Committee chairperson call in and times:

- 

**Agenda**

1. **AKC Delegate’s Report (David Helming).**

2. **Approval of minutes:**
   2.2. Special Meeting: February 8, 2008; p. 8.

3. **President’s Report (Pam Saunders).**

4. **First Vice President’s Report (John Cornell).**

5. **Second Vice President’s Report (Lynne Anderson Powell).**

6. **Recording Secretary’s Report (Steve Britton):**
   6.2. Compiled agenda and meeting packet.
   6.3. Reports his appreciation to all officers and most committee chairs for their timely meeting submissions.
   6.4. SSCC 2nd Adding Members Ballot
   6.5. Honorary Member Ballot.

7. **Corresponding Secretary’s Report (Pam Rubio):**
   7.1. Reminder/Response to NCA member; pp 19 – 21.
   7.2. Request for funds from Dog Judges Educational Foundation (from Gerald Penta); p. 9 - 10.
8. **Treasurer’s Report (Mary L. Price):**

9. **Standing/Special Committee Reports:**
   9.2 **Newf Ambassador,** Joan Fenwick, Chair – Newf Ambassadors in Canada; p. 15.
   9.3 **Performance and Companion Events,** Anna Lorenz, chair – member resigned:
   Cherilyn (Antin) Hoermann resigned; she no longer owns a Newf. Committee not asking for immediate replacement; post opening?
   9.4 **Rescue Prevention Committee,** Donna Zink, chair;
   - Discussion of Board Review of current set of Online Tutorials (#6 & #7) – if any.

10. **Executive Session; pp. 18 - 26:**
   10.1 **Pending Membership Applications** (Mary Lou Cuddy, membership chair); pp. 22 - 26.

11. **Unfinished Business and General Orders**
   11.1. Curry and Drury Memorial Award Medallions.
   11.2. Breeder’s Education/CTMB Survey.
   - Corresponding Secretary; p. 16.
   - International Liaison; p. 17.
   11.4. Referral of Question about custom computer code writing for RPC committee On-line Tutorial Project to Technical Resources Committee. (January 21, 2016)
   11.5. NCA, Inc. Foundation - feasibility study to develop a new 501(c)3 and to determine methods to accept large donations to support NCA, Inc. activities.
   11.6. Report from the Special **Newf Tide** Editor Committee (Ad hoc) Consultant.

12. **New Business:**
   12.1. Discussion of the NCA Ethics Guide, Section II. Responsibilities of Breeders (Steve McAdams - 3.17.2016)
   12.2. Discussion of inactive NCA recognized regional clubs. (Sue Marino – 3.17.16)

13. **Adjourn.**
President: Pam Saunders  
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Fax: 408/847-2661  
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Mount Horeb, WI 53572-3044  
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Fax: 608/437-4553  
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Email: davidhelming@aol.com

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Cell: 518/496-7377  
Email: cuddyBOD@ncap.rr.com

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Director: Sue Marino  
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Home: 508/832-4585  
Email: Vnnew97@charter.net

Director: Steve McAdams  
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Home: 309/352-2244  
Email: shadrack@grics.net

Director: Pat Randall  
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Home: 843/889-5444  
Cell: 843/697-1113  
Email: pkrboard2011@comcast.net

Director: Donna Thibault  
PO Box 102  
Ashford, CT 06278-0102  
Cell: 860/465-7743  
Email: donnatbo@live.com

Revised: 5/26/1
Dear Parent Club Officer,

As you may know, under the new judging approval process for additional breeds, a group judge's performance is no longer evaluated while judging permit breeds. In fact, other than an open book test on the breed standard, there is no meaningful evaluation of a candidate's breed knowledge after the first group. This means we can no longer count on the judging approval process to screen out, or even slow down, judges lacking breed knowledge or judging ability. Due to the lack of evaluation in this current rush to produce as many new multiple group and all-breed judges as possible, I fear that dog shows in general, and our breeds in particular, may be harmed. Therefore, it is more important than ever for breeders and judges to support quality breed-specific education that includes both seminars and hands-on workshops.

I am asking your Club to consider becoming a Parent Club Contributor to the Dog Judges Educational Foundation, Inc., a 501c3 corporation which supports the American Dog Show Judges Advanced Institute. The Foundation through the ADSJ Advanced Institute is the widely recognized leader in breed-specific educational programs for judges. In the absence of a meaningful approval process, we need to stand together to insist that, at the very least, high quality seminars and hands-on workshops are required before additional judging approvals are granted.

Working with Parent Clubs, we have been able to structure a learning format which reinforces the seminar experience with same-day breed judging and critiquing. This format developed by the Foundation and introduced via the ADSJ Advanced Institute over the past twenty years has become the model for judges education throughout the land. Your gift will help us maintain the high standards for which the Institute has been recognized.

Thank you for your consideration of this request and for your past cooperation at our programs.

Sincerely,

Dr. Gerard C. Penta
President
Dog Judges Educational Foundation

attached: Parent Club Donation Form
American Dog Show Judges, Inc.

200 Lakeside Way, Greensburg, PA 15601

Parent Club Donation Form

The ________________________________ would like to

(Parent Club name)

become a Parent Club Contributor to the ADSJ Advanced Institute at the following level:

(check one)

___ Bronze ($50.00 to $99.99) ___ Gold ($250.00 to $499.99)

___ Silver ($100.00 to $249.99) ___ Platinum ($500.00 and above)
Newfoundland Club of America, Inc.  
Receipts and Disbursements  
February 5 - March 3, 2016

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<th>Date</th>
<th>Ref.</th>
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prepared by Mary L. Price, Treasurer
Newfoundland Club of America, Inc.
Balance Sheet
as of March 3, 2016

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<td>5/23/16</td>
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<td>5/23/16</td>
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<tr>
<td>CD 15 months</td>
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<td>5/23/16</td>
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<td>CD 15 months</td>
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<td></td>
<td>5/23/16</td>
</tr>
<tr>
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<td>CD 17 months</td>
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<td>6/1/16</td>
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<td>NCA National Specialty stipend CD</td>
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<tr>
<td>NCA, Inc.</td>
<td>63,262.23</td>
<td>146,062.36</td>
<td>209,324.59</td>
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</table>
February 5, 2016

Dear NCA Board of Directors,

The Ad Hoc Breeder’s List committee met Tuesday evening and after our discussion Cindy Flowers sent this e-mail to all the committee members referencing the agreement breeders sign to be on the Breeder’s List. I copied her e-mail to this document for you to read and included a request at the end.

From Cindy:

“Our goal as written is to “come up with some method to enforce the guidelines including suspension or removal from the list. We are of the understanding that if we add a waiver to the application we would be able to get around the grievance process outlined in the By-laws”.

I think we already have a waiver and a process.

This is the statement that breeders sign:

- I(we) agree to abide by the NCA Code of Ethics and to cooperate in the investigation of any written complaints lodged against me(us). My(our) signature(s) attest to the truthfulness of the information provided herein and authorizes the Newfoundland Club of America to verify said information. I(we) agree to make a life-long commitment to every Newfoundland I(we) produce.

The process should be the Arbitration Committee. This is from the breeder’s list application.

- Must have no grievances, which the Arbitration Committee has found to have a basis in fact and were unresolved at the closing date for the list. (NCA members and non-members may file grievances.)

If you have an unresolved grievance, then you won’t be allowed to stay on the list. More importantly, the arbitration committee can “Recommend appropriate sanctions by Board if recommendations are ignored”. To me that statement could include immediate suspension from the list. Isn’t that enough?

We also have authorized the NCA to verify information that we provide... which should include abiding by the NCA Code of Ethics. We also agree to cooperate in any investigation of a written complaint. It doesn’t say anything about going through the grievance procedure... just a “written complaint”. To me, that means the NCA can investigate ANY written complaint.”  END OF CINDY’S E-MAIL.

As a committee we are asking the board for clarification of the written complaint process referred to on the Breeder’s List signature section highlighted in red below. This is might be separate process from the Mediation Committee where typically puppy buyers lodge a complaint against a breeder. It does not refer to the grievance process which is only member to member and $100 must be deposited; so on and so forth. Would the written complaint process addressed on the Breeder’s List allow someone with knowledge of a serious problem such as abuse or mistreatment of dogs to bring it to the attention of the NCA without have to go through the NCA board grievance process? Or do you
want it to go to the Mediation Committee who refers it on from there? Typically that kind of an issue is beyond the scope of the Mediation Committee however we (or some other committee) can certainly be available to our breeders and in situations such as abuse, etc., we can refer a written complaint on to the board.

FOR RENEWALS AND NEW APPLICANTS: I(we) agree to abide by the NCA Code of Ethics and to cooperate in the investigation of any written complaints lodged against me(us). My(our) signature(s) attest to the truthfulness of the information provided herein and authorizes the Newfoundland Club of America to verify said information. I(we) agree to make a life-long commitment to every Newfoundland I(we) produce.

If the board would kindly discuss our questions and give us your opinion we would greatly appreciate it. Thank you.

Sincerely,

Carla Gengler, Committee Chair
Ad Hoc Breeder’s List
John Cornell
Cindy Flowers
Pam Rubio
Pamela Jackson
Naomi Young-Meyer
Hi Lynne,

Our Newf Ambassador program has the capability to track any referrals to our program from Canada. Also we have one Newf Ambassador from Canada, Lynda McFadden, who is the president of the Newfoundland Dog Club of Canada. She has asked about recruiting other NCA members who live in Canada to become Newf Ambassadors. We would like to pursue it with Lynda's help. These applicants from Canada would have to meet the same requirements of our US Newf Ambassadors, being NCA members for the most recent 3 years. Before we actively pursue this we would like the NCA Board to o.k. our expansion of the Newfoundland Ambassador program with members "north of the border".

Would you please add this to the NCA Board Agenda?

Thanks,
Joan Fenwick for the Newf Ambassador Committee
CORRESPONDING SECRETARY

Duties and Responsibilities
The Corresponding Secretary shall have charge of answering all inquiries directed to the Club and such other correspondence as may be delegated to him/her.

The majority of letters received are requests for either the Breeders List or information on joining NCA. These can be answered by form letter. Other letters require a personal answer such as directing the letter writer to another Officer or Committee Chair. A number of letters are written in response to telephone inquiries.

The Secretary is sometimes required to write letters in the name of the Club to other clubs and the AKC.

The Corresponding Secretary's job is a constant throughout the year, and the Chair cannot let correspondence get backlogged.

History
2/21/08: Email link on the NCA websige should go to separate e-mail of the Corresponding Secretary separate from his/her personal e-mail and that Corresponding Secretary is responsible for either answering the email or sending on to the proper person.
4/19/06: The Corresponding Secretary will be in charge of ensuring that all emails sent through the web site to the entire Board of Directors are answer by the proper person or committee.
V33.1 11/30/01 Regarding unauthorized use of membership directory, Corresponding Secretary to contact vendor by letter to determine if aware of fee of $250 and unauthorized use of directory.
V24.4 07/93 (Mail Meeting) The Corresponding Secretary will respond to the 900 Breeder referrals with a copy of the NCA Breeder/Stud Dog List and cover letter indicating where general and membership information is available. The “general education” packet will continue to be handled through the General Education Committee exclusively.
V20.4 11/04/89 Corresponding Secretary's name and telephone number will be eliminated from NCA advertising and be replaced by Newfoundland Club of America and a post office box number.
V14.1 11/11/82 (Mail Meeting) All membership applications to be distributed by either the Membership Chair or the Corresponding Secretary.
V2.2 05/02/71 Expenses for Recording and Corresponding secretaries left to the discretion of Treasurer and respective Secretaries.
INTERNATIONAL LIAISON (___________________)

Duties and Responsibilities
The International Liaison is to:

- Serve as the liaison between the NCA and international Newfoundland clubs
- Develop and maintain a roster of foreign clubs, with a contact person for each
- Advise on international hospitality for the NCA National Specialty
- Receive, research, and respond to inquiries regarding international activities
- Solicit and submit articles on international activities for possible publication in NewfTide and the NCA website.
- Receive and respond to foreign club requests for NCA trophies to be presented at foreign specialties

History
5/20/10: Amended job description
V29.1 11/22/97
International Liaison to make international appeal for NHC funds. (See details under NHC.)
V27.1 01/03/95
International Liaison to facilitate any requests for translation of Illustrated Guide (see Illustrated Guide for details).
V21.2 04/20/90
Foreign Liaison position established. (Title subsequently changed to International Liaison)