Newfoundland Club of America, Inc.
Board of Directors
February 20, 2014
8:00 p.m. Eastern Time

Agenda

1. AKC Delegate’s Report (David Helming)

2. Approval of minutes
   - Minutes of the January 16, 2014 meeting

3. President’s Report (Pam Saunders)
   - Set meeting schedule and details at National Specialty

4. 1st Vice-President’s Report (Pat Randall)

5. 2nd Vice-President’s Report (Lynne Anderson-Powell)
   - Committee Names

6. Recording Secretary’s Report (Mary Lou Cuddy)
   - Prepared the minutes of the January 16, 2014 meeting and the February 20, 2014 agenda packet
   - Report on NCA Applicant vote on Wiggio
   - Report on election results
   - Request to develop policy on the handling of ties in the NCA Board elections.

7. Corresponding Secretary’s Report (Pam Rubio)
   - Changes affecting AKC Parent Clubs
   - Request from Portugal
   - Pen and Ink drawings
   - Show sponsorship question
   - Non-Newfs entering NCA Draft Tests

8. Treasurer’s Report (Mary L. Price)
9. Committee Reports

- NCA Governing Documents Review Committee
  - Simply Voting report (from 8/15/13)
- Judges Education Committee
  - Response to referral of solicitation from the ADJA
- Juniors Committee
  - Juniors logo items
  - Updates
- Specialty Show Committee
  - Update on Junior Showmanship judging
  - Update on Limited Edition Plate
  - 2014 National Specialty Update
- NCA Policy Manual
  - Arbitration Committee chapter
  - Attorney chapter
- Newf Tide Policy Committee
  - Newf Tide postage increases
  - Newf Tide coupon program
- Rescue Prevention Committee
  - Regional Club information contact
  - Newf Tide Coupon Program
  - Puppy Buyer Letter
- Awards Committee
  - New title policy
- Financial Oversight Committee
  - Committee Fundraising report
- Newfoundland Ambassador Committee
  - Newsletter request
- Regional Club Liaison
  - Update

10. Executive Session

- Approval of NCA Applicants
- Grievance update
- Regional Club Actions
- Committee Appointments
  - Rescue Prevention Committee
  - Recognition Committee
  - Health & Longevity Committee
  - Steering Committee
  - Electronic Publications Policy Committee
- Cyber-bullying letter
11. Unfinished Business
   • Specialty Show Coordinating Committee:
     o Develop recommendations for trophy fundraising and uniform trophies with accompanying samples to be presented at the Board’s April 2014 face-to-face meeting.

   • Working Dog Committee:
     o Review qualifications for all levels of working test judges and report back to the Board (from 6/20/13)
     o Review of the written water and draft tests taken by prospective water and draft judges. (from 11/1-3/13)
     o Review of check-in time procedures at Water Tests with a report due to the Board by the February 6, 2014 agenda deadline. (from 11/1-3/13) (updated 1/16/14)
     o Review of equipment check-in procedures at tests by the February 6, 2014 agenda deadline. (from 11/1-3/13) (updated 1/16/14)
     o Clarification of equipment failures at tests by the February 6, 2014 agenda deadline. (from 11/1-3/13) (updated 1/16/14)

12. New Business

13. Adjournment

14. FYI
JEC Response to Solicitation from the American Dog Judges Association (referred by Board)
Thu 1/23/2014

At the JEC teleconference this evening the JEC voted on the following referral from the Board:

Solicitation from the American Dog Judges Association
“The corresponding secretary received a solicitation from Dr Gerald Penta regarding the Dog Judges Institute held annually in Indiana, Pennsylvania. The ADJA was soliciting the NCA for a sponsorship contribution to help defray the institute’s cost. There was no stated deadline in the solicitation.

Roger Frey moved and Steve Britton seconded to refer this request to the Judges Education Committee.........”

The vote results of the JEC are as follows:
1/Yes 14/No (1 member was absent from the meeting)

Therefore, the JEC recommends that the NCA not remit a sponsorship to the ADJA.

Denise
NCA JEC Chair
To: Lynne

Request: To be included on the Feb. NCA BOD Teleconference.

Purpose:

* To seek information /update on Ring time adjustment for Jr. Showmanship at the 2014 National Specialty.

*To offer a proposal for a future solution to the Jr. Showmanship ring time.

*Update on acceptance for 2 raffles to be done one prior to Jr. Showmanship and one immediately after.

*Approval to distribute Pins (half of purchase cost donated by a NCA BOARD member) and a flier at the Welcome Reception. Pins are completed and with me.

* Logo update.
Specialty Show Coordination Committee
Agenda Items for the Feb 2014 NCA Board Meeting

The Specialty Show Coordination Committee met last night to discuss the two items that you had for us.

1. Juniors at the National--fine to sell raffle tickets.
2. Changing the time until after dog judging on Saturday was also discussed. Kathy Paxton, show chairman 2014, called and discussed this with Paula Nykiel, our Best of Breed and Juniors judge. Mrs. Nykiel said that it was fine with her—but her preferred order is:
   Dog Judging
   Lunch
   Juniors
   Bitch Judging.
   This was also agreed with by the committee.

3. The Limited Edition plate is going to cost $6.00 less this year, since it is not as big a plate. The committee would like to see the price of $40.00 not $50.00

The committee was in total agreement on these.

4. Form for Foreign Judges: The committee approved of the form, but had some further questions.

   What do we need to add to this form to verify that this applicant is a breeder judge, specifically asking when the applicant started to breed Newfoundlands and is that their primary breed? How many litters have they produced? Are they an NCA member?

   Also we feel that they should subscribe to the same AKC criteria as breeder judges in this country? (number of years, number of litters and number of champions).

   To qualify as an NCA Breeder Judge an AKC Judge must follow this criteria. 12 years in breed, 5 litters and 4 champions. That is AKC criteria for a “Breeder Judge”. Americans cannot be provisional. As far as Canada is concerned think we have a pretty good idea just knowing the person but they do fall under foreign judges.

   The main question from the committee is do they need to follow our criteria for Americans. One of the other criteria is that their primary breed is Newfoundlands not that they cannot breed another breed. A really good example is Terry Temple. He primarily breeds St Bernard's but also has owned and bred a couple of Newfies. He is not considered a breeder judge and has to go through the process of having enough votes.
POLICY MANUAL REVISION

ARBITRATION COMMITTEE

Duties and Responsibilities (Chairman)
The Arbitration Committee Chair position requires a wide familiarity with prevailing standards or ethics for transactions in Newfoundland dogs. Position involves extensive, often very lengthy correspondence on delicate, intricate matters. As emotional involvement of parties to complaints is often very high, and as the Arbitration Committee often represents NCA to unhappy members, caution, tact and integrity are essential.

Any email that comes to any Board member with a complaint against an NCA member, be emailed directly to the Arbitration Committee and the other Board members will not be notified.

The Arbitration Committee Chair:
* Receives complaints against NCA members from NCA members and non-NCA members concerning Newfoundland dog transactions such as puppy sales, co-ownership agreements, etc.
* Screens complaints as to appropriateness.
* Mediates, disputes, or assigns a Committee member to do so, with the aim of resolution at the most informal level possible.
* When necessary, invites all parties to submit evidence and arguments concerning disputes and renders a decision. Exerts moral suasion as appropriate toward carrying out of the decision.
* Educates NCA members and non-members as to the importance of clearly written contracts.
* Consults with NCA President and other officers as necessary. Advises NCA Board as to policy.
* Advises all parties of NCA policy regarding resolution of disputes. Advises parties of committee's recommendations if they cannot, with help, resolve their dispute. Advise parties of their right to come before the Board if they do not accept the committee’s recommendations. Recommend appropriate sanctions by Board if recommendations are ignored.

History
1/6/06: Amend a previous motion that was approved at the November 4-6, 2005 meeting by changing “member” to “breeder”. That previously approved motion read, “Mary Lou Roberts moved and Sandee Lovett seconded that, in the future, any email that comes to any Board member with a complaint against an NCA member, be forwarded directly to the Arbitration Committee and the other Board members will not be notified.

11/4/05: Any email that comes to any Board member with a complaint against an NCA member, be emailed directly to the Arbitration Committee and the other Board members will not be notified.

V32.3 4/2/01: Develop policy to clarify difference between arbitration process and grievance process and the grievance procedure for its consideration.
V32.1 11/3/00: Policy created to deal with disposition of past grievance materials and the maintenance of a list of grievances and their dispositions. The list to include names of complainants and defendants, pertinent dates, brief description of complain and disposition. The materials will be kept for seven (7) years and a list will be maintained by the President. (add to President job description).

V28.2 12/23/96 (Mail Meeting): NCA Disciplinary Hearing Procedures approved by the Board. (See related section -- Disciplinary Hearing Procedures in Volume II of the NCA Policies and Procedures.)

V21.4 11/10/90: Grievance Committee renamed Arbitration Committee and job description is to be revised accordingly. [See additional history and procedures under (former) Grievance Committee.]

V21.4 11/10/90: Grievance Committee renamed Arbitration Committee and job description is to be revised accordingly.


V19.2 04/29/88: The following procedures were approved:

1. An NCA member who is respondent in a grievance is obligated to satisfy the complainant in accordance with the recommendation of the Grievance Committee within a reasonable period of time, as determined by the committee, of the issuance of the recommendation.

2. Any such person who disagrees with the recommendation may file an appeal to the Board via the Grievance Chair, within one (1) month of the date of receipt by the parties of the recommendation. The appeal will be heard at the next face-to-face Board meeting.

3. Should the recommendation be sustained by the Board or should no appeal be filed, the Board shall, on recommendation of the Grievance Committee, impose at its discretion one (1) or more of the following sanctions on non-complying members:

   The member:
   * Shall not chair or serve on any NCA committee.
   * Shall not have the privileges of listing on the Breeder's and Stud Dog List.
   * Shall not be listed on the NCA List of Approved Judges.
   * Shall not be approved to judge Water Tests, Draft Tests or other NCA events.
   * Shall have his/her refusal to comply noted in the next issue of the Club publication.

V10.2 05/25/79: An individual should state what he/she wants from the Committee or the NCA. Any communication should be accompanied by relative documentary material, and it should be factual.

The Board favored proposal to the recommended procedure for dealing with grievances. Upon receipt of a grievance, it is acknowledged, circulated to committee members, and the party about whom the grievance is made. That party will be given thirty (30) days to respond. After that, the Committee will make a decision on how to proceed.

V6.3 06/27/75: President to be an Ex-officio member of Grievance Committee.

V6.3: Grievance Committee established to develop guidelines for handling membership grievances and complaints.
ATTORNEY

Any direct contact with the NCA attorney must be in writing by either the President, 1st vice president, or anyone else the Board so designates on a case-by-case basis.

History
5/17/06: Any direct contact with the NCA attorney must be in writing by either the President, 1st vice president, or anyone else the Board so designates on a case-by-case basis.
To NCA BOARD of Directors

From: Newf Tide Policy Committee (NTPC) Patti Emmerling, Beth Sell, Julie P. Siefert, Jeannette Voss, members, Aura Dean, Chair and Maredith Reggie, Editor, ex officio

RE: Postage Increases (effective 1/26/14) affect the mailing of all Newf Tides.

It is the unanimous opinion of the committee that the postage costs for all recipients of the magazine be increased to cover the increased rates.

In light of the Constitutional mandate Article I, Section 2 (a), we bring this matter to the Board’s attention so that a timely decision may be made on the members’ postage stipend since it is tied in with the annual dues.

We would also point out that the Subscription coordinator’s renewal cycle cannot wait until July 1, 2014 for a board-approved postage increase. We would request that any increase in rates be made effective as of February 20, 2014.

Pursuant to the above request, we offer the following information for your consideration

MAILING INFORMATION FOR NEWF TIDE IN LIGHT OF INCREASED POSTAL RATES (effective 1/26/14 )
Compiled by Beth Sell. Circulation Coordinator/Volunteer and member NTPC
1-28-14 with the assistance of staff from Sutherland Printing Company and other members of the NTPC

MEMBERS

UNITED STATES MAILING:
Sent under periodical rate guidelines
Rate influenced by weight, % of advertising
Postage is included in membership fee
Using previous mailing numbers and using above factors, new cost for US is $2.60/year or an additional $.65 per issue

CANADIAN MAILING:
Sent 1st class or least expensive
Cost is influenced by rate, weight of mailing and foreign mailing preparation fee
Members pay an additional $36 per year for postage
Using previous mailing numbers and above factors, the cost for Canadian members would be $36

INTERNATIONAL MAILING:
Sent 1st class or least expensive,
All foreign country rates differ and cost is influenced by weight of mailing and the foreign mailing preparation fee
Members pay an additional $44 per year for postage.
Using previous mailing numbers and above factors, the new cost for international mailing would be $65 per year.

-1-
SUBSCRIBERS

UNITED STATES MAILING:
Mailed at the periodical rate and the cost of mailing is included in the subscription rate: $55 but the new rates will add on average $2.60 per year or $.65 per issue.

CANADIAN MAILING:
Sent 1st class, business or least expensive
Cost influenced by weight of mailing and foreign preparation fee. Weight will vary on 4th Quarter mailing because subscribers do not receive membership directory
Subscribers pay an additional $40 per year for postage
Using recent mailing numbers and above factors, the new cost for Canada would be $36 per year

INTERNATIONAL MAILING:
Sent 1st class or least expensive
All foreign country rates differ and cost is influenced by weight of mailing and foreign preparation fee.
Weight will vary on 4Q issue because subscribers do not receive the membership directory.
Subscribers pay an additional $48 per year for postage.
Using recent mailing numbers and the above factors, the new cost for international subscribers would be $65 per year.

ADDITIONAL LOCAL POST OFFICE MAILINGS

1. US PRIORITY MAIL FROM PRINTER:
Members of Board of Directors, NPTC, Advertisers and others as appropriate.
Anticipated increase in April, 2014—to date this fee not posted

2. MEMBERSHIP APPLICANTS:
Sent flat rate priority to US $5.60, Canada $20.55, International $24.75
At present there is a $25 processing fee

3. CIRCULATION COORDINATOR:
Returns and resends lost, damaged and undeliverable copies of magazine
When appropriate fees are retrieved from members
Mailed by flat rate priority $5.60

4. BACK ISSUE/EXTRA COPY COORDINATOR:
Copies which are purchased according to the following rate schedule:

<table>
<thead>
<tr>
<th>Location</th>
<th>Cost</th>
<th>New Postage</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
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<td>$20.55</td>
</tr>
<tr>
<td>International</td>
<td>$23</td>
<td>$24.75</td>
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-2- See postage chart in separate PDF
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<thead>
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<th>Category</th>
<th>Present cost</th>
<th>Projected Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>US MEMBERS</strong></td>
<td>INCLUDED IN MEMBERSHIP</td>
<td>+$ 2.60 per year</td>
</tr>
<tr>
<td><strong>CANADIAN MEMBERS</strong></td>
<td>Extra fee $33</td>
<td>$36 per year</td>
</tr>
<tr>
<td><strong>INTERNATIONAL MEMBERS</strong></td>
<td>Extra Fee $44</td>
<td>$65 per year</td>
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<tr>
<td><strong>US SUBSCRIBERS</strong></td>
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<td>+$2.60 per year</td>
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<tr>
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</tr>
<tr>
<td><strong>INTERNATIONAL SUBSCRIBERS</strong></td>
<td>INCLUDED IN SUBSCRIPTION $103,</td>
<td>$65 per year</td>
</tr>
</tbody>
</table>
TO: NCA Board of Directors

FROM: Newf Tide Policy Committee (NTPC): Members: Patti Emmerling, Julie Siefert, Beth Sell, Jeannette Voss, Aura Dean, Chair and Maredith Reggie, editor, ex officio

RE: NTPC’s aid to Rescue Prevention Committee’s (RPC) AKC New Registration Coupon Program

For the past two years, Newf Tide has been assisting the RPC in the implementation of their “AKC New Registration coupon program.” The RPC chair contacts the circulation coordinator to request a definite number of the magazines she requires to honor received coupons. These magazines are sent directly to her by the printer. The RPC pays the freight charge for this service and handles the details of mailing the magazines.

NPTC will continue to aid in the implementation of this Board-approved program when it receives an order from RPC and respectfully requests that it be informed of any changes which would affect this program.
From: Greg or Donna [countrymouse@joplin.com]
Sent: Thursday, February 06, 2014 7:26 PM
To: 'Lynne And Bill at ThreePonds'; 'Mary Lou Cuddy'
Subject: RPC PROPOSAL FOR BOARD AGENDA

RPC would like to add a question to the Newf Tide Coupon Offer and to the LifeStages subscription pages to ask whether the person making the request would like to receive information about the regional club in their area, and we would like to work directly with regional clubs to keep an email contact for these inquiries.

A recurring issue among clubs of all kinds is that a core of members develops to maintain the business of the club. This often leads to a loss of foresight in how to sustain the club long-term, and a decrease in enrollment and participation. Involving new members is a key aspect of growing any organization. A good way to handle this is through the addition of a new position for a Membership Chair, where one does not already exist. We would like to encourage regional clubs to get acquainted with new Newfoundland owners, to help the new owners develop resources for learning about their Newfoundlands, and at the same time, to allow clubs to grow through increased membership, strengthening their position, which fills a critical role in protecting our breed. Such a position would be a good contact for new interest generated through the LifeStages subscriptions and Newf Tide coupon requests.

This could also lead to an assigned role within RPC as the liaison between RPC and the regional clubs.

A weakness of this effort would be the failure of the regional club contact to respond to these requests, but since the RPC liaison would be making the request, the opportunity for follow-up could prevent that error. (Sometimes things happen in people’s lives, often unexpected, which can make them unavailable for periods of time.)

I look forward to your input and participation at our call.

Donna

No virus found in this message.
Checked by AVG - www.avg.com
Version: 2014.0.4259 / Virus Database: 3697/7068 - Release Date: 02/06/14
RPC Agenda Items for the Feb 2014 NCA Board Meeting

**Item 1: Update to Cover Letter**

RPC would like to update the cover letter that goes out with the *Newf Tide* when the coupon is honored to direct puppy owners to the *Answers!* Page instead of the ncanewfs.org main page. An edited copy with that change is attached.

The *Answers!* Page was created for the purpose of helping novice owners navigate our web site to find information that is useful for their interests, and to allow us to have a short web address to publish on the information cards. I’ve requested an update from Marylou on the hit count for the *Answers!* Page, but for the first few months that the cards were being shipped, there weren’t a lot of views. Hopefully that will increase as more of the cards migrate through the regional clubs to the members and ultimately to prospective new owners. In addition, though, I think this page could be more useful if it were promoted well as an entry page for new owners. So, other suggestions, in addition to the cover letter and the cards, are welcome. This could be a link on the *LifeStages* subscription page and the coupon request page, for example. Others? Please bring your ideas to the discussion.

The *Answers!* Page should also be a good place for linking our tutorial once that is developed.

**Item 2: Update to Newf Tide Coupon Offer and LifeStages subscription pages**

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I look forward to your input and participation at our call.
Congratulations on your Newfoundland puppy!

Enclosed is your free copy of Newf Tide, the quarterly publication of the Newfoundland Club of America (NCA.) Included in each issue are articles about a wide range of topics related to Newfoundlands, along with photographs and information on activities of regional clubs.

Newfoundlands have an inspiring grace and beauty that emerges gradually as they progress from exuberant youngsters to mature adults. Appropriate socialization, training and care will ensure that your puppy makes the successful transition from exuberant youngster to confident adult, becoming a valued part of your family. One good way to learn about Newfoundlands is through the regional club in your area. A map of regional clubs and many other resources are available from the NCA web site Answers! page, http://www.ncanewfs.org/answers.html. Look for additional information using the links on the left-hand side of the page for:

   - Puppy Information
   - Health Information
     (see also “Genome Barks Podcasts” toward bottom of main page)
   - All About Newfs
   - RPC: Learning Tools
   - Working Dogs
     (Draft work, water rescue, obedience, agility, search & rescue, tracking, therapy, freestyle, service dogs)

If there are comments that you would like to share about information that would be helpful to you as a new owner, please contact us by email at rpc@ncadogs.org.

Whether working or playing, Newfs can be active companions.

Learn more about your Newf’s potential.
Questions from Awards Committee Chair

Regarding the Recognized Titles policy:

So the Canadian CGN can be printed?

Also, can we list “titles” in the Top 20 catalog such as BIS, BISS, etc?

I know those can’t go on the rosettes, but in the catalog they should be ok?
The Ad Hoc Finance Committee met Tuesday evening, February 4, 2014 to discuss the issue of various NCA Committees and requests for fundraising approval. All members were present.

We addressed several concerns that have recently arisen and those we thought could potentially arise in the future.

By unanimous consensus, we offer these recommendations to the NCA Board of Directors:

1. All requests for fundraising by NCA committees must be approved in advance by the Board of Directors. (Regional clubs are not required to obtain approval.)

2. The Specialty Show Guide specifically grants approval to the NCA Health Challenge and NCA Rescue Committees and the Uniform Trophy Fund to carry on fundraising at the annual National. All other requests would be approved or denied on a case by case basis.

3. That requests be submitted with the following information for the benefit of Board discussion:
   (a) Did the Committee submit a budget as required?
   (b) If so, why was this project not included for funding?
   (c) The purpose (project description) of the need and use for funds raised.

4. That the NCA Board does not approve any year round (internet) fundraising due to concerns surrounding sales tax and unrelated income liability concerns.
Hi Mary Lou,

The Newfoundland Ambassador Committee would like the NCA Board's approval to send out a newsletter to all Newf Ambassadors. The purpose would be to welcome new ambassadors, update the number of ambassadors and their locations, reminders of "do's and don'ts for the ambassador, direction to useful NCA resources and any feedback from encounters of Newf Ambassadors with the public. The initial plan is to send out a brief one page newsletter at least quarterly if approved.

Thanks for your help in getting this to the Board.

Joan Fenwick, Chair Newf Ambassador Committee

This email is free from viruses and malware because avast! Antivirus protection is active.

No virus found in this message.
Checked by AVG - www.avg.com
Version: 2014.0.4259 / Virus Database: 3684/7066 - Release Date: 02/05/14

No virus found in this message.
Checked by AVG - www.avg.com
Version: 2014.0.4259 / Virus Database: 3684/7067 - Release Date: 02/06/14