Newfoundland Club of America, Inc.
Board of Director
Regular Meeting (Face to Face)
Thursday, 18 April 2013 8 P.M. EDT
Sunday, 28 April 2013 6 P.M. EDT:

Monday, 29 April 2013 - 8 a.m. - 5 p.m. (EDT) as necessary.
Tuesday, 30 April 2013 - 8 a.m. - 3 p.m. (EDT) as necessary.

Committee chair call-in times (as announced)

I. Roll call:

II. Reading of minutes:
   • Regular Meeting - 21 March 2013 - (provided under separate cover)

III. Motion to adopt March meeting agenda -

IV. Reports of Officers and Standing Committees:
   • Delegate’s Report - Mary W. Price
   • President’s Report – Pam Saunders
   • First Vice-president’s Report – Pat Randall
   • Second Vice-president’s Report – Lynne Anderson-Powell
   • Recording Secretary’s Report – Steve Britton
   • Corresponding Secretary’s Report – Kathy McIver
   • Treasurer’s Report – Mary L. Price
   • 2013 Specialty Show - Amy Lane and/or Sandee Lovett
   • Breeders List Committee
     o New Form and recommendation regarding the NCA Breeders List requirements
   • Membership Committee
     o Updated Form
   • Rescue Prevention
     o Got Newf Flyer
   • Newf Tide Policy Committee - Aura Dean
• Response to a letter to the editor (per policy - per executive cover)
  • National Specialty Show Committee - Robin Seaman
  • Technical Resources Committee
    o Response to a letter to the editor
    o Separate TRC and Database Committees
  • Health and Longevity: Jennifer Zablotny
  • Breeder’s Education Committee Update - Kathy McIver
  • Regional Club Liaison - Pam Rubio
  • Regional Club Committee - Steve Britton
    o Proposed amendment to the recently adopted NCA rescue policy:
      "The Newfoundland Club of America believes that breeders of
      Newfoundlands should make and support a lifetime commitment to
      all Newfoundlands they breed. The NCA Rescue Committee relies
      upon breeders to fulfill this commitment and supports them in this
      effort. To assist the breeder(s) of record in upholding this
      commitment, Rescue personnel will make all reasonable efforts to
      contact NCA member breeders(s) when a Newfoundland is
      surrendered to Rescue." (amend by inserting bolded italicized
      words)
    o To poll the NCA affiliated rescues concerning the recent policy change.
  • Newf Ambassador - Contact Forms
  • Recognition Committee (See attachments)
  • Electronic Publications Policy Committee
    o Communications Audit Software

V. Reports of Special (Ad-hoc) Committees:
  • Policy Manual Committee - Pam Saunders -
    o General
    o Board Meetings Section
    o Officer Duties Section (corresponding to officers duties)

VI. Executive Session:
  • Consideration of Letter to the Editor of Newf Tide
  • Consideration of committee appointments (if any).
  • Consideration of New Membership Applications -
  • Any other business customarily presented in executive session not yet handled.
VII. Unfinished Business and General Orders

1) Reformatting of committee job descriptions

2) Appoint committee members to track long-term contracts and activities

3) Develop guidelines for appointing of National Specialty Committee chairman (aka, grounds, registration, etc.): pended from June 17, 2010 BOD meeting.

4) Juniors Committee:
   6.1) Recommendations for new medallion design (no date)
   6.2) Recommendations for recognition of Junior Members in working events. (no date)

5) Publicity Committee
   Develop article on the value of NCA membership for distribution to regional clubs by NCA Regional Club Committee.

6) Specialty Show Coordinating Committee: Review concept of uniform trophies and methods of fund-raising (Re-pended to 2013 Spring face to face meeting).
   6.1) It is the responsibility of the host Show Committee to produce and approve the content and schedule of events for each NCA National Specialty. Any NCA committee or recognized NCA regional club may apply to host an event, such as an educational program or booth, at any National Specialty. Applications must be submitted in writing to the chair of the host Show Committee no later than June 1 of the year prior to the event. Applications should include a detailed description of the event including specific speakers or facilitators; the requested date and time the event would be held; the anticipated number of attendees; the space, desired equipment and setup needed for the event; and a budget.

   The host Show Committee will review all applications by no later than July 1 of the year prior to the event and approve or disapprove based on content, space, and availability. Applicants then will be notified of the status of their proposed event. When completed, the Show Committee should send a copy of the schedule to the NCA Specialty Show Coordinator. (Report back - by March 7, 2012)

7) Technical Resources Committee:
   7.1) Develop policy and procedures relating to the electronic information storage.
   7.2) Report back regarding using Zooza and Club Express services by February 7 2013 Board Meeting deadline. (December, 2012) - partial report received February, 2013.
8) Governing Document Committee (Special Committee)
   8.1) Report on the following: Review the consistency between and within
        pended the NCA’s governing documents, including, but not limited to
        AKC regulations and the Connecticut state statutes.
   8.2) Policies regarding new IRS Regulations regarding Non-Profits
        Corporations and the Pension Reform Act of 2006 (Conflict of Interest,
        Whistleblowers, Audit, etc.)

9) Report regarding the following motion referred to committee:
   “Resolved, that the Technical Resources Committee provide the board with a
   critical appraisal of whether the services supplied by Club Express would
   provide a viable alternative to incorporating membership and other “people”
   functions into our current database. URL=http://www.clubexpress.com/ “(re list
   on agenda October 18, 2012)

10) Motion: I move to amend the NCA board’s policy and effective immediately,
    within 15 days of taking office, newly appointed officers shall receive a
    calendar/to do list highlighting time frames and contact information for duties
    pertinent for their office. For example, a calendar/to do list for the Second
    Vice President might read as follows:
    First Thursday of every month:
    1) Send committee agenda items to Recording Secretary.
    2) Submit items for committee newsletter.
    Last week of every month: Send agenda deadline notices to committee
    chairs.
    Request items for committee newsletter from chairs.
    Then each month with unique duties should be noted; For example:
    May -Discuss budget submission deadline with NCA Treasurer
    Send budget notices to committee chairs
    Rationale: This will help to ensure a speedy transition for new officers and
    lessen the likelihood of important duties being overlooked by new officers.
    (Kathy McIver)

11) Motion: I move to amend the NCA board’s policy and effective immediately,
    within 45 days of taking office, newly appointed officers shall receive all files
    and documents pertaining to their office. This shall include, but is not limited
    to, letters, emails, contracts, artwork, and soft goods pertinent to each
    separate office. Failure to provide said materials without due cause may be
    grounds for additional actions as deemed necessary by the NCA Board of
    Directors. (Kathy McIver)
    Rationale: This will help to ensure a speedy transition for new officers and
    lessen the likelihood of important duties being overlooked by a new officer.
    When first learning an office, it is very helpful to review actions taken by
previous appointees. When I was RCL, I found reviewing letters written by my predecessors very valuable and educational. Also, it is important to maintain a record of the history of each office.

12) Annual Review of Rescue policy (Regional Club Committee follow-up): (pended 2012 face-to-face)

13) Six-month trial regarding facebook™ advertising (ends April 2013)

14) Motion: Monthly agenda packets for committee distribution will be posted on the website, and committee chairs will notify committee members when they are available.

Rationale: Considering the size of the agenda packets, some committee chairs and members have difficulty downloading these documents. By having them on the website, committee members can view the agendas, download them, and/or print them as they see fit.

15) Motion: Special recognition given by the NCA as policy for special accomplishments, including but not limited to AKC and NCA titles and designations, shall be given to NCA members only. Special recognition includes but is not limited to pins, medallions, patches, and rosettes. (Maredith Reggie)

16) Motion: Mileage paid by the NCA to board members attending the fall face-to-face meeting should not exceed the average coach airfare to the site one month prior to the meeting. This will be decided on an honor system by the board member submitting the mileage reimbursement request. (Maredith Reggie)

17) Motion 5: Request to review our current policy of committee to committee communication. In my opinion, the current system does not promote efficient committee cooperation and at times deters efficient, beneficial interaction between the committees.

NCA committees are answerable to the Board of Directors, and only to the Board. Neither individual board members acting on their own nor other committees may assign work to committees. Board members have no special privileges with committees except when acting as a Board or at the direction of the Board. However, formal avenues of communication should not preclude a collegial relationship between committees or Board members and committees. (Maredith Reggie)

Further, the Board may in specific instances or as a matter of policy approve specific collaborative work between committees. In any event it should be remembered that no committee member, including the chair, may speak for the committee as a whole and no such communication should be taken as having come from the entire committee (Maredith Reggie)
VIII. New Business

1. A discussion of the position of Maredith Reggie on funding grants (Maredith Reggie (Note: This item was submitted for the March meeting and was discussed at the March meeting. The recording secretary inadvertently omitted the item from the March meeting agenda.))

2. Any committee or individual desiring to collect data from the NCA membership must have the approval of the NCA Board of Directors. Both the application to the board and the final survey or other instrument, must explicitly describe the scope of confidentiality, and the procedures to be used to insure it. The final application may utilize a prominently visible link to the confidentiality information. the Board of Directors must approve the instrument in its final form. (Pat Randall)

3. Discussion Item: NCA member (Ruthie Beck) requests that the Board consider setting up a space, room or building to house members’ memorabilia collections when members down-size or pass away. She has an extensive collection and would like to have someplace to display it. The AKC Museum of the Dog has declined the collection. Mary Lou Cuddy)

4.

IX. Adjournment
March 19, 2013

Dear Member Club Secretary,

I am pleased to invite your club and its members to participate in the selection for recipients of the annual American Kennel Club Lifetime Achievement Awards. Three awards will be presented in recognition of exceptional participation in the fancy, one each, in the areas of Conformation, Companion Events, and Performance. Nominations are being solicited from AKC Member Clubs for constituents who have contributed significantly to our Sport for an extended period of time on a national level.

We ask you to nominate one candidate in each of the three event categories, and to advise us of your club's selection by sending an email with your club's name, event category, and nomination choice to ram2@akc.org. Please note that if they so choose, clubs may nominate in only one or two categories. Current AKC Staff are not eligible, nor are past recipients. Click here to view the list of past winners.

When the AKC has received the responses and computed the results, Member Clubs will receive a second email advising who the top three nominees are in each category. Your vote will then determine the recipients of this prestigious award. Presentation of the awards will be made in conjunction with the December 2013 AKC/Eukanuba National Championship in Orlando, Florida.

We encourage your club members to consider your nominations seriously, and ask that you respond by email no later than May 17, 2013.

Thank you for helping the American Kennel Club honor outstanding members of our fancy.

Sincerely,

Rebecca Mercer

ram2@akc.org

cc: Member Club Presidents
March 19, 2013

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Sincerely,

Rebecca Mercer
ram2@akc.org

cc: Member Club Presidents
Newfoundland Club of America, Inc.

as of April 4, 2013

Cash Balances

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<th>Account</th>
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NCA Operations

INCOME & EXPENSES for the period March 8 - April 4, 2013

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<td>105.00</td>
<td>Hughart</td>
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<td>Dues - Renewals</td>
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prepared by Mary L. Price, Treasurer
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**TOTAL EXPENSES**

-2,477.43

**OVERALL TOTAL**

422.57

prepared by Mary L. Price, Treasurer
2013 NATIONAL SPECIALTY REPORT
3-5-2013
“SHOW YOUR COLORS”
National Date are: April 29th thru May 4th 2013

- Still looking for more VOLUNTEERS to help committees during the National. I am counting on each board member attending the National to find a time they can help.
- The volunteer forms we currently have are now in a spreadsheet and will be sent to all committee chairs to make contact with those interested in helping on their committee.
- All BEO’s for hotel have been gone over, corrected, discussed and signed.
- Working Dog Forum has been added to schedule on Friday from 4:00pm – 5:00pm
- We have Lemus Photography coming back again this year. They will be taking candid photos all week at different events each day. They will have a table set up in the tower lobby for photo requests, photo shoot appointments and ordering of photos. Lemus Photography will also put together the slide show for the banquet again.
- Entries close April 10, 2013.

Committee Reports are:
- Banquet/Meal Reservations: Beth Sell and Patte Testa
  - We currently have 278 banquet reservations and 172 pasta dinner reservations.
- Banquet and Banquet Decorations: Amy Lane and Sandee Lovett
  - Decorations and table favors paid for and will be delivered to the National.
- Brown Bag: Brooke Moore –Beck
  - Any last minute donations get in touch with Brooke Moore-Beck.
- Catalog Ads: Marget Johnson
  - 74 ads totaling $4630
    - Catalog Sales: Nancy Duggan
    - CGC Test: Liz Buchheister and Willam Gawthrop (new chairpersons)
    - Test on Friday, May 3 at 10am
    - Volunteers have been contacted and everything is all set.
      - Chief Ring Stewards: Tex and Patti Ann Peel will be our chief ring stewards. Barbara Horsey also offered to help.
- Draft Test (GLNC both days): Lynda Stierle-Dunn
  - Draft Tests are full.
- Draft Test Secretary: Marie Acosta
- Exhibitor Hospitality: John and Cathy Borklund
- Volunteer list has been given and volunteers are being contacted and put in place.
- We have fresh fruit and yogurt being offered in addition to donuts and bagels this year for a healthier option.
- We will be doing assigned seating/sign up seating for the Banquet this year.
  - Fine Arts: Stacy Roderick
  - Have been posting teaser photos of items available at the Fine Arts auction on Facebook.
  - Golf Carts: Mike Lovett / Reservations Kathy Whitney / Distribution
  - Golf cart orders closed and we have also ordered additional carts for committees requiring them.
  - Grooming Building: Steve Britton
  - We will be renting the CEC (blue building) for additional paid grooming reservations we have. The building rental is $1575.00 for the week as is with 10 electrical outlets.
  - Grounds: Chris Lyden
    - Dumpster rental for recycling is out of our price range. Looking into smaller receptacles for plastics and taking them to the dump in Saginaw ourselves.
• We currently supply recycle bin for cardboard.
• Chris wanted to know if we could have the Parks and Rec take care of emptying trash cans and such for the week or at least Wednesday and Sunday. Darren from Parks and Rec indicated that would cost about $460.00 and we declined many months ago. Now at this time they are not set up to have manpower to provide that
service to us. We have not used it in the past at all. Still waiting on a response from Boy Scouts to see if they can help us any days during the week Monday thru Sunday. Sandee and I did not budget for additional cost of $460.00 to have parks and rec do our trash pick up daily.

- **Handler Parking:** Kathy Whitney
  - The bottom handler parking lot is now full.

- **H & L / DNA:** Jenny Zablotny / Health & Longevity Committee
  - DNA clinic will only be held on Thursday from 9pm-5pm.
  - Dr. Joshua Stern will be the speaker on the SAS at 6:30 – 8:00pm on Wednesday, May 1.
  - Dr. Stern will also do the oscultations and echo cardiograms at the National with all monies going to research for canine cardiology.
  - H & L and Legislative will have cookies and punch as refreshments between seminars.
  - Honors Parade: Mary Lou Roberts
    - There are 74 entries for Honors Parade.
  - Judges Hospitality: Barbara Finch
    - Judges travel arrangement letters have been sent out. Judges that have returned their letters so far are; Dana Cline, Steve McAdams, James Ham and Maredith Reggie. Judges receiving their 3rd notice letter are; Bill Shelton, Carol Bergmann and Sharon Redmer.
    - Judges gift bags are complete and will be brought to the National.
    - Juniors: Cissy Sullivan
    - All necessary arrangements for juniors are complete.
  - Legislative Committee – Janice Anderson
    - Presentation will be Wednesday, May 1 at 8:30pm
    - Program will be Frank Lousy
  - Sandee has sent letters about this program to a variety of Michigan Senators and Representatives to encourage their attendance.
  - Living Legends: Pam Rubio
    - Will be held Thursday, May 2 at lunch break
    - Living Legends posters will be displayed in foyer area near banquet rooms. Pam will be using large backdrop to “pin” posters to.
  - Logo Wearables: Amy Lane
    - Logo wearables website is closed for pre orders. We will open it up again after National.
    - Sandee and I have ordered all our wearables to sell at the National. We have a limited supply available.
    - Ocean State Embroidery will also be at the National as a vendor and will take orders for National wearables should they sell out at the show.
  - Newsletter: Lynn Kitch
    - Name of Newsletter will be The Kaliedoscope
    - We need to get Lynn a copy of 2011 and 2012 pages of their newsletter so she can make a template.
    - Sandee and I will provide Lynn a schedule to include the previous days events in newsletter.
  - Obedience (National and Regional): PONC / Dan Carr Obedience Chair
    - Ring favors for obedience have been decided.
    - Books for obedience have arrived.
  - Opening Ceremonies: Jill Britton/Sandee Lovett
    - Olympic style opening ceremonies with Regional Clubs participating in a “float” style processional.
  - Publicity: Jill Britton
  - Raffle Tickets / Basket Sales:
2013 NATIONAL SPECIALTY REPORT 3-5-2013

“SHOW YOUR COLORS”

National Date are: April 29th thru May 4th 2013

- We are hoping SENC will have volunteers to sell the tickets for the basket raffles.
  - Regional Club Baskets: SENC / Laura Rader

- Laura Rader will not be able to do club baskets at the National. She has Gayle Littlefield taking over the organization of the baskets at the National.
  - Registration: Dawn Staffen

- SENC will have volunteers to sell tickets for the basket raffles.
  - National: Laura Rader will not be able to do club baskets at the National. She has Gayle Littlefield taking over the organization of the baskets at the National.
  - Registration: Dawn Staffen

- We have just shy of 500 registrations received. We ordered 500 registration bags. There will be very few if any available for late registrants.
  - Registration: Dawn Staffen

- Rescue Ceremony: Sue Miller
  - Parade/Ceremony will be Friday during the lunch break.
  - Rescue will have their Silent Auction in the Health Challenge tent on Friday, May 3.
    - Ringside Hospitality: Susan Wagner
    - Ringside Reserved Seating: Amy Lane
  - Entries closed and we have 25 reservations totaling $5000
  - Chairs have been ordered through Ocean State Embroidery and will be delivered to the National.
  - RV Camping and RV Day Parking: Chuck Ialungo
    - We have 17 overnight RV reservations and 2 day parking reservations.
    - We have alternate arrangements for camping in case of flooding in the lower parking area.
    - Show Photographer: Rob Gerity
    - Top Twenty/Ten: Sue Wagner/Cissy Sullivan
  - 258 Top 20/10 tickets have been sold.
  - Treasurer: Mike Lovett
  - Trophies: David/Jennifer Hansen
    - All trophy monies have been collected and will be forwarded to Mary Price.

- Trophies are scheduled to ship April 5 or April 8.
  - Vendors: Marc Saunders

- We will finalize our tent/tables/chair orders this week with ABO Tent Company.
  - Videographer: Show Dog Video Pros

- On Demand Video will be available again from the ShowDogVideoPro website. Each evening after judging the On Demand Video will be available to purchase for viewing.
  - Water Orders: Lynne Anderson-Powell
    - Millbrook Water—delivery will be on Friday or Saturday
    - Deadline to reserve water for the National is April 10, 2013.
    - Currently have 153 cases/612 gallons of water ordered totaling $1530.00
      - Website: Marylou Zimmerman
      - Welcome Reception: Amy Lane/Sandie Lovett

- NCA Board Members in attendance greeting our guests as they arrive. Thank you!!
2013 NATIONAL SPECIALTY REPORT 3-5-2013

“SHOW YOUR COLORS”

National Date are: April 29th thru May 4th 2013

2013 NCA NATIONAL SPECIALTY
(Tentative Schedule)

Sunday, April 28
4:00 p.m. – 8:00 p.m. Registration & Logo item sales

Monday, April 29
8:00 a.m. Draft Test I – Hosted by Great Lakes NC
Noon – 6:00 p.m. Registration & Logo item sales

Tuesday, April 30
• a.m. Draft Test 2 – Hosted by Great Lakes NC
• a.m. Regional Obedience & Rally Trials – Hosted by Penn-Ohio NC
10:00 a.m. – 6:00 p.m. Registration & Logo item sales
1:00 p.m. Rally Seminar for Juniors and Junior Meeting
4:00 p.m. Opening Ceremonies
6:00 p.m. Sale of Limited Edition Plates
6:30 p.m. Welcome Reception
8:00 p.m. NCA Annual Meeting

Wednesday, May 1
• a.m. National Obedience & Rally Trials
• a.m. Sweepstakes & Veteran Sweepstakes Silent Auction – Health Challenge Health Expo
Lunch Break Honors Parade Half Hour after judging Top 20 Judging
6:00 p.m. Juniors Pizza Party & Mini-golf
6:30 p.m. Health & Longevity Committee Program on SAS
8:30 p.m. Legislative Committee Program

Thursday, May 2
8:00 a.m. Dog Judging Silent Auction – Health Challenge Health Expo and DNA Clinic from 9-5
Lunch Break Living Legends
6:30 p.m. Top 20/10 Tailgate Party
7:30 p.m. Top 20/10 Showcase

Friday, May 3
8:00 a.m. Bitch Judging Silent Auction – Rescue Health Expo
10:00 a.m. CGC Testing Lunch Break Rescue Parade
6:30 p.m. Pre-Auction Dinner & Cash Bar
7:30 p.m. Fine Arts & Brown Bag Raffle

Saturday, May 4
8:00 a.m. Junior Showmanship
9:00 a.m. Best of Breed Judging
6:30 p.m. Cash Bar
7:00 p.m. Banquet

Submitted by: Amy Lane and Sandee Lovett
NCA Board of Directors

**Agenda Item – Grievances against Breeders on the Breeders List**

In conjunction with the Arbitration Committee, we would like the Board to discuss the possibility of both Committees submitting; (1) a proposed change to the current qualification #3; and (2) add a statement to current Breeders that their kennels will be subject to periodic monitoring by both Committees.

(1) We would propose stronger language on the qualification listed on NCA Breeders List regarding Qualifications #3: "Must have no grievances, which the Arbitration Committee has found to have a basis in fact and were unsolved at the closing date for the list. (NCA members and non-members may file grievances.)" As an example of stronger language, "excessive and/or unresolved grievances".

(2) We propose to have a statement on renewal applications that periodic audits will be performed on current Breeders with the Arbitration Committee. This is to improve the integrity of the Breeders on the BL’s website. There is a statement on the BL website: "NCA does not supervise or guarantee ethical practices of these breeders". Maybe this liability statement can be modified.

The potential puppy buyer can't feel comfortable with this statement (that is if they actually read this statement). If NCA can't endorse or guarantee the Breeders listed on the Breeders List website, where do they go?

Per the Arbitration Committee, there have been incidences where puppy buyers complain that they have high expectations (integrity, higher standards, sound ethical practices, etc.) from the Breeders listed on the NCA website and have been disappointed with the practices of a few Breeders on our list.

Please let the Committee know if the Board would like us to pursue with our proposal of these changes.

March 7, 2013

*Breeders List Committee*
Lynn Nuss  Patte Testa Johanna Matsuda
Qualifications for Eligibility:
1. Must have been a member in good standing of the Newfoundland Club of America, Inc. for five consecutive years.
2. Must be willing to serve as an educational resource for prospective Newfoundland owners.
3. Must have no grievances, which the Arbitration Committee has found to have a basis in fact and were unresolved at the closing date for the list. (NCA members and non-members may file grievances.)
4. Must always use a written Agreement/Contract in all Newfoundland transactions.
5. Must have bred two (2) Newfoundland litters while a member of the NCA.
6. Must have bred an AKC or CKC Champion Newfoundland. A copy of the Certificate of Title must be attached if not previously submitted.
7. Must have one sponsor, who is a current member of the Breeders List.
8. The NCA expects its members to make a life-long commitment to every Newfoundland they produce and to cooperate in the rescue of any Newfoundland dogs they produce.
9. The NCA recommends that every person on the Breeders List be a member of an NCA regional club. If the member does not live in the United States, he or she should be a member of their national or regional club in the country in which they live.

APPLICATION PROCEDURE

Renewals: Breeders on the 2013-2014 Breeders List MUST COMPLETE this application, but do not need to resubmit documentation. There is no fee for renewals, if postmarked by May 31, 2013. If submitted after May 31st but before June 15th, a late fee of $25.00 must accompany the renewal application. No renewal applications will be accepted after June 15, 2013.

If a Breeder has not submitted renewal by the June 15th deadline, they must re-apply as a new applicant with the fee.

New Applicants: Complete the application and include the required documentations. Copies of the AKC/CKC/NCA documentation must be attached to your application. The fee is $50 for new applicants. Applications must be postmarked by May 31, 2013. If submitted after May 31st but before June 15th, a late fee of $25.00 must accompany the new application ($75 total). No applications will be accepted after June 15, 2013.

Checks payable to the Newfoundland Club of America. Send signed, completed application to:

Lynn Nuss, NCA Breeders List
15 Sound Bay Dr. • Lloyd Neck, NY 11743-9791

Check one: [ ] Renewal = No Fee [ ]Renewal Late Fee:after May 31, 2012=$25  Breeder not listed last yr. (apply as New)
[ ] New Application = $50.00  [ ] New Application Late Fee after May 31=$25; total $75

PLEASE PRINT

Name(s): __________________________________________________________________________
________________________________________________________________________

*Address: __________________________________________________________________________
City, State, Zip, Country: ______________________________________________________________

*If you do not want your address and/or any of the following information (*) posted on the website, indicate with a “No” after the information.
*Telephone: _____________________ *Email: ___________________________________________
*Kennel Name: ______________________________________________________________________
*Kennel website address (if applicable): ________________________________________________

***************************************************************

NEW APPLICANTS ONLY
New Applicants must provide all the requested information. In order to verify information, include a
 copy of an official registration application or official registration certificate for a puppy from each of the
two litters on which AKC/CKC listed you as breeder since you have been an NCA member.

Litter #1: AKC/CKC Litter Number: __________________________ Date Whelped: __________________________
   Sire Registration Number: ____________________ Dam Registration Number: __________________________

Litter #2: AKC/CKC Litter Number: __________________________ Date Whelped: __________________________
   Sire Registration Number: ____________________ Dam Registration Number: __________________________

Name of titled dog you bred: ___________________________________________________________
(Include a copy of a title certificate & documentation indicating you are the breeder of the titled dog.)

Circle colors usually available: Black; Landseer; Brown; Gray

Year joined NCA: _______ Kennel Name: ________________________________________________

Is Kennel Name registered? If Yes, provide a copy of AKC Kennel Prefix Registration acceptance letter
or CKC Registration of Kennel Name Certificate.

Print Name of Sponsor from NCA Breeders List: ___________________________________________

Signature of Sponsor: _________________________________________________________________

Member of a Regional Club? [ ]yes [ ]no Regional Club _______________________________________

FOR RENEWALS AND NEW APPLICANTS

I(we) agree to abide by the NCA Code of Ethics and to cooperate in the investigation of any written
complaints lodged against me(us). My(our) signature(s) attest to the truthfulness of the information
provided herein and authorizes the Newfoundland Club of America to verify said information. I(we)
agree to make a life-long commitment to every Newfoundland I(we) produce.

Member signature: __________________________________ Date: __________________________

Member signature: __________________________________ Date: __________________________
NEWFOUNDLAND CLUB of AMERICA, INC. Application for Membership

Return to Mary Lou Cuddy, Membership Chairperson 1155 Raymond Road • Ballston Spa, NY 12020-3719

Please type or print legibly with black ink:

Name(s) of Applicant(s)
_____________________________________________________________________

Address _______________________________________________ Occupation(s)
_____________________________________________________________________

City ________________________ State/Province ______ Zip _________+4 ________ Country
________________________________________

Telephone _________________________ Email _______________________

(secondary number) (secondary email)

I/we hereby apply for membership in the Newfoundland Club of America, Inc. I/we certify (1) this application is being made under my/our legal name(s) and (2) I/we are over 18 years of age unless this is an application for a junior membership. I/we agree to abide by the Newfoundland Club of America Constitution and By-Laws and the Ethics Guide. I/we certify that the information on this application is correct.

List Two Sponsors
_____________________________________________________________________

________________________________________
Signature(s) of Applicant(s) Date

☐ Single: $75 ☐ Double: $80 ☐ Junior (under 18 years of age): $10 ☐ Junior with Newf Tide: $30

Amount Enclosed: Membership Dues __________

International Postage * __________

Application Fee $25

TOTAL (U.S. Funds) __________

Method of Payment ☐ Check ☐ VISA / MasterCard

Name on Card

Card Number

Expires /

Amount to be Charged $ __________ (U.S. Funds)

This application for membership in the Newfoundland Club of America, Inc., must be accompanied by a $25.00 non-refundable application fee to cover processing costs, plus a deposit for the appropriate membership category. If, for any reason, the application is rejected, the deposit for dues will be refunded.
These sponsors must be the same sponsors who will be sending in the appropriate forms in support of this application. This application cannot be processed until their forms have been received. Sponsors must be NCA members. It is recommended that sponsors have been NCA members for a minimum of three years and that they each live in different households. Note that sponsorships may be withdrawn at any time prior to final acceptance of this application.  

Continued

on following page
1. Do you currently own a Newfoundland(s)? __________ If yes, please provide the following information: Registry, Date of Neutered Name of Dog if Applicable Birth Sex or Spayed?

2. If applicable, when did you acquire your first Newfoundland?

3. Do you participate in any dog related activities? __________ If yes, please specify (conformation, obedience, therapy work, tracking, agility, judging, rally, rescue, draft work, water work, etc.) ________________ . . . and do you enjoy your dog(s) as a family companion(s)? __________ ________________

4. Do you belong to other dog clubs or an NCA Regional club? __________ If yes, please specify.

5. Have you ever been disciplined, denied membership, suspended, or expelled from any dog club or the AKC? __________ If yes, please explain.

6. List any other breeds you now own or have owned in the past.

7. Have you ever bred a Newfoundland litter or provided stud service? __________ If yes, how many litters have you bred and/or provided stud service for?

8. Have you ever bred or provided stud service for other breeds? __________ If yes, please give specific information.

9. Have you ever bought or sold litters or individual dogs for resale? __________ If yes, please explain.

10. Have you ever attended any NCA or NCA regional club functions? (specialties, meetings, parades, etc.)? If yes, please describe.

The NCA occasionally allows businesses and other organizations to use its mailing list for Board-approved purposes.

Check here if you prefer not to receive such mailings.

Revised April 2013
Lynne -

Below is the info you requested. The 170 medallions DOna is referring to were the ones that were from last year when we trying to get a hold of his father. He is not asking us to pay for those. Only those he starting with the beginning of the year and going forward. It looks like we are averaging about 15-20 medallions a month.

Joan & the big black furry gang  
www.bluwaternewfnschip.com

---------- Forwarded message ----------  From: Dona Baker-Austin  <dona@salondona.com>  Date: Fri, Mar 22, 2013 at 7:57 PM  Subject: Re: added names to engraving list  To: newflover  
newflover@gmail.com

Joan, I was quoted $.15 a letter. I went through the names to get an idea of how much per dog. The average would have been easily $5.00 plus for a dog. The highest being nearly $7. What Hans is offering for a flat fee of $3.00 that is a deal in my opinion. I would suggest to the board that it is a fair cost. I looked at the last two boxes he shipped. The charge was $5.15 & $7.10. I do not know how much it cost for the 170 medallions. I'm sure a hefty price. I don't have that box any longer.  
Dona

On Mar 22, 2013, at 6:46 PM, newflover wrote:

Dona -See Lynne's response below. Can you please let me know what you the cost to engrave was. I know you sent it to me but I can't seem to find it. Also you have any idea what it cost for him mail the medallions to you?

Thanks-

Joan & the big black furry gang  
www.bluwaternewfnschip.com

---------- Forwarded message ----------  From: NCA BOD 2nd VP  <ncabod2ndvp@live.com>  Date: Fri, Mar 22, 2013 at 1:55 AM
------- Forwarded message -------
From: Hans Reinisch <hreinisch@live.com>
Date: Mon, Mar 11, 2013 at 1:57 AM
Subject: Re: added names to engraving list
To: Joan Locker-Thuring <newflover@gmail.com>
Cc: Dona Baker-Austin <dona@salondona.com>

Joan,

The medallions will be in the mail tomorrow. I know we never talked about monitory compilation, but I was thinking to make it worth while for me. Could we entertain a price per piece or per letter. These are my thoughts; do it at $3.00 a piece or $0.10 a letter. I basis this off what my Dad has always said he charged the club, but to find out he never did, to the best of my knowledge. Makes me think of all our families time and labor involved for this and our local club that we have done for free. I would love to continue making these for the club, but if I'm to keep the equipment in operational condition, make something with it would sure ease my wife and I concerns of who paying for the repairs. Please let me know what your thoughts are. Hopefully the club is satisfied with my job so far.

Hans Reinisch

On Mar 4, 2013, at 1:21 PM, Dona Baker-Austin <dona@salondona.com> wrote:

Hello Hans,

Here is the additional names added to be engraved along with the first email sent.

Thanks

Dona

Ch. Brooklynbear Debutante

Ch. Avalon Bey's Little Glass Slipper
Attached is a letter from NTPC which answers the question you posed below.

There was a request from the new combined Recognition committee regarding the Working Achievement awardees and if they should be included in the Annual Titlist:

Consider and report on the question: “Why aren’t Newfs earning the Working Achievement award included in the Annual Titlist?” (Question received from Joan Locker-Thuring, chair of the Recognition Committee, received December 2012. “The committee would like to propose that they be included from now on.”)

I believe this is because the WA like the VN and ROM are designations not titles, however that then begs the question if they should be given a write up in Newf Tide as we do for VNs?

Please let me know you received this email.

Thanks

Lynne

NTPC RESPONSE: March 6, 2013

Dear Lynne,

Relative to your question below:

Consider and report on the question: “Why aren’t Newfs earning the Working Achievement award included in the Annual Titlist?” (Question received from Joan Locker-Thuring, chair of the Recognition Committee, received December 2012. “The committee would like to propose that they be included from now on.”)

The answer to this question is : **But they are!** (included in the *Annual of Titlists*).

Please see page 2 of this year’s *Annual*.

Dog #1 WA Allison Acres Cappuccino II, UDX WRD2 TDD4 THD CGC TDI (Java) and WA Allison Acres Music Of the Night, OMI UDX3 WRD1 TDD4 THD CGC TDI (Luna) are just two of the four WA Newfoundlands in the 2012 *Annual*.

**You have only to peruse the Annuals from other years since the WA was initiated for proof positive that indeed WA designated Newfoundlands are included.**

It is up to the individual Newfoundland’s owner as to whether the dog will be featured in the *Annual provided the Newf has met the requirements.*
The answer to the question as to why WA designated Newfoundlands are not included in Newf Tide is: But they are! (and have been since the inception of this designation). Each new WA designated Newfoundland has a one-half page write up in the 2nd quarter issue of Newf Tide.

Please see the 2nd quarter issue of Newf Tide to enjoy the stories of each WA Newfoundland as shared by its proud owner and teammate in the accomplishment of the WA goal. As a matter of fact, in the 2012 2nd quarter issue , there were two dogs that earned the VN and WA designations in the same calendar year. Those two dogs each got a one page write up.

In summary, then, the qualifications for a Newfoundland to be featured in the Annual:

“To be eligible for this Annual, a Newfoundland must have earned either an AKC or NCA title during the year 2012 (for this year’s Annual). Earning a Canadian or international title does not constitute eligibility for the Annual, but all such titles declared and verified are included when accompanying an eligible AKC or NCA title.

Because the VN and WA are designations a Newfoundland earns following the completion of the requirements for each particular designation as set forth by the NCA policy, the earning of the titles which completes the designation is the qualifying ticket for the Annual. But the owner must submit the required fee, paperwork and picture.

The write up in the 2nd quarter issue of Newf Tide is gratis to the individual and requires the submission of a picture and write up. Each year Newf Tide salutes those Newfoundland that have become VNs and WAs and ROMS (through their offspring’s work and therefore are not Annual eligible unless the ROM designated Newfoundland has earned a title).

NTPC is hopeful that this explanation serves to answer your questions and assures you that no Newfoundland is being overlooked in our publication process.

Sincerely,

NTPC

Julie Siefert, Patti Emmerling, Ken Wildman, Beth Sell, Jeannette Voss, Maredith Reggie, ex officio and Aura Ellen Grace Dean, chair.
TO: NCA BOARD OF DIRECTORS

FROM: Newf Tide Policy Committee (NTPC)
Beth Sell, Jeannette Voss, Julie Siefert, Patti Emmerling, Ken Wildman, Maredith Reggie, editor,
ex officio & Aura Dean, Chair

RE: Resubmitted of Agenda Item (March 5, 2013)

When the NTPC submitted this agenda item, we neglected to include the price for a member-vendor for the inside covers. Consistent with our original request which was approved and is advertised in the magazine, the member vendor rate for an inside front or back cover is $375 (Member price of $300 + $75.00 [25% of $300]).

Ad rates for member-vendors will be 25% more than the member rates.

The following Newf Tide Rate Card will be effective upon the approval of this policy:

**Member Rates:**

- Inside Covers: $300
- Full page in color: $260
- Full page b/w: $160
- Half page: $90
- Quarter page: $50

**Member Vendor Rates**

<table>
<thead>
<tr>
<th>Inside covers:</th>
<th>$375.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full page in color</td>
<td>$325</td>
</tr>
<tr>
<td>Full page b/w</td>
<td>$200</td>
</tr>
<tr>
<td>Half page</td>
<td>$112.50</td>
</tr>
<tr>
<td>Quarter page</td>
<td>$62.50</td>
</tr>
</tbody>
</table>

Rationale: Current member vendor prices are: Full page b/w $200, Half page: $120; Quarter page: $75. We had not established a rate for a member vendor ad in color. This policy will establish that rate at $325 (25% more than the member price). Two ad rates will decrease, i.e., Half page and quarter page. NTPC felt that a uniform percentage should be utilized for each rate category.
Newf Ambassador Contact Evaluation

My name:_________________________________________________________________________
Address:____________________________________________________________________________
Phone:____________________________ E-mail:___________________________________________

Name of Newf Ambassador: ____________________________________________________________
Date contact made:___________________by phone_____ E-mail___________
Date Newf Ambassador contacted you:_________________Length of Contact:____________________

How did you learn about the Newf Ambassador program?_____________________________________
Reason for contacting Newf Ambassador:___________________________________________________
_____________________________________________________________________________________

Did Newf Ambassador provide resources to you? NCA website________
Other websites:_____________________________________Regional Newfoundland Club___________
Brochures and other materials____________________________________________________________

Did you receive satisfactory answers/guidance for your questions?____________________________________________________________________________
_____________________________________________________________________________________

Any questions the Newf Ambassador was unable to answer?__________________________________
_____________________________________________________________________________________

Do you have any suggestions to improve the Newf Ambassador program?
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Please return the completed evaluation to:
Newf Ambassador Record of Contact

Name of Newf Ambassador: ____________________________________________________________

Client name:_________________________________________________________________________

Address:____________________________________________________________________________

Phone:____________________________ E-mail:___________________________________________

Contact Information: Date received: __________________Date contact made:___________________

Method of contact:_______________ Length of contact:____________________

Who was present?___________________________________________________

Reason for contact/topics discussed with Newf Ambassador: Please expand explanation is necessary.
   o  Want to meet a Newf in person
   o  Locating breeder
   o  Health issues
   o  Training
   o  Shelter/rescue
   o  Exercise
   o  Feeding/Nutrition
   o  Grooming
   o  Showing
   o  Working events
   o  Obedience
   o  Pet therapy

Information/website links provided:
_____________________________________________________________________________________
_____________________________________________________________________________________

Assessment of contact:
_____________________________________________________________________________________
BOARD OF DIRECTORS MEETINGS

Agendas
- Board agendas, approved Board minutes and Bulletin Boards to be emailed to all committee chairs.

- NCA Board meeting agendas, including rationales, to be posted on the NCA website 48 hours after receipt of said agenda by all the Board members

- All unfinished business shall be listed in the minutes and the agenda of each meeting

- Items to be submitted to the entire Board, either as an informational item or with an agenda item, should be sent to the Recording Secretary for distribution, preferably in an electronic format. Two exceptions to this policy are items that are very time sensitive and would not reach the Board in the normal agenda packet and would normally be acted upon at the next Board meeting, or items that, because of their bulk or weight, would be more economically distributed by mailing to the individual members.

Annual Meeting
- Annual meeting to take place at National Specialty as per new By-Laws

Bulletin Board
- Board agendas, approved Board minutes and Bulletin Boards to be emailed to all committee chairs.

- The Bulletin Board will be posted after each meeting session, whether it is recessed or adjourned

- Bulletin Board report each motion in its entirety and how the Board voted, with the disclaimer that this is an unofficial report

Communication
- Board agendas, approved Board minutes and Bulletin Boards to be emailed to all committee chairs.

- Board discussions should try to adhere to the following guidelines in Roberts Rules of Order listed under “Decorum in Debate” (pp 379-381):
1. Confining remarks to the merits of the pending question.
2. Refraining from attacking a member’s motives.
3. Addressing all remarks through the Chair.
4. Avoiding the use of members’ names.
5. Refraining from speaking adversely on a prior action not pending.
6. Refraining from speaking against one’s own motion. (This does not mean one cannot vote against it.)

- Require in all dealings and communications with the attorney hired by the Board that all requests to the attorney be in writing and all such reports, letters, or communications from and to the attorney be sent to the entire NCA Board within five business days. Further that any telephone conferences be summarized and reported to the Board within five business days. This directive will include both committee and Board members.

- The Board encourages and approves the free communication of members to one another and for members of the Board to communicate with the membership. The Board will encourage such communications and not discourage such communications.

- When the Board directs any Board member to perform an action, the same standard of communication that applies to committees will apply to all Board members. They will report back when the action has been completed or give reasons why the requested action was not performed.

**Documents**

- All letters of complaint or recommendation received by a Board member are to be sent to the Recording Secretary and, if appropriate, to the respective committee chair, within one week of receipt.

- All official documents of the NCA to be identified as such to prevent confusion.

**Email**

- Email meetings are not allowed according to State of Connecticut statutes.

- When sending an e-mail as an NCA official letter or document, it must be marked “NCA Official” in the subject line. The sender of the email should send it to the Recording Secretary for distribution to the entire Board. If the Recording Secretary does not get confirmation within 48 hours of the distribution, the Recording Secretary will call anyone not responding. All responses are to be sent back to the Recording Secretary per instructions. If email is not marked in this manner, it is deemed as personal or FYI. Please be aware of any personal attachments on emails and use discretion.

- E-mail that is to be considered Official Business should be labeled as such. Any
e-mail considered confidential should be so labeled. No e-mail should be forwarded on unless the original person sending the e-mail has given their written permission.

**Executive Session**

- General Membership recommends to the Board of Directors that use of Executive Session at Board of Directors meetings be restricted to voting on applicants lists for membership, making committee appointments, formal grievances, contract negotiation and litigation

**Meetings**

- Board meetings to be recorded using the technology available through AccuConference and these recording will be made available to the membership starting with the next teleconference meeting.

- Per Connecticut state statutes, once a quorum has been established a quorum will hold.

- The Board of Directors will hold monthly teleconference meetings.

- Board approved the concept of a set schedule of meeting dates.

- At each National face-to-face meeting one NCA Board member will be appointed to research the lowest cost location and meeting sites for the NCA Board for its fall face-to-face meeting.

- Board members will share rooms to the extent possible in order to save money at Board Fall face-to-face meetings.

- Two (2) face-to-face Board meetings per year will be held. One (1) will be at the time of the Club's annual meeting; the preferred season for the second meeting is fall.

**Minutes**

- Board agendas, approved Board minutes and Bulletin Boards to be emailed to all committee chairs.

- All unfinished business shall be listed in the minutes and the agenda of each meeting.

- At the beginning of the minutes, include a listing of the topics contained so that members have a brief synopsis of what was accomplished, and have that summary linked on the web site minutes so members can just click on that heading and go directly to that portion of the minutes.
Policy on Approval of NCA Board Minutes:

1. It is acknowledged that the members would be far better served if Board minutes were approved by email rather than waste time at a teleconference.

2. After the Recording Secretary writes the minutes, he will send them by email to Board members. The email will contain a MS Word file in rtf format and an Adobe PDF file. The email will bear the subject line NCA_Official Initial draft of minutes of ____.

3. All Board members will carefully review them and make any changes deemed necessary. Board members have seven (7) days to respond with any suggested changes to the email. The preferred method shall be using MS Word with the track changes feature turned on and making the corrections on that document. If that is not possible, a separate email with suggested changes may be sent.

4. After all of the changes are received back, the Secretary will make modifications to the minutes taking into consideration the suggestions of the Board members.

5. The Recording Secretary will then email out the corrected minutes and all Board members have seven (7) days to respond with any further suggested changes or comments on the changes. The email will bear the subject line NCA_Official second draft of minutes of ____. If a Board member disagrees with any of the changes, the Board member is to email the entire Board with the concerns.

6. At that point in time, a final draft of the minutes will be prepared and sent to the Board members who will vote on approving them or not approving them. The email will bear the subject line NCA_Official FINAL draft of minutes of ____ for Board approval.

7. If the approval is less than unanimous, then the secretary will inform all Board members who may make comments to be recorded with their vote.

8. Final approval of all minutes will be at a teleconference or at a face-to-face meeting.

Minutes of the NCA Board will be tape recorded and transcribed but not distributed to persons other than Board members without specific approval of the Board. The original tapes will be held until the minutes are approved. Executive session will not be tape recorded. Board members may request the tape or copy of the transcript.

Board of Director minutes be placed on the NCA website as soon as they are approved.

Minutes to include rationale for motion, the motion, pro and con discussion without names, vote with names and when not unanimous a roll call for each member to state the reason for his or her vote.
- Final approval of all minutes done only at a face-to-face meeting or a teleconference call.

- Board accepts recommendation of General Membership. Minutes of meetings to contain a summary of the discussion prior to the vote on any motion, excluding names.

- General Membership recommends to the BOD that minutes of the Board of Directors meetings provide a summary of both sides of its discussions on all motions.

- Board of Directors minutes will reflect only the voting record. No dissenting rationales be recorded in the minutes. Voting record on every motion be listed by name of those voting in the affirmative, negative, abstaining and absent.

**Motions**
- Whenever possible when speaking to a motion, Board members will state if they are speaking in favor of or against a motion.

- That a Board member would be allowed to speak to each motion twice, unless the Board decided a particular motion warrants more discussion.

- A motion or a rationale must not use language that reflects on a member’s conduct or character or is discourteous or unnecessarily harsh.

- Anything stated in rationale [of votes] must have been stated in discussion

- Minutes to include rationale for motion, the motion, pro and con discussion without names, vote with names and when not unanimous a roll call for each member to state the reason for his or her vote.

- Motion carried that "since all members of the Board are elected by the membership at large, said members are entitled to vote on any issue that comes before the Board".

**Teleconferences**
- The Board will set a fixed time for teleconferences. This Board selects the third Thursday of each month. Each new Board shall, at the Annual meeting of the Board, set a meeting date for the next year

- Per Connecticut statutes, as member participating via telecommunications is considered to be present and therefore can vote
• NCA use the least expensive teleconference provider available to reduce high teleconference costs, assuming acceptable quality

• Board meetings, Committee members, in addition to chair, be allowed to listen and participate in teleconference calls when their committee is under discussion

• Committee chairs be invited to participate in teleconference calls when their committee is under discussion

• The Board of Directors will hold monthly teleconferences to increase communication

Voting
• Reinstate Board members’ voting rationales, such rationales to be limited to 50 words. The rationale must be stated during the discussion and cannot be edited later for content

• Approved request by Board member to call in on speaker phone to participate. By-laws preclude voting.

• Movers and seconders of motions at Board and Annual Meetings will be named in the meeting minutes

• Vote tally for each Board candidate will not be published; results may be obtained from the Recording Secretary