delegate

Dave Helming, AKC Delegate, reported on the following:

- AKC Achievement Awards were awarded to Pat Hastings, Conformation; Lynn Eggers, Companion Events and Dr. Ray Calkins, Performance.
- The AKC Nominating Committee named Charles Garvin, Pat Scully and Ron Menaker as its slate for the March 2014 AKC Board election.
- The December 2013 Delegates Meeting will be held in Orlando, Florida in conjunction with the AKC/Eukanuba Championship Show and he will be in attendance.

The Board informed David that the \$300 donation to the AKC Canine Legislation Fund was approved by the Board on the previous evening. There was a brief discussion concerning requests from the NCA members that the NCA contact the AKC to urge the AKC to file an injunction against the recently-enacted APHSIS regulations. David reported that he believed the AKC was monitoring the situation closely and that a letter is not needed at this time.

David reported on the new AKC ReUnite program to buy and stock emergency trailers to be used to help animals in disaster situations. Each trailer will cost \$22,000.00 to purchase and stock. AKC is encouraging all clubs to work together to raise the needed funds. There is a matching fund program in place also. Clubs are also able to purchase decals which will be placed on the trailers.

Pam Rubio moved and Lynne Anderson-Powell seconded that the NCA donate \$1000.00 to the AKC ReUnite (formerly AKC Companion Animal Recovery) program which supplies trailers filled with disaster relief items to help with the care of animals affected by disasters. Without objection, the motion passed.

The Board requested that David follow up with the AKC on the letter that was sent to the AKC regarding a non-NCA member and proof of the impure breeding.

The Board thanked David for his efforts on behalf of the NCA.

Breeders Education and Healthy & Longevity Committees

Tamzin Rosenwasser, Research Advisory Committee Chair, presented a minority report on the proposed sub-aortic stenosis DNA mutation test. It was reported that a statistical analysis will not advance knowledge, but further genetic research will as there may be multiple mutations on the gene. She cautioned the Board that the NCA needs to be careful not to alienate the research community as they could easily turn to other breeds for their research. She believes that more research is needed with open communication with the researchers.

Clyde Dunphy commented on the minority report and stated the need for transparency and to include other committees and the researchers as a professional courtesy.

Pat Randall, Breeders Education Committee, stated that the proposed survey did not start out as a study but as a way to collect and organize the information that was circulating from the test. All the information collected to date has been shared with committees and the researchers. The data seems to show that more work is needed on the mutation test and that NCA members should not be using this test as a breeding tool at this time.

It was stated that the research to date should not be ignored but additional research should be encouraged. There was further discussion about supporting research and the information that may be gleaned from the proposed survey.

Steve McAdams moved and John Cornell seconded that the Board instruct the Breeder Education and Health & Longevity Committees to send their proposed NCA Sub-Aortic Stenosis Mutation Test survey to Dr. Stern for his review and input by December 1, 2013 with the assurance that all collected information will be forwarded to Dr. Stern. Without objection, the motion passed.

The Board considered the proposed Health Surveillance form to track emerging trends and health problems in the breed. The Board discussed the addition of several more questions to help in determining if emerging problems are gender or color related or due to spaying/neutering in addition to other information.

Roger Frey moved and Lynne Anderson-Powell seconded that the Board approve the Breeder Education Committee's Health Surveillance Survey as amended. Without objection, the motion passed.

NCA Policy Manual

The Board considered the proposed AKC Parent Club Health Conference chapter of the *NCA Policy Manual*.

Sandy Gabel moved and Pam Rubio seconded that the Board approve the AKC Parent Club Health Conference chapter of the *NCA Policy Manual* as amended. Without objection, the motion passed.

It was the consensus of the Board to table the proposed Awards chapter of the *NCA Policy Manual* to the December 19, 2013 meeting.

The Board considered the proposed Nominating Committee chapter of the *NCA Policy Manual*. There was a discussion about the problems that occurred recently with the Nominating Committee being unable to appoint a sufficient number of candidates for the slate and the conflicting deadlines between the *Bylaws* and policy. It was the consensus of the Board to postpone discussion until an outline with all the pertinent deadlines could be assembled.

Steering Committee

The Board considered the proposed marketing survey developed by the Steering Committee. It was reported that the Board had approved the concept in a previous meeting but had asked to see the final wording of the survey.

Roger Frey moved and Donna Thibault seconded that the Board approve the Steering Committee's marketing survey as presented. Without objection, the motion passed.

The Board considered a request from the Steering Committee that an advanced search function be developed by the Technical Resources Advisory Committee. It was reported that members want the opportunity to research health and other information on the NCA Database as they are able to do on the OFA database.

Roger Frey moved and Steve McAdams seconded that the Board accept the Steering Committee's request that the Technical Resources Advisory Committee evaluate the option of providing an advanced search function for the NCA Database. Without objection, the motion passed.

The Board was informed that the Steering Committee continues to discuss and develop their proposal for committee management. The Board expressed their interest in the committee's results.

At 11:33 a.m., by unanimous consent, the Board recessed.

During the lunch break, the Board attended North Central Newfoundland Club's Rescue fundraising event *Newfiepalooza*.

At 2:51 p.m., the Board reconvened.

Executive Session

John Cornell moved and Donna Thibault seconded that the Board go into executive session. Without objection, the motion passed.

Pam Rubio moved and John Cornell seconded that the Board come out of executive session. Without objection, the motion passed.

While in executive session, the Board:

- Considered the November Applicants List
- Named a recipient of the NCA Good Sportsmanship Award.
- Appointed Lynne Anderson-Powell, Jim Pospisil and Donna Thibault as election ballot counters with Kathy Cohen, Penny de la Rocha and Barbara Yerks as alternates.
- Appointed David Hartmann as Chair of the Nominating Committee. Committee members are John Affel, Dwight Gorsuch, Chris Rakyta and Cissy Sullivan with 1st alternate Lori Eldridge and 2nd alternate Cathy Hartke.
- Named a recipient of an Honorary Membership.
- Appointed Meredith Reggie as the *AKC Gazette* Breed Column Committee Chair.
- Appointed the following members to the Technical Resources Advisory Committee: Rick Mahuson, Yvonne Niesen, Sherri Russell and Mike Taylor.
- Appointed the following members to the Financial Oversight Committee: Sandy Gabel, Chair, Mary Ann Barnhill and Mary L. Price.

The Newfoundland Club (England)

Roger Frey reported that in return for the NCA's donation of a "Distinguished Member" poster and note cards, The Newfoundland Club has donated to the NCA, with thanks, a poster of the painting "Two Dogs Watching Bathers" by John Emms. There was a brief discussion of consigning the poster to the Fine Arts Auction.

Lynne Anderson-Powell moved and Sandy Gabel seconded that the Board donate the print, "Two Dogs Watching Bathers", generously given to the NCA by Juliet Leicester Hope via The Newfoundland Club (England), to the Fine Arts Auction with proceeds to go to the NCA Charitable Trust. A letter will be sent to Juliet Leicester Hope and The Newfoundland Club thanking them for the donation. Without objection, the motion passed.

Executive Session

The following motions were based on discussions during executive session.

Steve McAdams moved and Meredith Reggie seconded that the NCA Nominating Committee shall be the only NCA Committee to discuss, solicit or recruit individuals to run for the NCA Board of Directors. Without objection, the motion passed.

Lynne Anderson-Powell moved and Donna Thibault seconded that the Board request input from the *Newf Tide* Policy and the Electronic Publications Policy Committees on combining these two committees and their charges into a single committee to be known as the NCA Publications Policy Committee. The motion passed. 11 Yes (LA, JC, MLC, RF, SG, SM, MLP, PKR, PSR, PS, DT); 1 Abstention (MR)

Pam Rubio moved and Donna Thibault seconded that the Board refer the issue of committee fundraising to the Financial Oversight Committee for review and input by the January 2, 2014 agenda deadline. The motion passed. 11 Yes (LA, JC, MLC, RF, SM, MLP, PKR, MR, PSR, PS, DT); 1 Abstention (SG)

New Business

Working Dog Committee

It was reported that the Working Dog Committee continues to work on the items referred to the committee by the Board. In addition, the committee is actively working on the development of an advanced draft test.

The Board considered the request that the tests given to prospective working test judges be reviewed. Problem areas in the tests were identified and suggestions made for improvement. It was also suggested that multiple tests for each area be developed

so that in the event that a prospective judge failed the first test, a second different test would be available.

Donna Thibault moved and Meredith Reggie seconded that the Board refer to the Working Dog Committee the review and updating of the working test judges' exams. The committee should define a passing score and insure compliance with current regulations. The results of such exams shall be returned to the judge within two weeks of the committee's receipt. The updated tests shall be reviewed by the Board for final approval. Without objection, the motion passed.

The Board discussed the clarification of check-in times at working events. It was stated that a check-in time is stated in the premium but usually there is no end time. This sometimes leads to exhibitors checking in minutes before the test starts which can cause problems with accepting the alternate entries. There is also no consistency between tests and test secretaries.

Roger Frey moved and Donna Thibault seconded that the Board refer the working test check-in protocols to the Working Dog Committee for clarification and review with a report due back to the Board by the February 6, 2014 agenda deadline. Without objection, the motion passed.

The Board discussed the clarification of the equipment guide and the equipment check-in procedure.

Meredith Reggie move and Roger Frey seconded that the Board refer the working test equipment check-in procedure to the Working Dog Committee for clarification and review with a report due back to the Board by the February 6, 2014 agenda deadline. Without objection, the motion passed.

Meredith Reggie moved and Pam Rubio seconded that the Board refer to the Working Dog Committee the issue of failures caused by lack of consistency and clarification of the working test equipment guide with a report due back to the Board by the February 6, 2014 agenda deadline. Without objection, the motion passed.

At 6:43 p.m., by unanimous consent, the Board recessed until 8:30 a.m., Sunday, November 3, 2013.

**NCA Face-to-Face Meeting, continued
November 3, 2013**

At 8:40 a.m., the Board reconvened its meeting.

Sharon, Connecticut Fire Department

Donna Thibault reported that the plaque of appreciation had been presented to the Sharon, Connecticut Fire Department with thanks for the outstanding response of the

department to the kennel fire at Evelyn De Reus' kennel. An article will appear in *Newf Tide*.

Candidates for the NCA Election

Mary Lou Cuddy, Recording Secretary, announced that the deadline for petitions for the NCA Board election had passed and that six petitions had been submitted in addition to the five nominees from the Nominating Committee for a total of 11 candidates for the 2014 election.

Limited Edition Plates and Uniform Trophies

The Board held a lengthy discussion about the limited edition plates and the uniform trophies. The Board was reminded that the profit from the limited edition plate sales is earmarked to fund the uniform trophies, but in the last few years, this has not occurred due to lower sales and increased costs. The Board was also reminded that 2014 limited edition is the 25th plate in the series. Discussion was held on the future of the limited edition plates.

Pam Rubio moved and Sandy Gabel seconded that, in recognition of the 25 years of limited edition plate sales, the 2014 25th Anniversary plate will be the last of the series with 300 plates being produced, using the original artwork if possible, and sold for \$50.00 each. Without objection, the motion passed.

Mary L. Price moved and Sandy Gabel seconded that the Board refer to the Specialty Show Coordinating Committee for input a proposal to consider a pre-sale of the 2014 25th Anniversary plate with ads in *Newf Tide*, *NCA e-notes*, regional club newsletters and the National Specialty packet. Without objection, the motion passed.

There was additional discussion concerning fund-raising projects to replace the limited edition plates.

Sandy Gabel moved and Lynne Anderson-Powell seconded that the Board refer to the Specialty Show Coordinating Committee a request for a status report on fundraising ideas to replace the limited edition plate. The report is due by the January 2, 2014 agenda deadline. Without objection, the motion passed.

The future of the Lenox uniform trophies was discussed. The plates and decals are expensive to produce and there have been problems with Lenox dropping current patterns. Alternatives to the Lenox china were briefly considered.

Lynne Anderson-Powell moved and Pam Rubio seconded that the Board refer to the Specialty Show Coordinating Committee a request for recommendations for trophy fundraising and uniform trophies with accompanying samples to be presented at the Board's April 2014 face-to-face meeting. Without objection, the motion passed.

NCA-hosted National Specialty Profits

The Board considered the combined profits generated from the 2010, 2011 and 2013 National Specialties and the motion from the January 19, 2012 meeting specifying how such profits are to be distributed.

Donna Thibault moved and John Cornell seconded that the Board direct the NCA Treasurer to distribute the 2010, 2011, 2013 combined profits - \$23,953.63 -from the NCA-hosted National Specialties per the January 19, 2012 motion as follows: one-half for seed money for National Specialties - \$11,971.81, one-quarter to the Charitable Trust Health Challenge - \$5,988.40 and one-quarter to the Charitable Trust Newfoundland Rescue - \$5,988.40. Without objection, the motion passed.

Meredith Reggie moved and Lynne Anderson-Powell seconded that the Board go into executive session. Without objection, the motion passed.

Pam Rubio moved and John Cornell seconded that the Board come out of executive session. Without objection, the motion passed.

While in executive session, the Board:

- Appointed the following members to the *ad hoc* NCA Breeders List Guidelines Committee: Carla Gengler, Chair, John Cornell, Cindy Flowers, Kelli LePore, Pam Jackson, Johanna Matsuda and Pam Rubio.

NCA Meeting Minutes

The Board discussed a suggestion that new or updated policies be highlighted in some manner in the official minutes. It was suggested that it would ease the challenge of locating new items in the minutes.

By unanimous consent, it was agreed that new or updated policies will be bolded or italicized in the official minutes.

Nominating Committee Guidelines

The Board considered the duties and deadlines of the Nominating Committee as described by the *Bylaws*, *NCA Policy Manual* and past practice and the problems that have arisen in the last few years. Such problems included lack of candidates, discussions that were to have been kept in executive session and were breached and committee's voting procedures.

After discussion, it was the consensus of the Board that Meredith Reggie will work on melding the proposed deadlines, guidelines and suggestions into a document for the Board's consideration.

Steve McAdams moved and Pam Saunders seconded that the Board recognize and thank David Kledzik for his assistance in preparing the proposed Nominating Committee timeline. Without objection, the motion passed.

Adjournment

At 11:16 a.m., Sandy Gabel moved and Pam Rubio seconded that the meeting be adjourned. Without objection, the motion passed.

Submitted by,

Mary Lou Cuddy
NCA Recording Secretary