Committee chair call-in times (as announced)

I. Roll call:

II. Reading of minutes:
- Regular Meeting - 21 February 2013

III. Motion to adopt March meeting agenda

IV. Reports of Officers and Standing Committees:
- Delegate's Report - Mary W. Price
- President's Report – Pam Saunders
- First Vice-president’s Report – Pat Randall
- Second Vice-president’s Report – Lynne Anderson-Powell
- Recording Secretary’s Report – Steve Britton
  - Forwarded Correspondence from members to corresponding secretary
- Corresponding Secretary’s Report – Kathy McIver
- Treasurer’s Report – Mary L. Price
- 2013 Specialty Show - Amy Lane and/or Sandee Lovett
- *Newf Tide* Policy Committee - Aura Dean
  - Letter to the editor to committee for published reply (per policy - executive cover)
  - *Newf Tide* Vendor Policy
  - WA inclusion in Annual Titlist
- Rescue Prevention Committee - Donna Zink –
  - Lifestages Issue 6
  - Lifestages Issue 7
  - Lifestages Issue 8
  - Got Newf Flyer
  - Approval to launch using online subscription & to send notice through Reg. Club Committee Liaison (also eNotes & Newf Tide)
  - Approval of “Starting a Puppy in Water Work”
o Approval of plaques for contributors to LifeStages
o Request of exception to fund-raising policy
o Approval of additional costs (not in budget) to print posters for breed education tables
o Approval to make minor changes to articles & to add or substitute artwork on a continuing basis
o Subscription screen

• National Specialty Show Committee - Robin Seaman

• Technical Resources Committee
  o Report on club membership software
  o Separate TRC and Database committees
  o VN Report request from Recognition committee

• Electronic Publications Committee
  o Calendars
  o Electronic Audit / Survey Summary

• Health and Longevity Jennifer Zablotny

• Breeder’s Education Committee Update - Kathy McIver

• Regional Club Liaison - Pam Rubio
  o NCNE Bylaws

• Regional Club Committee - Steve Britton
  o Proposed amendment to the recently adopted NCA rescue policy: “The Newfoundland Club of America believes that breeders of Newfoundlands should make and support a lifetime commitment to all Newfoundlands they breed. The NCA Rescue Committee relies upon breeders to fulfill this commitment and supports them in this effort. To assist the breeder(s) of record in upholding this commitment, Rescue personnel will make all reasonable efforts to contact NCA Member Breeders(s) when a Newfoundland is surrendered to Rescue.” (insert bolded italicized words)
  o To poll the NCA affiliated rescues concerning the recent policy change.

• Newf Ambassador - Contact Forms

• Steering Committee - Chris Plum
  o As a member of both the board and the steering committee, Roger Frey has given notice to the recording secretary of his intention to present a motion to
rescind the board’s order to destroy the survey data that was adopted at the February 21, 2013 meeting.

- Juniors Committee (see attachments)
- Recognition Committee (See attachments)

V. Reports of Special (Ad-hoc) Committees:
- Policy Manual Committee - Pam Saunders -

VI. Executive Session:
- Consideration of Letter to the Editor of Newf Tide
- Consideration of committee appointments (if any).
- Consideration of New Membership Applications -
- Any other business customarily presented in executive session not yet handled.

VII. Unfinished Business and General Orders
1) Reformatting of committee job descriptions
2) Appoint committee members to track long-term contracts and activities
3) Develop guidelines for appointing of National Specialty Committee chairman (aka, grounds, registration, etc.): pended from June 17, 2010 BOD meeting.
4) Juniors Committee:
   6.1) Recommendations for new medallion design (no date)
   6.2) Recommendations for recognition of Junior Members in working events. (no date)
5) Publicity Committee
   Develop article on the value of NCA membership for distribution to regional clubs by NCA Regional Club Committee.
6) Specialty Show Coordinating Committee: Review concept of uniform trophies and methods of fund-raising (Re-pended to 2013 Spring face to face meeting).
   6.1) It is the responsibility of the host Show Committee to produce and approve the content and schedule of events for each NCA National Specialty. Any NCA committee or recognized NCA regional club may apply to host an event, such as an educational program or booth, at any National Specialty. Applications must be submitted in writing to the chair of the host Show Committee no later than June 1 of the year prior to the event. Applications should include a detailed description of the event including specific speakers or facilitators; the requested date and time the event would be held; the anticipated number of attendees; the space, desired equipment and setup needed for the event; and a budget."

   The host Show Committee will review all applications by no later than July 1 of the year prior to the event and approve or disapprove based on content, space, and availability. Applicants then will be notified of the
status of their proposed event. When completed, the Show Committee should send a copy of the schedule to the NCA Specialty Show Coordinator. (Report back - by March 7, 2012)

7) Technical Resources Committee:

7.1) Develop policy and procedures relating to the electronic information storage.

7.2) Report back regarding using Zooza and Club Express services by February 7 2013 Board Meeting deadline. (December, 2012) - partial report received February, 2013.

8) Governing Document Committee (Special Committee)

8.1) Report on the following: Review the consistency between and within the NCA’s governing documents, including, but not limited to AKC regulations and the Connecticut state statutes.

8.2) Policies regarding new IRS Regulations regarding Non-Profits Corporations and the Pension Reform Act of 2006 (Conflict of Interest, Whistleblowers, Audit, etc.)

9) Newf Tide Policy Committee

9.1) Report a recommendation regarding member-vendor advertising rates for the inside the covers to Newf Tide (pended: April 2012)

9.2) Consider and report on the question: “Why aren’t Newfs earning the Working Achievement award included in the Annual Titlist?” (Question received from Joan Locker-Thuring, chair of the Recognition Committee, received December 2012. “The committee would like to propose that they be included from now on.”)

10) Report regarding the following motion referred to committee:

“Resolved, that the Technical Resources Committee provide the board with a critical appraisal of whether the services supplied by Club Express would provide a viable alternative to incorporating membership and other “people” functions into our current database. URL = http://www.clubexpress.com/ (re list on agenda October 18, 2012)

11) Motion: I move to amend the NCA board’s policy and effective immediately, within 15 days of taking office, newly appointed officers shall receive a calendar/to do list highlighting time frames and contact information for duties pertinent for their office. For example, a calendar/to do list for the Second Vice President might read as follows:

First Thursday of every month:

1) Send committee agenda items to Recording Secretary.

2) Submit items for committee newsletter.

Last week of every month: Send agenda deadline notices to committee chairs.
Request items for committee newsletter from chairs.
Then each month with unique duties should be noted; For example:
May - Discuss budget submission deadline with NCA Treasurer
Send budget notices to committee chairs

**Rationale:** This will help to ensure a speedy transition for new officers and lessen the likelihood of important duties being overlooked by new officers.

*(Kathy McIver)*

12) **Motion:** I move to amend the NCA board’s policy and effective immediately, within 45 days of taking office, newly appointed officers shall receive all files and documents pertaining to their office. This shall include, but is not limited to, letters, emails, contracts, artwork, and soft goods pertinent to each separate office. Failure to provide said materials without due cause may be grounds for additional actions as deemed necessary by the NCA Board of Directors. *(Kathy McIver)*

**Rationale:** This will help to ensure a speedy transition for new officers and lessen the likelihood of important duties being overlooked by a new officer. When first learning an office, it is very helpful to review actions taken by previous appointees. When I was RCL, I found reviewing letters written by my predecessors very valuable and educational. Also, it is important to maintain a record of the history of each office.

13) Request regarding Rescue Prevention Committee management (pended 2012 fall face-to-face) Rescue Prevention Committee - *Newf Tide* and *eNotes* regional club grant announcements (pended 2012 face-to-face)

15) Annual Review of Rescue policy (Regional Club Committee follow-up): (pended 2012 face-to-face)

16) Six-month trial regarding Facebook™ advertising (ends April 2013)

**New Business**

1) **Motion:** Monthly agenda packets for committee distribution will be posted on the website, and committee chairs will notify committee members when they are available.

**Rationale:** Considering the size of the agenda packets, some committee chairs and members have difficulty downloading these documents. By having them on the website, committee members can view the agendas, download them, and/or print them as they see fit.

The following motions were submitted by Maredith Reggie:

2) **Motion:** Special recognition given by the NCA as policy for special accomplishments, including but not limited to AKC and NCA titles and designations, shall be given to NCA members only. Special recognition includes but is not limited to pins, medallions, patches, and rosettes. *(Maredith Reggie)*

*Newfoundland Club of America, Inc*  
*Board of Directors*  
*Regular Meeting*  

*Agenda and Packet .v.1.0*  
*March 21, 2013*  
*Page 5 of 7*
3) Motion: Mileage paid by the NCA to board members attending the fall face-to-face meeting should not exceed the average coach airfare to the site one month prior to the meeting. This will be decided on an honor system by the board member submitting the mileage reimbursement request. (Maredith Reggie)

4) Motion 5: Request to review our current policy of committee to committee communication. In my opinion, the current system does not promote efficient committee cooperation and at times deters efficient, beneficial interaction between the committees.

NCA committees are answerable to the Board of Directors, and only to the Board. Neither individual board members acting on their own nor other committees may assign work to committees. Board members have no special privileges with committees except when acting as a Board or at the direction of the Board. However, formal avenues of communication should not preclude a collegial relationship between committees or Board members and committees. (Maredith Reggie)

Further, the Board may in specific instances or as a matter of policy approve specific collaborative work between committees. In any event it should be remembered that no committee member, including the chair, may speak for the committee as a whole and no such communication should be taken as having come from the entire committee (Maredith Reggie)

VIII. Adjournment
A concern with an executive session has arisen which has caused private discussion among board members. Outside of executive session, a motion was made to destroy the member survey results we just received. The board went into executive session, discussed the matter and took roll call votes where the final action received a majority vote. What is unique about this matter is that the motion was made outside of executive session and not in executive session. The question is “What are NCA members entitled to know how the board members voted?”

If the board were a government body obligated to follow right to know laws, the appropriate procedure would be to make the motion to go into executive session only for discussion if it involved confidential information, and come back into the regular (open) session to take a public vote. The NCA does not do this, and is not required to do so under any sort of right to know law.

The second place to look for guidance is in Roberts Rules of Order. The matter is not difficult, but sometimes misunderstood; RONR requires that all main motions be recorded in minutes, and further, requires that all motions voted by roll call are fully recorded in minutes; properly, this notation includes the name of the motion’s maker and the entire record of each director’s vote, regardless to the type of session. The concept is that constituencies within the organization have an opportunity to be fully informed concerning a director’s vote whenever a roll call is taken (p. 420 - 422 of Robert’s follow’s this report) Also, if the final action within the executive session isn’t secret; only the discussion is secret, not the motion or the vote (p.96) except if voted by ballot.

Often, boards properly keep separate minutes for executive sessions. Due to security issues involving distribution, the NCA has avoided keeping executive session minutes. This generates angst concerning where the vote on a motion made in regular session and voted in executive session should be reported. Without executive session minutes, the only place to report is in the regular minutes, which is what I have done. Some board members disagree and are of the opinion this individual roll call votes should not be revealed.

Regardless, this may be a moot point; Connecticut non-profit statute makes no distinction concerning executive and regular sessions. Members within the non-profit organization may request board meeting minutes, regardless to whether the meetings occurs in executive or regular session and if an electronic document is available, it is free.

Also, there is a secondary fundamental question of what was so confidential about this issue? That needs to be dealt with as a separate matter.
The simplest and best solution both now and in the future would be to do what almost all
government bodies do, reveal the motion and the vote publically. As a purely hypothetical
example, nothing would prohibit the nightmare of having a board member, while in executive
session, move to purchase dogs at auction, and not have the motion or the complete voting
recorded in the minutes. Board members would be prohibited from sharing the discussion
which occurred with anyone other than other board members.

As far as the ambiguity of what is the correct thing to do, under RONR the answer is very
simple. Either keep minutes of executive session or override the general rule by adopting a
special rule saying that votes on motions made in or out of executive session will not be
reported in the general minutes.

The problem is easily solved and we should do something to solve it and make sure it does not
occur in the future.

To the Steering Committee: As a personal note to the Steering Committee members, in
hindsight and IMO, the original information sent to me as recording secretary for the February
agenda was too vague to properly adopt motions to destroy the survey data by a majority vote;
that is, amending the previous instructions to the committee. But, adopting it by two-thirds
vote was appropriate. In fairness, no board member raised a point of order at the time. A
portion of the blame is on us, as a board.

As the NCA does in most cases, it was regrettable that the motion made, referring this item to
your committee, was lost. Speaking for myself, I appreciate the committee’s work and
performance and the undertaking of the survey. And, I believe in your committee’s fair
treatment, as I do for all NCA committees as well. My apology if the result of February board
action has caused you angst and added burden.

I am sorry I didn’t initially recognize the scope of notice concern. Please be assured that I
believe that had other board members, even those who some board members view to be an
expert without their having recognized national or international certification or credential
realized the reality of the scope of notice situation, in fairness, they would’ve expressed a
concern; regardless of how they votes on the issue.
ROLL-CALL VOTE. Taking a vote by roll call (or by yeas and nays, as it is also called) has the effect of placing on the record how each member or, sometimes each delegation, votes; therefore, it has exactly the opposite effect of a ballot vote. It is usually confined to representative bodies, where the proceedings are published, since it enables constituents to know how their representatives voted on certain measures. It should not be used in a mass meeting or in any assembly whose members are not responsible to a constituency.

Ordering a Roll-Call Vote. In a representative body, if there is no legal or constitutional provision specifying the size of the minority that can order a roll-call vote, the body should adopt a rule fixing the size of such a minority—for example, one fifth of those present, as in Congress, or some other portion of those present that is less than a majority. In the absence of such a special rule, a majority vote is required to order the taking of a vote by roll call—in which case a motion to do so is likely to be useless, since its purpose is to force the majority to go on record. In local societies having a large membership but relatively small attendance at meetings, a motion to take a vote by roll call is generally dilatory. It is in order, as one of the Motions Relating to Methods of Voting, however, to move "that a signed ballot be taken by tellers"; and if such a vote is ordered, the voter writes "yes" or "no" on the ballot and signs it. The votes can be recorded in the minutes just as a roll call would be, but the names of all members need not be called. A roll-call vote cannot be ordered in committee of the whole.

Procedure for Roll-Call Vote. When a vote is to be taken by roll call (see 30 for the motion), the chair puts the question in a form like the following:

CHAIR. As many as are in favor of the adoption of the resolution will, as their names are called, answer aye [or "yes," or "yea"]; those opposed will answer no [or "nay"]; the Secretary [or "the Clerk"] will call the roll.
The roll is called in alphabetical order except that the presiding officer's name is called last, and only when his vote will affect the result. It is too late, after one person has answered to the roll call, to renew the debate. Each member, as his name is called, responds in the affirmative or negative as shown above. If he does not wish to vote, he answers present (or abstain). If he is not ready to vote, but wishes to be called on again after the roll has been completely called, he answers pass.

The secretary repeats each member's name and answer aloud as it is given and notes the answers to the roll call in separate columns. A convenient method of noting the answers is to write the number 1 to the left of the name of the first member answering in the affirmative, the number 2 to the left of the second name in the affirmative, and so on. The negative answers are treated similarly in a column to the right of the names; and those answering present are tallied in a third column, to the far right or left. In this way, the last number in each column shows how the vote stands at any given point in the list.

At the conclusion of the roll call, the names of those who failed to answer can be called again, or the chair can ask if anyone entered the room after his or her name was called. Each of these members who then responds can be assigned the final number for his or her vote or abstention in the proper column, continuing from the last number previously in the column, although the member's number will appear in a position out of sequence. Changes of vote are also permitted at this time, before the result is announced. When this happens, the number beside the member's name is struck through, the total for that column is adjusted accordingly, and the next, final number in the proper column is entered. Changes of vote may be limited when some electronic equipment is used.

The secretary gives the final number of those voting on each side, and the number answering present, to the chair.
who announces these figures and declares the result. The chair, at his or her discretion, may direct, or the assembly may order, a "recapitulation" — a procedure in which the secretary calls out the names, first, of the members who voted in the affirmative, second, of the members who voted in the negative, and third, of the members who answered present, with the chair calling for any necessary corrections to each category after the names in that category have been called.

In roll-call voting, a record of how each member voted, as well as the result of the vote, should be entered in full in the journal or minutes. If those responding to the roll call do not total a sufficient number to constitute a quorum, the chair must direct the secretary to enter the names of enough members who are present but not voting to reflect the attendance of a quorum during the vote.

In large conventions, the roll is sometimes called for entire delegations rather than of the individual members. The secretary, in calling for the votes of a delegation, should state the vote entitlement, as: "Local No. 145. 8 votes." In such cases, the chairman or spokesman of each delegation, as it is called in alphabetical or numerical order, responds by giving its vote, as: "Local No. 145 votes 5 'for' and 3 'against.'" The secretary repeats this for confirmation and calls the next delegation. If any member of the assembly doubts the chairman's announcement of the delegation's vote, he may demand a poll of the delegation, in which case each delegate's name is called by the secretary, and the delegation votes individually. When all delegates have voted, the secretary announces the totals for the delegation, which are recorded.

The same rules concerning the custody and preservation of tally sheets and the authority of the voting body to order a recount that govern ballot votes (see pp. 418–19) apply to a roll-call vote.

Electronic Roll-Call Vote Installation. Various forms of electronic devices have become available to take the place of a roll-call vote. Any deliberative body can use such a sys-
Newfoundland Club of America, Inc.
as of March 7, 2013

Cash Balances

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NCA Operations

INCOME & EXPENSES for the period February 7 - March 7, 2013

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prepared by Mary L. Price, Treasurer
# Newfoundland Club of America, Inc.

**as of March 7, 2013**

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The tentative schedule is complete but will continue to evolve as the National approaches. Schedule is attached.

The packet has been put on the NCA Website, sent to Beth Sell for mailing if necessary and has been uploaded to the Facebook page.

We need to start thinking about what will be done with the storage unit in Frankenmuth come the end of the National. What will we do with bathing tables, parking blocks, and all left over plates etc. I don’t feel all the responsibility of taking care of this should fall onto Sandee and Amy. We need to come up with a plan for this sooner than later.

Still looking for more VOLUNTEERS to help committees during the National. I am counting on each board member attending the National to find a time they can help.

The volunteer forms we currently have are now in a spreadsheet and will be sent to all committee chairs to make contact with those interested in helping on their committee.

Rosettes for the Working Achievement, Versatile Newfoundlands and ROMs have been ordered through the Superintendent.

Committee Reports are:

- **Banquet/Meal Reservations**: Beth Sell and Patte Testa
  - Deadline for meal reservations is April 1, 2013.

- **Banquet and Banquet Decorations**: Amy Lane and Sandee Lovett
  - All decorations have been decided

- **Brown Bag**: Brooke Moore –Beck
  - Please contact Brooke if you have any items to donate to the brown bag.
  - Deadline to donate is April 1, 2013
  - Pet Edge will give us 50% discount on any Pet Edge brand we order from them. Please consider donating towards a Pet Edge so we can make our money twice as far.

- **Catalog Ads**: Marget Johnson
  - Catalog ads have been turned in to the show superintendent.
  - 74 ads totaling $4630

- **Catalog Sales**: Nancy Duggan
  - Post show catalog order deadline is April 1, 2013

- **CGC Test**: Liz Buchheister and William Gawthrop (new chairpersons)
  - Bruce and Tracy Willoughby had to resign due to Tracy having surgery.
  - Test on Friday, May 3 at 10am
  - Deadline to preregister is April 1, 2013.

- **Chief Ring Stewards**: Tex and Patti Ann Peel will be our chief ring stewards. Barbara Horsey also offered to help.

- **Draft Test (GLNC both days)**: Lynda Stierle-Dunn
  - Draft Test Premium is out on the GLNC website, NCA website and the Facebook page.
  - Entries open on March 1, 2013
  - Entries close on April 1, 2013 or when test is full
  - Volunteer for the draft test by April 1, 2013

- **Draft Test Secretary**: Marie Acosta

- **Exhibitor Hospitality**: John and Cathy Borklund

- **Fine Arts**: Stacy Roderick
  - Please contact Stacy if you have any items to donate to the auction.
  - A professional auctioneer has been hired.
  - Deadline to donate is April 1, 2013

- **Golf Carts**: Mike Lovett / Reservations Kathy Whitney / Distribution
  - Deadline to reserve a cart is April 1, 2013.
Grooming Building: Steve Britton
- Have 11 people on the waiting list and checking into the financial feasibility of renting blue building instead of outdoor pavilion
- Earliest postmark January 8, 2013 and deadline is April 1, 2013

Grounds: Chris Lyden
- Looking into pricing for a dumpster to recycle plastic/water bottles
- We currently supply recycle bin for cardboard.
- Have some signs from 2001 GLNC National to use on grounds.

Handler Parking: Kathy Whitney
- Earliest postmark is January 8, 2013 and deadline is April 1, 2013

H & L / DNA: Jenny Zablotny / Health & Longevity Committee
- DNA clinic will only be held on Thursday from 9pm-5pm.
- Dr. Joshua Stern will be the speaker on the SAS at 6:30 – 8:00pm on Wednesday, May 1.
- Dr. Stern will also do the osculations and echo cardiograms at the National with all monies going to research for canine cardiology.

Honors Parade: Mary Lou Roberts
- There are 74 entries for Honors Parade and entries are closed, deadline was March 1, 2013.
- Entry information has been sent to Superintendent and armbands will be provided for entrants.

Judges Hospitality: Barbara Finch
- Barbara has begun contacting judges to find out arrival, departure, transportation arrangements.

Juniors: Cissy Sullivan

Legislative Committee – Janice Anderson
- Presentation will be Wednesday, May 1 at 8:30pm
- Working on getting food for between H&L seminar and Legislative program
- Program will be Frank Lousy
- Sandee and Janice have invited Protect MI Dogs to this seminar.
- We are doing extra publicity for this seminar to try to utilize Mr. Lousy and his expertise at the show.

Living Legends: Pam Rubio
- Will be held Thursday, May 2 at lunch break
- Looking into having Living Legends posters in lobby area by our banquet and meeting rooms.

Logo Wearables: Amy Lane
- Have requested a list of top 10 items that have been ordered so we have an idea of what to order for sale at the National.
- Had to fix a link on the National website to the logo items site.

Newsletter: Lynn Kitch
- Name of Newsletter will be The Kaleidoscope

Obedience (National and Regional) : PONC / Dan Carr Obedience Chair
- Ring favors for obedience have been decided.

Opening Ceremonies: Jill Britton/Sandee Lovett
- Olympic style opening ceremonies with Regional Clubs participating in a “float” style processional.
- Deadline for entries is April 1, 2013
- We are STRONGLY encouraging Regional Clubs to participate and come together to showcase what the clubs do for the dogs and the NCA.

Publicity: Jill Britton

Raffle Tickets / Basket Sales:
- We are hoping SENC will have volunteers to sell the tickets for the basket raffles.
2013 NATIONAL SPECIALTY REPORT 3-5-2013

“SHOW YOUR COLORS”

National Date are: April 29th thru May 4th 2013

- Regional Club Baskets: SENC / Laura Rader
- Registration: Dawn Staffen
  - Early bird deadline is February 1, 2013
  - Deadline for registration is April 1, 2013
  - Items for registration bags have been ordered and begun to arrive.
- Rescue Ceremony: Sue Miller
  - Parade/Ceremony will be Friday during the lunch break.
  - Deadline is April 1, 2013
  - Rescue will have their Silent Auction in the Health Challenge tent on Friday, May 3.
- Ringside Hospitality: Susan Wagner
- Ringside Reserved Seating: Amy Lane
  - Entries closed and we have 25 reservations totaling $5000
- RV Camping and RV Day Parking: Chuck Ialungo
  - We have 17 overnight RV reservations and 2 day parking reservations.
  - We have alternate arrangements for camping in case of flooding in the lower parking area.
- Show Photographer: Rob Gerity
- Top Twenty/Ten: Sue Wagner/Cissy Sullivan
  - All top 20/10 qualifiers have been notified.
  - Deposit sent in for food.
  - Plans are well on their way and shaping up nicely for this event.
  - Begun to take orders for their merchandise deadline for pre orders is April 1, 2013
  - Sponsorships available to help support the Top 20/10
  - Deadline to purchase tickets to this event is April 1, 2013.
- Treasurer: Mike Lovett
- Trophies: David/Jennifer Hansen
  - All trophy monies have been collected and will be forwarded to Mary Price.
  - Diane Lavin is working with David Hansen on the delivery of the trophies.
- Vendors: Marc Saunders
  - All tents, tables and chairs are ordered.
  - Deadline is April 1, 2013.
- Videographer: Show Dog Video Pros
  - On Demand Video will be available again from the ShowDogVideoPro website. Each evening after judging the
    On Demand Video will be available to purchase for viewing.
- Water Orders: Lynne Anderson-Powell
  - Millbrook Water –delivery will be on Friday or Saturday
  - Deadline to reserve water for the National is April 10. 2013.
- Website: Marylou Zimmerman
  - E-notes went out just last week.
  - Premium List will be put up on website immediately.
- Welcome Reception: Amy Lane/Sandee Lovett

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2013 NATIONAL SPECIALTY REPORT 3-5-2013

“SHOW YOUR COLORS”

National Date are: April 29th thru May 4th 2013

2013 NCA NATIONAL SPECIALTY

(Tentative Schedule)

Sunday, April 28
4:00 p.m. – 8:00 p.m. Registration & Logo item sales

Monday, April 29
8:00 a.m. Draft Test I – Hosted by Great Lakes NC
Noon – 6:00 p.m. Registration & Logo item sales

Tuesday, April 30
8:00 a.m. Draft Test 2 – Hosted by Great Lakes NC
8:00 a.m. Regional Obedience & Rally Trials – Hosted by Penn-Ohio NC
10:00 a.m. – 6:00 p.m. Registration & Logo item sales
1:00 p.m. Rally Seminar for Juniors and Junior Meeting
4:00 p.m. Opening Ceremonies
6:00 p.m. Sale of Limited Edition Plates
6:30 p.m. Welcome Reception
8:00 p.m. NCA Annual Meeting

Wednesday, May 1
8:00 a.m. National Obedience & Rally Trials
8:00 a.m. Sweepstakes & Veteran Sweepstakes
Silent Auction – Health Challenge
Health Expo
Lunch Break
Half Hour after judging
Top 20 Judging
6:00 p.m.
Juniors Pizza Party & Mini-golf
6:30 p.m.
Health & Longevity Committee Program on SAS
8:30 p.m.
Legislative Committee Program

Thursday, May 2
8:00 a.m. Dog Judging
Silent Auction – Health Challenge
Health Expo and DNA Clinic from 9-5
Lunch Break
Living Legends
4:00 p.m.
Obedience Seminar w/ Anna Lorenz
6:30 p.m.
Top 20/10 Tailgate Party
7:30 p.m.
Top 20/10 Showcase

Friday, May 3
8:00 a.m. Bitch Judging
Silent Auction – Rescue
Health Expo
10:00 a.m.
CGC Testing
Lunch Break
Rescue Parade
6:30 p.m.
Pre-Auction Dinner & Cash Bar
7:30 p.m.
Fine Arts & Brown Bag Raffle

Saturday, May 4
8:00 a.m. Junior Showmanship
9:00 a.m. Best of Breed Judging
6:30 p.m.
Cash Bar
7:00 p.m. Banquet

Submitted by: Amy Lane and Sandee Lovett
Attached is a letter from NTPC which answers the question you posed below.

There was a request from the new combined Recognition committee regarding the Working Achievement awardees and if they should be included in the Annual Titlist:

Consider and report on the question: “Why aren’t Newfs earning the Working Achievement award included in the Annual Titlist?” (Question received from Joan Locker-Thuring, chair of the Recognition Committee, received December 2012. “The committee would like to propose that they be included from now on.”)

I believe this is because the WA like the VN and ROM are designations not titles, however that then begs the question if they should be given a write up in Newf Tide as we do for VNs?

Please let me know you received this email.

Thanks

Lynne

**NTPC RESPONSE: March 6, 2013**

**Dear Lynne,**

Relative to your question below:

Consider and report on the question: “Why aren’t Newfs earning the Working Achievement award included in the Annual Titlist?” (Question received from Joan Locker-Thuring, chair of the Recognition Committee, received December 2012. “The committee would like to propose that they be included from now on.”)

The answer to this question is **: But they are!** (included in the *Annual of Titlists*).

Please see page 2 of this year’s *Annual*.

Dog #1 WA Allison Acres Cappuccino II, UDX WRD2 TDD4 THD CGC TDI (Java) and WA Allison Acres Music Of the Night, OMI UDX3 WRD1 TDD4 THD CGC TDI (Luna) are just two of the four WA Newfoundlands in the 2012 *Annual*.

**You have only to peruse the Annuals from other years since the WA was initiated for proof positive that indeed WA designated Newfoundlands are included.**

It is up to the individual Newfoundland’s owner as to whether the dog will be featured in the *Annual* provided the Newf has met the requirements.
The answer to the question as to why WA designated Newfoundlands are not included in *Newf Tide* is: But they are! (and have been since the inception of this designation). Each new WA designated Newfoundland has a one-half page write up in the 2nd quarter issue of *Newf Tide*.

Please see the 2nd quarter issue of *Newf Tide* to enjoy the stories of each WA Newfoundland as shared by its proud owner and teammate in the accomplishment of the WA goal. As a matter of fact, in the 2012 2nd quarter issue, there were two dogs that earned the VN and WA designations in the same calendar year. Those two dogs each got a one page write up.

In summary, then, the qualifications for a Newfoundland to be featured in the *Annual*:

“To be eligible for this *Annual*, a Newfoundland must have earned either an AKC or NCA title during the year 2012 (for this year’s *Annual*). Earning a Canadian or international title does not constitute eligibility for the *Annual*, but all such titles declared and verified are included when accompanying an eligible AKC or NCA title.

Because the VN and WA are designations a Newfoundland earns following the completion of the requirements for each particular designation as set forth by the NCA policy, the earning of the titles which completes the designation is the qualifying ticket for the *Annual*. But the owner must submit the required fee, paperwork and picture.

The write up in the 2nd quarter issue of *Newf Tide* is gratis to the individual and requires the submission of a picture and write up. Each year *Newf Tide* salutes those Newfoundland that have become VNs and WAs and ROMS (through their offspring’s work and therefore are not *Annual* eligible unless the ROM designated Newfoundland has earned a title).

NTPC is hopeful that this explanation serves to answer your questions and assures you that no Newfoundland is being overlooked in our publication process.

Sincerely,

NTPC

Julie Siefert, Patti Emmerling, Ken Wildman, Beth Sell, Jeannette Voss, Maredith Reggie, *ex officio* and Aura Ellen Grace Dean, chair.
TO: NCA BOARD OF DIRECTORS

FROM: Newf Tide Policy Committee (NTPC)
Beth Sell, Jeannette Voss, Julie Siefert, Patti Emmerling, Ken Wildman, Maredith Reggie, editor, 
ex officio & Aura Dean, Chair

RE: Resubmitted of Agenda Item (March 5, 2013)

When the NTPC submitted this agenda item, we neglected to include the price for a member-vendor for the inside covers. Consistent with our original request which was approved and is advertised in the magazine, the member vendor rate for an inside front or back cover is $375 (Member price of $300 + $75.00 [25% of $300]).

Ad rates for member-vendors will be 25% more than the member rates.

The following Newf Tide Rate Card will be effective upon the approval of this policy:

### Member Rates:
- Inside Covers: $300
- Full page in color: $260
- Full page b/w: $160
- Half page: $90
- Quarter page: $50

### Member Vendor Rates
- Inside covers: $375.00
- Full page in color: $325
- Full page b/w: $200
- Half page: $112.50
- Quarter page: $62.50

Rationale: Current member vendor prices are: Full page b/w $200, Half page: $120; Quarter page: $75. We had not established a rate for a member vendor ad in color. This policy will establish that rate at $325 (25% more than the member price). Two ad rates will decrease, i.e., Half page and quarter page. NTPC felt that a uniform percentage should be utilized for each rate category.
Do you have a Newf?
If not, are you looking for a Newf?
Do you know someone who has a Newf?

Whatever the situation, the Newfoundland Club of America may have just the information you are looking for. If you have a Newf, the NCA (www.ncanewfs.org) can show you many things you and your Newf can do together. Thinking of showing your Newf? This is the site to go to. Want to teach your dog how to pull a cart, save a drowning person, get an obedience title?? The NCA is here to help you!! The NCA is also full of information including health, history, ..etc. Are you looking for a Newf? The NCA not only has a list of breeders for you to contact, but also how to locate the local rescue coordinator in case you had rather rescue a Newf in need of a new home.

So get connected....

whatever the situation, please take one the tabs at the bottom of this page for you or a friend. You'll be very happy you did.
GROWING UP WITH YOUR NEWFOUNDLAND

Welcome to 6 months of Newfoundland puppyhood! You now have a "tweener", a work in progress, a lovely bundle of fuzzy energy. A mask is developing around the eyes where adult coat is coming in. Your puppy is growing fast, and he is learning faster than he is growing! Keep that young mind busy. Perhaps it is a good time to start "nose training".

AGILITY, WITH A SOUND ADULT – WHY NOT?

When most people think "agility," odds are they aren't thinking about the Newfoundland. Border Collies, Shelties, even Golden Retrievers come to mind, but not Newfoundlands.

STAY . . . OUT OF SIGHT

Not that much has been written about out of sight stays. Over 20 years ago, we were told to correct a dog that broke his stays when you left the room harder and harder...get the point across. I left 198 performances in the ring over and over because my dog wouldn't or couldn't manage an out of sight stay. Today, I would have said the dog had separation anxiety, a confidence problem - one that I was making worse every time I corrected her or had someone else correct her while I was gone.

Newfoundlands show a natural talent with their noses as well as with their sweet personalities. Over land or water, and even over snow, Newfoundlands have helped save many lives. There are a number of Newfoundland Search and Rescue (SAR) teams hard at work across the country. Read more on the NCA website about SAR and getting your dog involved.

GOT PROBLEMS? WE CAN TACKLE THEM

Have you ever heard someone exclaim that Newfies have problems? Have you heard people say that the problems of hip dysplasia, elbow anomaly, subvalvular aortic stenosis (SAS) and cataracts are insurmountable? Do you think that too many people are breeding dogs of the wrong type? If you find your frustration overwhelming, I think you are looking at our breed in the wrong way.

We have the grandest breed. Yes, our breed has some important problems, but they can be surmounted with hard work. We can do it! How do I know? I have seen it happen.

WHEN DISASTER STRIKES . . .

How many times have you turned on the news to watch coverage of an earthquake, flood, fire or other disaster? Families left homeless, pets left to fend for themselves. What if it happened to you? Who would take care of your dogs or other pets? In a time when emotions run high and your world has turned upside down, the steps you take now to be prepared may be your saving grace.
In January 1999, I was contacted by a representative from Paramount Studios. I was asked if I had a good-looking, well-trained Newfie that I would be willing to use in a bit part of a movie that they were going to film in my hometown of Pittsburgh. It sounded like fun and certainly a once in a lifetime experience. So I said yes. They wanted photos, so I sent pictures of Zoe, and they immediately called back stating she was the dog they wanted to use. They wanted her shaggy, but I cheated a bit and trimmed her ears and feet. They even wanted her dirty, but…
They said it couldn't be done. A Newfoundland earn an Excellent Agility title? And an eight and a half year old Newf at that! No one had the guts to say it to us, but I'm sure that was said many times in private conversation. Many of the doubters have certainly changed their opinions. Dyna and Joan started their agility careers when Dyna was going on five. Agility was new to all of us, and seemed like a fun activity to try which might be a good outlet for Dyna's boundless energy. Little did we know what was in store for us.

Many Newfs enjoy pulling carts. Often Regional Clubs will host Christmas Tree pulls, pumpkin pulls and other drafting events as fundraisers and public education events. Some club members have created plans for a frame to add to a cart to support pulling some of these special items without damage to the cart or the cargo.

You can learn more about draft work and draft equipment and see these plans on the NCA Working Dog Draft pages. Also, your regional club is a good place to learn about draft training.

In the event that a pet outlives its owner, family members may find themselves in a predicament as to what to do with the pet or pets. The survivors may not know how to care for exotic pets, if you have them, or may not want to deal with a dog as large as a Newf or several Newfs. If you have family or a friend that is willing to take on a Newf, don't leave it to be dealt with until after the fact. Decide ahead of time where the animal should go and discuss it with that person or persons to avoid surprises after your death.

This is your final issue of the LifeStages newsletter, but not your final juncture in learning and growing with your Newfoundland. We hope that you have enjoyed the journey so far. Please consider subscribing to the regular NCA electronic newsletter "e-Notes", and joining your closest Regional Club. A support group can be a wonderful help in owning these gentle giants, and as you learn more about this wonderful breed, you can help other new owners learn as well.

As always, if you have questions or concerns, please contact us.

The Newfoundland Club of America
Pam Saunders, President
LIFESTAGES TOPICS INDEX:

**Issue 1:**
- Selecting a Vet
- Crate Training
- Home Manners: Attention Training
- Keeping in Contact with your Breeder
- Area Puppy Classes
- Walking on Leash
- Jumping Down
- Gearing Up for your Puppy
- Pet Insurance
- Understanding Your Newfoundland
- Beginning Behavior Training
- Origins (of the breed)

**Issue 2:**
- Shots & Heartworm Preventive
- Joining a Regional Club
- Beginning Sit: Guided by a Treat
- Appropriate Toys
- Trimming Nails & Basic Grooming
- Fencing
- Permanent Identification
- Temperaments and Personalities
- Patience
- Canine Musical Freestyle
- Preparation for the Show Ring

**Issue 3:**
- Socialization
- Teething
- Training with Fun & Games
- Importance of Listening
- Teaching Down: Guided by a Treat
- Pros & Cons of Dog Parks
- Coming When Called . . . Or Not

**Issue 3, cont.:**
- A Good Retrieve
- Role Models
- Bathing
- Water Tests, Water Training

**Issue 4:**
- Grooming Tools
- Exercise Levels
- Age-appropriate Weight & Condition
- Beginning Sit: Guided by a Treat
- When Can He Sleep Outside of his Crate?
- Ramps or Steps?
- Teaching Stand: Guided by a Treat
- Newfoundland Database (pedigree research)
- Therapy Dogs
- Traveling With Your Newfoundland
- Proofing: Where the Rubber Meets the Road
- Training for Success in the Show Ring
- Health Information
- Second Opinions and Referrals

**Issue 5:**
- Cleaning Ears
- Nutrition Basics
- What They Shouldn’t Eat
- Training With Others
- Preparing for Water Training
- Teaching Down Plus Wait
- Health Information (DNA databanks)
- Therapy Programs
- Tracking
- Success in the Show Ring
- Regional Clubs
**Issue 6:**
- First Aid
- Bloat
- Growing Up Healthy Joints
- When Will He Quit Chewing
- I Need a New Vacuum
- Travel Prep
- Agility
- Out of Sight Stay
- Got Problems? We Can Tackle Them
- Disaster Preparedness
- Search & Rescue

**Issue 7:**
- Consequences of Boredom
- Preparing for Gender Maturity
- Friendly Play
- Dogs in Cars
- What is a CGC?
- Famous Newfs
- NCA History pages
- Cadaver Scent Training
- Hooray for Hollywood!
- Buddy: Making a Daily Difference
- Health Clearance Testing for Breeding

**Issue 8:**
- Exercise: How Much is Too Much
- Is My Puppy Finished Growing
- Emergency Supplies for the Vehicle
- Basic Trimming
- Who Me?
- Draft Equipment
- Now What?
- Estate Planning for Your Newf
- First Newf with Agility Titles
- Flyball!
- Subscribe to NCA eNotes
Welcome to LifeStages Subscribers.

Your subscription will begin based on your puppy's age. If your puppy is older than 2 months, do you want to receive the earlier issues?

Date of Request: 3/11/2013
STARTING A PUPPY IN WATER WORK

It’s always exciting when I have the opportunity to introduce a young Newfoundland to the water for its very first time. It’s a time of great anticipation, as well as awesome responsibility, to lay the foundation for a working partnership that I hope will last a lifetime. I foresee fun-filled water test weekends in the puppy’s future, made all the more likely by a positive first encounter with the water. Thus, as puppy and I begin our aquatic adventure together, my thoughts focus on having fun, developing confidence, and ensuring that the puppy develops good water work habits from the very beginning. That’s where a well-fitted buckle collar and a 6-ft nylon lead come in. I believe it is important to train on lead to provide gentle guidance, as needed, and to strengthen the bond of teamwork all along the way.

Because swimming does not stress growing bones and joints as land activities can, water training can begin at an early age. An advantage to early training is that young puppies are often less fearful of the “disappearing lake bottom” when they take their first swimming strokes than older dogs are. I was once privileged to observe a water-loving Newf mom lead her twelve 7-week-old puppies across the lawn to the family’s pond for their first swim. They followed her like a line of ducklings as she entered the water, and they kept right on following her as she swam across the pond, never hesitating for a second when their feet no longer touched the bottom. That is, undoubtedly, the best way to introduce a puppy to the water, with the help of its mother, but few of us have that option. Those of us who live in northern climates have only a short 4-month window for water work, so puppies born in the fall or winter are often 8 months old or older before the water is warm enough for us to take the plunge. As a rule of thumb, it’s best to introduce a Newf to the water during its “puppy summer” however many months old that may be.

Being willing to go in the water with your puppy is very important, and when you do, remember to wear a life jacket and water shoes for safety. So, let’s pretend for a moment that summer has arrived, and, with it, the long-awaited day to take puppy for his first swim. Come along with puppy and me for our first day of water training, as we enthusiastically approach the water’s edge, running together on lead, side-by-side. We pause to take in the smells and sights and sounds of the shoreline as we inch ever so closer to the water, all the while sharing the joys of the day.

I back a short distance into the water, and with the aid of the lead, if necessary, encourage the puppy to come to me in the water. It’s important to give lots of praise every step of the way. The goal is to encourage the puppy into chest-deep water where it is still touching bottom but where it will be swimming if I take one step forward. Once we reach that depth, we will stay there and not return to shore for the remainder of this first lesson. I try to “read” my puppy’s reaction and make sure it is comfortable beside me in the chest-deep water before proceeding with the big, first “swimming step”.

With the lead in my right hand and my left hand through the puppy’s collar, I give a gentle nudge as I say “swim”, and, with the puppy in tow beside me, I walk one step into deeper water. As the puppy’s feet leave the bottom for the first time, I circle it around me to the right and back toward shore where its
feet touch bottom once again. The puppy will swim only a few strokes, but as soon as it is swimming and perhaps thinking about panicking, it is touching bottom once again. The puppy gains confidence as it learns that when the bottom drops out from under its feet, it comes back again quickly. Be sure to hold on to the lead and keep puppy in chest deep water and do not allow him to return to shore. Repeat this exercise about 6 times, with puppy swimming only a few strokes each time before touching bottom once again, with lots of praise in between. Then give puppy a break to ponder what he has learned. He has bravely stepped beyond wading depth and survived. He should be very proud of himself!

In subsequent training sessions, review what you did in the previous lesson and make sure your dog feels comfortable before progressing to the next step. Some dogs gain confidence more quickly than others. The next step is to gradually increase the distance you ask your dog to swim before turning back toward shore and touching bottom. As the dog becomes more comfortable swimming additional strokes, continue to increase the distance you ask him to swim until you can no longer touch bottom.

It is important for you to touch bottom so that you can maintain control of the dog. Each time you say “Swim”, give the dog a gentle nudge forward on his collar so he starts swimming immediately. From the very beginning of training, never permit the dog to hesitate at its drop-off point. This hint will prevent problems later on if you aspire to earn a water title. If you have ever attended a water test, you have probably seen one or more dogs fail because they waded into the water, then hesitated at the drop-off point and “messed around” instead of swimming out to complete the exercise. If you never allow a dog to hesitate in practice, chances are it won’t hesitate at a test!

When the dog becomes comfortable swimming short distances, I introduce a short piece of floating line, knotted to facilitate carrying, to our training. As soon as the dog has swum out and is turning toward shore, I splash the line in the water close in front of him. Even dogs that are not avid retrievers on land will often grab at an enticing line in the water and carry it while swimming. If they don’t grab it on their own, you can open their mouths and place it inside, and they will generally continue to hold it as long as they are swimming. This is a great beginning for the “Take-a-Line” exercise.

Another training variation, which can be introduced at an early stage, is having the dog swim to a second person. With you and the dog standing at wading depth, have the second person stand about 3 feet farther out, splash gently to attract attention, and call the dog’s name. When the person begins calling, say “Swim” as you nudge the dog forward toward your assistant. Guide the dog to make sure he goes directly to the person without hesitation. As the dog approaches, the assistant will say “Around” and guide the dog around him and back toward shore. Praise the dog as he returns to wading depth and repeat the exercise several times. When the dog shows proficiency at a short distance, you can gradually extend the distance the dog goes out to another person. Next, you can add the short line for
the dog to carry as it goes to the person, but when you do, be sure to begin at a short distance once again. I recommend never introducing more than one slight change at a time.

If you introduce the puppy to the water slowly, using a step-by-step approach as outlined in this article, he will develop confidence and good training habits to benefit him throughout his water work career. Here’s wishing you and your puppy many hours of enjoyment working together in the water!
The RPC has set up a flier for posting at grooming facilities, veterinary clinics, shelters, anywhere that people who have a Newf or are interested in Newfs may see it. The flier has tear-off strips with the Answers page web address. We propose making this available to regional clubs with a notice through the Regional Club Liaison and putting a copy on the Committee web page of the NCA site where anyone can print it and post it.

Donna Zink
RPC Chair

The RPC requests an exception to the existing fund-raising policy allow the printing and sales of T-shirts for the 2013 National. The design for these T-shirts parallels the LifeStages newsletters, and we were hoping to give a T-shirt to all those who contributed to the completion of this project. We would like to do a limited printing of 200 shirts, at a cost of approximately $1200.

Donna Zink
RPC Chair

To further increase awareness of the Newf information cards, RPC is requesting approval for printing cost to print 3 posters of the information card artwork at of a total cost of $150. The posters would be displayed Wed. through Friday, then donated to the auction on Friday night.

Donna Zink
RPC Chair

Issue 5 received Board approval of all but the “Starting Your Puppy in Water Work” article, which was to be presented separately. That article has been completed and is submitted for Board review:


Donna Zink
RPC Chair

Hello Steve.

Welcome to your final issue of the LifeStages newsletter, geared toward the 12 months age of a Newfoundland puppy. Your newsletter is available online: LifeStages, Issue 8, 12 months
Topics covered in this issue include:

- Exercise: How Much is Too Much?
- Is my Puppy Finished Growing?
- Emergency Supplies for the Vehicle
- Basic Trimming (adult)
- First Draft Harness
- Who Me?
- Estate Planning
- Now What?

We wish you and your Newfoundland a lifetime of enjoyable companionship, and we hope that you have found these newsletters helpful during the first twelve months of your learning adventure. Since this is the final issue in the LifeStages series, an index has been set up to help you locate information, should you have a question and want to review a topic at a later time:

http://online.ncarescue.info/rpc/lifestages/Issue8/LifeStages_TopicsIndex.pdf

In addition, as always, the Newfoundland Club of America web site contains volumes of information on the breed, its history, regional Newfoundland clubs, and more. Please visit the NCA web site to learn more. And if you have any questions, please contact us.

REVIEW INFORMATION: New content is in the Short Topics section.

NOTES:

1) Sandee Lovett has agreed to write a “First Draft Harness” Short Topic for the 8th issue, which will correspond to the draft topic entry article. This will not be available for about three months, so the committee is proposing the launch the LifeStages newsletter series for subscription, and plans to add the Draft Harness article when that becomes available.

2) Our goal has been to launch the subscriptions, and announce the launch of the newsletters, during the annual meeting at this year’s National. The launch of this series represents more than three years of thought, development and effort, with contributions from many NCA members and fanciers. We would like to publicly thank these contributors as part of the announcement.

3) This is the final issue, and per the Board’s request from early last year, an index of topics was set up, included in the message body above.
The RPC requests an exception to the existing fund-raising policy allow the printing and sales of T-shirts for the 2013 National. The design for these T-shirts parallels the LifeStages newsletters, and we were hoping to give a T-shirt to all those who contributed to the completion of this project. We would like to do a limited printing of 200 shirts, at a cost of approximately $1200.

Donna Zink

RPC Chair

To further increase awareness of the Newf information cards, RPC is requesting approval for printing cost to print 3 posters of the information card artwork at of a total cost of $150. The posters would be displayed Wed. through Friday, then donated to the auction on Friday night.

Donna Zink

RPC Chair
Lynne:

The Steering Committee is submitting our report on the survey (which was prepared a day in advance of your email on behalf of the Board directing us to stop further work on it) as well as the question by question results that were provided by Constant Contact. I wrote this report and it has been approved to be forwarded to the Board by a majority of the committee, including Roger Fry, Bill Matlock and Mary Lou Zimmerman. No members have objected to sending it as of today.) We understand that the Board may decline to read the results of the survey; however we feel that seeing the results of the survey will go a long way towards answering questions that may exist about what is, and is not, in the survey.

I will also be available at you next meeting to discuss the results of the survey or any other questions the Board may ask of the Steering Committee.

Thank you,

Chris Plum

The committee would also ask for the Board to discuss and explain the following:

• What is the policy or procedure allowing a committee member, including ones who are also members of the NCA Board of Directors, to bring items or concerns directly to the Board without first bringing them to their committee.

• What is the policy or procedure regarding adding items to the NCA Board meeting which have not been presented on the agenda that was distributed to committees and the membership.

Lynne:

Since you already have the Steering Committee on the agenda, I don’t know that this is necessary, but if it is easy for you I’d like to add a third item/question from the committee:

Based on its recent experience, the Steering Committee notes that the current NCA By-Laws and
Policies do not appear to provide adequate guidance to the Board or Committees for the proper way to carry out a survey of the membership. The Steering Committee would like to volunteer to create a set of practical guidelines for the Board to consider (at a future date).

Thanks,

Chris

(Our committee is committed to making sure that we end up with a productive outcome from this experience)
To: NCA Board of Directors

From: Steering Committee

Date: February 25, 2013

RE: Summary report on membership survey from December 2012

The Steering Committee is presenting this summary of the survey to the Board of Directors for your information. We are also working on a longer article in a suitable format to be included in NewfTide.

The survey was made available on December 9, 2012 by sending 1034 invitations to the emails on record for members of the NCA (all those who had a valid email address). 512 responses were received as of January 17, 2013 when the survey was closed. This represented approximately half of the current membership, and a total of 256 single members, 242 dual members (thus 484 members); thus the survey represents the input of at least 750 members of the Newfoundland Club of America.

Questions for the survey were also submitted by the Breeder’s Education Committee (Kathy McIver), the Electronic Publications Policy Committee (Marylou Zimmerman), the Technical resources Committee (Barbara Finch) and the AKC Legislative Liaison (Kathy Grimm). Those committees have been sent the data for their questions, along with the basic member (number of years they have been an NCA member and number of dogs they own) and they will report on those results.

**Note on Survey Privacy and Confidentiality**

The survey was conducted using a standard commercially available electronic survey vendor, Constant Contact (http://www.constantcontact.com/index.jsp) that was available for free as part of our contract for eNotes. In order to insure that no member responded more than once, all survey responses were keyed by their email addresses. While this meant that while the survey was open each respondent’s answers were associated with their email address, the names were removed from the survey prior to any analysis of the results. If any members feel we misled them, we apologize and request that they contact us with any concerns, as the Steering Committee takes full responsibility for this attribute of the survey. We also note that according to the Guidelines “Survey Privacy” (1998, American Statistical Association) we followed the standard practices that assure both valid survey results and privacy of the participants.

The summary of answers is attached; with comments on selected results.
Information about the NCA’s members

People who join the NCA tend to remain members for a very long time - 22.6% have been members for over 25 years. 41% of the members are 61 or older.

Almost all respondents have one or more dogs – only 8% do not currently have a dog and 16% have 6 or more dogs. Two is the most common number, with 29% of the responses.

NCA members are very loyal to the organization as an indicator of good breeders: while about 2/3 got their first dog from an NCA member, over 80% have gotten at least one Newf from an NCA member. Only 5% have had only a single Newfoundland. They are also loyal to the Newfoundland breed: 61% of those responding have only Newfoundlands in their household.

The survey asked a number of questions about breeding, and most of the answers are encouraging with regard to efforts of the NCA to promote responsible breeding practices.

<table>
<thead>
<tr>
<th></th>
<th>Avg dogs now</th>
<th>Avg dogs 10 yrs ago</th>
<th>Avg litters</th>
<th>% recent litter</th>
<th>Avg # health checks</th>
<th>% Doing health checks</th>
<th>litters/year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breeders list now</td>
<td>7.5</td>
<td>8.3</td>
<td>27.0</td>
<td>93%</td>
<td>11.3</td>
<td>100%</td>
<td>1.3</td>
</tr>
<tr>
<td>Former list</td>
<td>2.4</td>
<td>6.0</td>
<td>17.5</td>
<td>32%</td>
<td>9.8</td>
<td>100%</td>
<td>0.8</td>
</tr>
<tr>
<td>Never on</td>
<td>3.6</td>
<td>3.7</td>
<td>5.1</td>
<td>50%</td>
<td>9.9</td>
<td>99%</td>
<td>0.5</td>
</tr>
<tr>
<td>No answer</td>
<td>1.9</td>
<td>1.4</td>
<td>0.0</td>
<td>0.0</td>
<td>0.0</td>
<td>100%</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Of all respondents, only one (never on the breeders list) indicated having a litter without doing any health checks. The average number of health checks by those currently on the breeder’s list as over 11. The average active breeder (on the breeders list now) has 4 litters in a 3 year period and has been breeding for 20 years.

Views of the Membership on the Operation of the NCA

A primary purpose of the survey was to get the input of the membership with regard to the many activities of the NCA, and get a sense of their relative importance. In the free text comments many members stated that they felt that all the activities were high in priority, which is clear from the answers about the importance of different activities, and the amount of money that should be spent on them.

These results are summarized in tabular form, ordered from highest to lowest based on the responses. Dual members responses were counted as “2”, single members as “1” although counting them all as 1 would not change the order of any results.
Please rate the importance of these activities of the NCA where 1 is not important and 5 is very important:

- Preserve and protect the Newfoundland breed: 4.7
- Maintain the AKC breed standard for the Newfoundland: 4.6
- Education (public, judges, membership, breeders): 4.5
- Newf rescue: 4.3
- Maintain Regulations for Newfoundland working events: 4.3
- Create and maintain a database of Newfoundland Dogs: 4.2
- Manage the National Specialty: 3.9
- Bring together Newfoundland owners for social events: 3.3

For the options above, please rank how the NCA should allocate resources (both dollars and volunteer time) from 1 to 10, 1 being the lowest and 10 being highest:

- Work to improve the health of Newfoundland dogs: 7.2
- Maintain the AKC breed standard for the Newfoundland: 6.9
- Maintain Regulations for Newfoundland working events: 5.8
- Newf rescue: 5.7
- Manage the National Specialty: 5.7
- Publish NewfTide: 4.6
- Create and maintain a database of Newfoundlands: 4.5
- Education (public, judges, membership, breeders): 3.9
- Preserve and protect the Newfoundland breed: 3.8
- Bring together Newfoundland owners for social events: 3.1

Comment on the current allocation of NCA funds, based on actual spending over the past 3 years: (1 is too low, 5 is too high, 3 is good)

- Health and Longevity: 1.8 (too low)
- General Education: 2.1 (too low)
- Database Development: 2.7 (about right)
- Website Expenses: 2.9 (about right)
- Newf Tide: 3.3 (about right)
- Board Expenses: 3.9 (too high)

Steering Committee Comment: It should be noted that Newf Rescue is not listed because no general budget funds go to Rescue; the Health and Longevity amount does not include CTMB funds. There is good reason to infer from other parts of the survey (especially the comments) that many members are unaware that these are not included in the general expenses or their dues. It is a question that could easily be asked using the “polling” feature of Constant Contact.
There were two open ended questions: *What one thing do you think the NCA should work on for the future of the club?*

The comments were wide ranging, but the top comment was a constructive criticism – many members feel that the NCA needs to be more inclusive and let more members take part in central activities, especially serving on committees. These are the general subjects covered in the comments:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Be more inclusive</td>
<td>48</td>
</tr>
<tr>
<td>Education</td>
<td>42</td>
</tr>
<tr>
<td>Breeding and Breeders</td>
<td>20</td>
</tr>
<tr>
<td>Health</td>
<td>16</td>
</tr>
<tr>
<td>Maintain the standard</td>
<td>12</td>
</tr>
<tr>
<td>Compliments</td>
<td>11</td>
</tr>
<tr>
<td>Politics</td>
<td>8</td>
</tr>
<tr>
<td>Rescue</td>
<td>7</td>
</tr>
<tr>
<td>Preserve and Protect</td>
<td>5</td>
</tr>
<tr>
<td>Database</td>
<td>3</td>
</tr>
<tr>
<td>Board (all comments)</td>
<td>42</td>
</tr>
<tr>
<td>Increase Membership</td>
<td>24</td>
</tr>
<tr>
<td>National Specialty</td>
<td>18</td>
</tr>
<tr>
<td>Communication</td>
<td>15</td>
</tr>
<tr>
<td>Working</td>
<td>12</td>
</tr>
<tr>
<td>Regional Clubs</td>
<td>10</td>
</tr>
<tr>
<td>Committees</td>
<td>7</td>
</tr>
<tr>
<td>Events</td>
<td>6</td>
</tr>
<tr>
<td>Website</td>
<td>5</td>
</tr>
<tr>
<td>Newf Tide</td>
<td>3</td>
</tr>
</tbody>
</table>

Steering committee analysis and comment regarding “inclusion:” These are the results from the question on committee participation; it shows that those individuals who are on the committee have been on an average of 2.5 while 70% of the members have never been on a committee.

<table>
<thead>
<tr>
<th>Item</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of committee positions held by members</td>
<td>369</td>
</tr>
<tr>
<td>Average committee positions per survey respondent</td>
<td>0.7</td>
</tr>
<tr>
<td>Number of members on one or more committees</td>
<td>152</td>
</tr>
<tr>
<td>Average number of committees for those on any committee</td>
<td>2.5</td>
</tr>
<tr>
<td>Number of respondents on no committees</td>
<td>364</td>
</tr>
</tbody>
</table>

*What one thing do you think the NCA should work on for the future of the breed?*

<table>
<thead>
<tr>
<th>Subject</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health</td>
<td>195</td>
</tr>
<tr>
<td>Breeding</td>
<td>33</td>
</tr>
<tr>
<td>Inclusiveness</td>
<td>9</td>
</tr>
<tr>
<td>Judges</td>
<td>8</td>
</tr>
<tr>
<td>Database</td>
<td>5</td>
</tr>
<tr>
<td>Working</td>
<td>3</td>
</tr>
<tr>
<td>Preserve and protect</td>
<td>2</td>
</tr>
<tr>
<td>Diversity</td>
<td>1</td>
</tr>
<tr>
<td>Politics</td>
<td>1</td>
</tr>
<tr>
<td>Education</td>
<td>40</td>
</tr>
<tr>
<td>The standard</td>
<td>22</td>
</tr>
<tr>
<td>Temperament</td>
<td>9</td>
</tr>
<tr>
<td>Rescue</td>
<td>8</td>
</tr>
<tr>
<td>Membership</td>
<td>3</td>
</tr>
<tr>
<td>Communication</td>
<td>2</td>
</tr>
<tr>
<td>Showing</td>
<td>2</td>
</tr>
<tr>
<td>Legislation</td>
<td>1</td>
</tr>
</tbody>
</table>

Steering committee comment: In spite of all our breeders’ best efforts, (especially the health testing they do), almost 2/3 of those responding to this question think the NCA needs to do more about the health of the breed, whether through sponsoring research, mandating genetic testing, disclosure of pedigree history information, or otherwise bringing this issue to the forefront.
Please add the following item to the agenda for Recognition (if possible):

Hans Reinisch is requesting to be paid for the engraving of the Championship medallions. Here is his request:

I know we never talked about monitory compilation, but I was thinking to make it worthwhile for me. Could we entertain a price per piece or per letter. These are my thoughts; do it at $3.00 a piece or $0.10 a letter. I basis this off what my Dad has always said he charged the club, but to find out he never did, to the best of my knowledge. Makes me think of all our families time and labor involved for this and our local club that we have done for free. I would love to continue making these for the club, but if I'm to keep the equipment in operational condition, make something with it would sure ease my wife and I concerns of who paying for the repairs.

Thanks!

Lynne Anderson
Hi Lynne and Steve,

I do not have anything NEW to be discussed but would like to update the Board on plans and completed items.

* All National activities have been put into place. **IF there is any Board member who will be joining the Jrs. for their Pizza/IceCream and mini golf party on Wed. please let me know ASAP. We would LOVE to have you there to interact with the Jrs. I have to finalize my numbers with Joanna the first week of April.**

* Jr. Schedule for the National is attached.

* Ad created and submitted for the Catalog (Donated by me) attached.

* Medallions and ribbons purchased. Only purchased enough for 5 years due to the desire to create a Jr. specific logo. On going goal.

* New Jr. Member of the Year award created and purchased.

* All certificates of participation created and personalized.

* Special committee award for the Jr. invited to the Classic and to Westminster (donated by Ellen Lamke) *Special cards for the Top Jr. awards created and donated by Ellen Lamke.

* Jr. Articles and interviews are continuing and those that were done already have been updated and will be submitted for Newf Tide when appropriate.

* Incentives for participation are offered as follows:

  Ring Favor for Rally Seminar, large drool towel embroidered with NCA JUNIOR SHOW ME THE WAY.

  For attendance at the Welcome Meeting. Hand painted draw string red canvas bag (donated by me) filled with goodies made possible by the donations of, Pam Rubio, Dona Baker and myself.

  Door Prize at Welcome Meeting, Gift Card donated by Linda Larsen.

  Winner of mini golf gift card donated by Robin Seaman Reserve winner gift card donated by Dona Baker Winner of scavenger hunt gift card donated by Tom Conway Reserve winner gift
card donated by Janet Cain Participation in the Top 20/10 evening event there will be specific designated jobs, each will get a token gift and admission.

Grand Prize pulled from tickets earned for volunteerism and participation during the week, Photo shoot with me and then one photo chosen for a drawing to be done by Janet Cain** THIS offering might be changed due to Janet having serious family illness since last April. It has escalated and she has not been able to do much drawing. I do not wish to burden her with this offer if it is just too much on her.

BACK UP if necessary, photo will be done by me and then created on Canvas 16x20.

Reserve winner will have a photo shoot with me and a 16x20 regular print.

* An acknowledgement and special thanks was made on the NCA Jrs. FB page to all those who sponsored a Junior Trophy. I will follow that up with a written note as well.

I would like to say that I am grateful for the variety of ways that reminders and communications can be made. It has really helped.

Thank you all for your continued support for our Juniors it is greatly appreciated.

Respectfully submitted,

Cissy Sullivan

NCA Junior Chair.
Welcome back Juniors! So glad that you have chosen to join us for 2013 National Specialty. The entire Juniors Committee is excited and pleased to announce some new activities for you to take part in during your stay. Let’s make this a TRUE team effort and attend as many things possible. The following is a schedule of events for you to take part in.

JUNIORS SCHEDULE

Monday April 29 * No scheduled activities

Tuesday April 30* JR. RALLY SEMINAR. 1 p.m. - 3 p.m. Ringside please bring your dog! This will be an interactive seminar with participation by all Jrs. in attendance. Presented by Sue Putt and Henry. So DON’T YOU DALLY WE WILL BE DOIN SOME RALLY!! All Jrs. attending will be given a ring favor.

Welcome Meeting IMMEDIATELY following the seminar Ringside, if weather permits until 4:00 p.m. All activities and ways to earn tickets for the grand prize will be explained at this time.

Annual Membership meeting and awards ceremony. Please plan to attend starting time

To Be Announced. (Usually starts with a pre meeting party around 6 or 6:30 then meeting around 7:00)

Wednesday May 1* Pizza, ice cream and mini golf party. 6:00-8:00 p.m. in the lower level FUN ZONE.

Thursday May 2* Jr. scavenger hunt. Ringside meeting at 9 a.m. then hunt ends at 11:00 a.m. Turn in your passports for tickets. JUNIORS will participate in specific roles and jobs during the TOP TWENTY/TEN Gala. TIMES: TO BE ANNOUNCED but probably 6-at least 9 p.m. Exact times and jobs will be discussed during the welcome meeting.

Friday May 3* 9:00 Ringside meeting to receive tickets. Grand prize winner will be chosen and the RESERVE winners ticket as well. Friday during lunch break the Grand Prize winner and Reserve winner will meet with Cissy for their photo shoot. (Probably between 11-12:30. More details forthcoming.

Saturday May 4* Junior Showmanship Ringside. THANK YOU EVERYONE, CAN’T WAIT TO SEE YOU!

Cissy
OUR Future is in YOUR hands

“Show Me The Way”

Support NCA Juniors

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Newf Ambassador Record of Contact

Name of Newf Ambassador: ____________________________________________________________

Client name:________________________________________________________________________
Address:____________________________________________________________________________
Phone:____________________________ E-mail:___________________________________________

Contact Information: Date received: __________________Date contact made:___________________

Method of contact:_______________Length of contact:____________________

Who was present?___________________________________________________

Reason for contact/topics discussed with Newf Ambassador: Please expand explanation is necessary.
  o  Want to meet a Newf in person
  o  Locating breeder
  o  Health issues
  o  Training
  o  Shelter/rescue
  o  Exercise
  o  Feeding/Nutrition
  o  Grooming
  o  Showing
  o  Working events
  o  Obedience
  o  Pet therapy

Information/website links provided:
_____________________________________________________________________________________
_____________________________________________________________________________________

Assessment of contact:
_____________________________________________________________________________________
_____________________________________________________________________________________

_____________________________________________________________________________________

_____________________________________________________________________________________
Newf Ambassador Contact Evaluation

My name:_________________________________________________________________________
Address:____________________________________________________________________________
Phone:____________________________ E-mail:__________________________________________

Name of Newf Ambassador: ____________________________________________________________
Date contact made:___________________by phone_____ E-mail___________
Date Newf Ambassador contacted you:_________________Length of Contact:____________________

How did you learn about the Newf Ambassador program?______________________________

Reason for contacting Newf Ambassador:________________________________________________

Did Newf Ambassador provide resources to you? NCA website______
Other websites:________________________________ Regiona Newfoundland Club_________
Brochures and other materials__________________________________________________________

Did you receive satisfactory answers/guidance for your questions?________________________

Any questions the Newf Ambassador was unable to answer?______________________________

Do you have any suggestions to improve the Newf Ambassador program?
__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

Please return the completed evaluation to:
POLICY MANUAL
Submitted for BOD Revision

BOARD OF DIRECTORS MEETINGS

Agendas
- Board agendas, approved Board minutes and Bulletin Boards to be emailed to all committee chairs.
- NCA Board meeting agendas, including rationales, to be posted on the NCA website 48 hours after receipt of said agenda by all the Board members
- All unfinished business shall be listed in the minutes and the agenda of each meeting
- Items to be submitted to the entire Board, either as an informational item or with an agenda item, should be sent to the Recording Secretary for distribution, preferably in an electronic format. Two exceptions to this policy are items that are very time sensitive and would not reach the Board in the normal agenda packet and would normally be acted upon at the next Board meeting, or items that, because of their bulk or weight, would be more economically distributed by mailing to the individual members.

Annual Meeting
- Annual meeting to take place at National Specialty as per new By-Laws

Bulletin Board
- Board agendas, approved Board minutes and Bulletin Boards to be emailed to all committee chairs.
- The Bulletin Board will be posted after each meeting session, whether it is recessed or adjourned
- Bulletin Board report each motion in its entirety and how the Board voted, with the disclaimer that this is an unofficial report

Communication
- Board agendas, approved Board minutes and Bulletin Boards to be emailed to all committee chairs.
- Board discussions should try to adhere to the following guidelines in Roberts Rules of Order listed under “Decorum in Debate” (pp 379-381):
1. Confining remarks to the merits of the pending question.
2. Refraining from attacking a member’s motives.
3. Addressing all remarks through the Chair.
4. Avoiding the use of members’ names.
5. Refraining from speaking adversely on a prior action not pending.
6. Refraining from speaking against one’s own motion. (This does not mean one cannot vote against it.)

- Require in all dealings and communications with the attorney hired by the Board that all requests to the attorney be in writing and all such reports, letters, or communications from and to the attorney be sent to the entire NCA Board within five business days. Further that any telephone conferences be summarized and reported to the Board within five business days. This directive will include both committee and Board members.

- The Board encourages and approves the free communication of members to one another and for members of the Board to communicate with the membership. The Board will encourage such communications and not discourage such communications.

- When the Board directs any Board member to perform an action, the same standard of communication that applies to committees will apply to all Board members. They will report back when the action has been completed or give reasons why the requested action was not performed.

Documents
- All letters of complaint or recommendation received by a Board member are to be sent to the Recording Secretary and, if appropriate, to the respective committee chair, within one week of receipt.

- All official documents of the NCA to be identified as such to prevent confusion.

Email
- Email meetings are not allowed according to State of Connecticut statutes.

- When sending an e-mail as an NCA official letter or document, it must be marked “NCA Official” in the subject line. The sender of the email should send it to the Recording Secretary for distribution to the entire Board. If the Recording Secretary does not get confirmation within 48 hours of the distribution, the Recording Secretary will call anyone not responding. All responses are to be sent back to the Recording Secretary per instructions. If email is not marked in this manner, it is deemed as personal or FYI. Please be aware of any personal attachments on emails and use discretion.

- E-mail that is to be considered Official Business should be labeled as such. Any
e-mail considered confidential should be so labeled. No e-mail should be forwarded on unless the original person sending the e-mail has given their written permission.

**Executive Session**
- General Membership recommends to the Board of Directors that use of Executive Session at Board of Directors meetings be restricted to voting on applicants lists for membership, making committee appointments, formal grievances, contract negotiation and litigation.

**Meetings**
- Board meetings to be recorded using the technology available through AccuConference and these recording will be made available to the membership starting with the next teleconference meeting.
- Per Connecticut state statutes, once a quorum has been established a quorum will hold.
- The Board of Directors will hold monthly teleconference meetings.
- Board approved the concept of a set schedule of meeting dates.
- At each National face-to-face meeting one NCA Board member will be appointed to research the lowest cost location and meeting sites for the NCA Board for its fall face-to-face meeting.
- Board members will share rooms to the extent possible in order to save money at Board Fall face-to-face meetings.
- Two (2) face-to-face Board meetings per year will be held. One (1) will be at the time of the Club’s annual meeting; the preferred season for the second meeting is fall.

**Minutes**
- Board agendas, approved Board minutes and Bulletin Boards to be emailed to all committee chairs.
- All unfinished business shall be listed in the minutes and the agenda of each meeting.
- At the beginning of the minutes, include a listing of the topics contained so that members have a brief synopsis of what was accomplished, and have that summary linked on the web site minutes so members can just click on that heading and go directly to that portion of the minutes.
**Policy on Approval of NCA Board Minutes:**

1. It is acknowledged that the members would be far better served if Board minutes were approved by email rather than waste time at a teleconference.

2. After the Recording Secretary writes the minutes, he will send them by email to Board members. The email will contain a MS Word file in rtf format and an Adobe PDF file. The email will bear the subject line NCAOfficial Initial draft of minutes of ____.

3. All Board members will carefully review them and make any changes deemed necessary. Board members have seven (7) days to respond with any suggested changes to the email. The preferred method shall be using MS Word with the track changes feature turned on and making the corrections on that document. If that is not possible, a separate email with suggested changes may be sent.

4. After all of the changes are received back, the Secretary will make modifications to the minutes taking into consideration the suggestions of the Board members.

5. The Recording Secretary will then email out the corrected minutes and all Board members have seven (7) days to respond with any further suggested changes or comments on the changes. The email will bear the subject line NCA_Official second draft of minutes of ____. If a Board member disagrees with any of the changes, the Board member is to email the entire Board with the concerns.

6. At that point in time, a final draft of the minutes will be prepared and sent to the Board members who will vote on approving them or not approving them. The email will bear the subject line NCA_Official FINAL draft of minutes of ____ for Board approval.

7. If the approval is less than unanimous, then the secretary will inform all Board members who may make comments to be recorded with their vote.

8. Final approval of all minutes will be at a teleconference or at a face-to-face meeting.

- Minutes of the NCA Board will be tape recorded and transcribed but not distributed to persons other than Board members without specific approval of the Board. The original tapes will be held until the minutes are approved. Executive session will not be tape recorded. Board members may request the tape or copy of the transcript.

- Board of Director minutes be placed on the NCA website as soon as they are approved.

- Minutes to include rationale for motion, the motion, pro and con discussion without names, vote with names and when not unanimous a roll call for each member to state the reason for his or her vote.
Final approval of all minutes done only at a face-to-face meeting or a teleconference call.

Board accepts recommendation of General Membership. Minutes of meetings to contain a summary of the discussion prior to the vote on any motion, excluding names.

General Membership recommends to the BOD that minutes of the Board of Directors meetings provide a summary of both sides of its discussions on all motions.

Board of Directors minutes will reflect only the voting record. No dissenting rationales be recorded in the minutes. Voting record on every motion be listed by name of those voting in the affirmative, negative, abstaining and absent.

**Motions**
- Whenever possible when speaking to a motion, Board members will state if they are speaking in favor of or against a motion.

- That a Board member would be allowed to speak to each motion twice, unless the Board decided a particular motion warrants more discussion.

- A motion or a rationale must not use language that reflects on a member’s conduct or character or is discourteous or unnecessarily harsh.

- Anything stated in rationale [of votes] must have been stated in discussion

- Minutes to include rationale for motion, the motion, pro and con discussion without names, vote with names and when not unanimous a roll call for each member to state the reason for his or her vote.

- Motion carried that "since all members of the Board are elected by the membership at large, said members are entitled to vote on any issue that comes before the Board".

**Teleconferences**
- The Board will set a fixed time for teleconferences. This Board selects the third Thursday of each month. Each new Board shall, at the Annual meeting of the Board, set a meeting date for the next year.

- Per Connecticut statutes, as member participating via telecommunications is considered to be present and therefore can vote
- NCA use the least expensive teleconference provider available to reduce high teleconference costs, assuming acceptable quality

- Board meetings, Committee members, in addition to chair, be allowed to listen and participate in teleconference calls when their committee is under discussion

- Committee chairs be invited to participate in teleconference calls when their committee is under discussion

- The Board of Directors will hold monthly teleconferences to increase communication

**Voting**

- Reinstate Board members’ voting rationales, such rationales to be limited to 50 words. The rationale must be stated during the discussion and cannot be edited later for content

- Approved request by Board member to call in on speaker phone to participate. By-laws preclude voting.

- Movers and seconders of motions at Board and Annual Meetings will be named in the meeting minutes

- Vote tally for each Board candidate will not be published; results may be obtained from the Recording Secretary